

F.No.7-147/MDY/2021/ 2745

अण्डमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

जहाजरानी सेवा निदेशालय

DIRECTORATE OF SHIPPING SERVICES

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Port Blair, dated the 20<sup>th</sup> December, 2021

To

The Deputy Secretary (Shipping),  
A&N Administration,  
Secretariat, Port Blair

**Sub: Lok Sabha Unstarred Parliament Question Dy. No.11375 due for answer on 22/12/2021 regarding Freight Smart Cities.**

Sir,

I am directed to refer your endorsement No.52-15/2021-TR (PF)(PQ) dated 16/12/2021 on the subject cited above and to furnish herewith the following information as sought for Unstarred Parliament Question Dy.No.11375 due for answer on 22/12/2021 are as under:-

Sl.No.	Questions	Reply
(a)	Whether the Government has planned to develop "Freight Smart Cities" to improve the efficiency of urban freight and create an opportunity for reduction in the logistics costs and if so, State-wise details, especially in Karnataka.	Not Applicable
(b)	Whether the Government has also launched the website on "Freight Smart Cities" to improve urban freight and if so, the details therefore;	-do-
(c)	Whether the Government has urged the Government of State to identify cities, to begin with, to be developed as "Freight Smart Cities" and if so, the details therefore; and	-do-
(d)	The other steps being taken by the Government regarding New Boards Gauge?	-do-

This is for kind information and necessary action at your end.

Yours faithfully,

  
Assistant Director (Admn.)



F.No.7-147/MDY/2021/(PF-I)/254  
अण्डमाननिकोबारप्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
जहाजरानीरोवानिदेवालय  
DIRECTORATE OF SHIPPING SERVICES  
\*\*\*\*\*

Port Blair, dated the

01/02  
January, 2022

To

The Deputy Secretary (Shipping),  
A&N Administration,  
Secretariat, Port Blair

**Sub: The reservation of pots in Government Establishment of Andaman and Nicobar Islands Bill, 2019 by Shri Kuldeep Rai Sharma, Member of Parliament.**

Sir,

I am directed to refer to Administration's letter No.3-11/2020-R&E Cell dated 25<sup>th</sup> January 2022 on the subject cited above and to furnish herewith the following requisite information as under:-

Sl.No.	Questions	Reply
(b)	Data pertaining to % age of local candidates in Government jobs in Andaman and Nicobar Islands for the past five years and,	99.30 % (Out of 143 post of Regular Mazdoor in which 01 candidate is Non-Local category)
(c)	Data/figures related to employed/unemployment for the last five year in UT of Andaman and Nicobar Islands.	Not pertaining to this Directorate

Yours faithfully,

*Sharma*  
01/02/22  
Assistant Director (Admn.)

OK

## ANDAMAN AND NICOBAR ADMINISTRATION

जहाज़रानी सेवा निदेशालय

## DIRECTORATE OF SHIPPING SERVICES

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Port Blair, dated the 01<sup>st</sup> April, 2022

To

The Deputy Secretary (Shipping),  
A&N Administration,  
Secretariat, Port Blair

**Sub: Lok Sabha Unstarred Question Diary No.19115 on "Disposal of Waste at Ship Breaking Yard" to be answered on 08.04.2022-Reg.**


Sir,

I am directed to refer your endorsement No.52-15/2021-TR (PQ) dated 31/03/2022 on the subject cited above and to furnish herewith the following information as sought for Lok Sabha Unstarred Question Diary No.19115 on "Disposal of Waste at Ship Breaking Yard" to be answered on 08.04.2022 from the Ministry of Ports Shipping & Waterways (MoPSW). The details are as under:-

Sl.No	Questions	Reply
(a)	The details of ship breaking yards, State-wise alongwith the quantity and kind of waste generated at these yards;	Nil
(b)	The details of the norms laid down by the Government for the disposal of solid waste generated therefrom;	Nil
(c)	The number of workers employed at various ship breaking yards in the country;	Nil
(d)	Whether the workers in these yard are reported to be facing health hazards due to negligent waste disposal practices;	Nil
(e)	If so, the details thereof along with the steps taken to improve waste disposal practices for well being of these workers; and	Nil
(f)	Whether there is an urgent need of regulatory framework for ship breaking industry in the country and if so, the step being taken by the Government in this regard?	Nil

This is for kind information and necessary action at your end.

Yours faithfully,

  
01/04/22  
Assistant Director (Admn.)

**MOST URGENT**

**F.No.7-147/MDY/2021(PF-I)/915**

अण्डमान तथा निकोबार प्रशासन

**ANDAMAN AND NICOBAR ADMINISTRATION**

जहाज़रानी सेवा निदेशालय

**DIRECTORATE OF SHIPPING SERVICES**

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Port Blair, dated the 27<sup>th</sup> April, 2022

To

The Assistant Secretary (Rectt. & Examn),  
A&N Administration,  
Secretariat,  
Port Blair.

**Sub : Matter raised during Zero Hour in Lok Sabha on 04-04-2022 by Shri Kuldeep Rai Sharma, MP -reg.**

Sir,

I am directed to refer to Admn. letter No.2-5/2021-R&E Cell dated 26/04/2022 and to furnish herewith the requisite information as desired as under :

Sl. No.	Questionnaire	Reply
1.	Filling up of vacant posts in UT Administration with the youth of A&NI	For filling up the Direct Recruitment vacant post of Directorate of Shipping Services, the Administration had called details of the vacant post for conducting Common/Combined Recruitment Examination vide letter No.4-14/2021/R&E Cell dated 23/12/2021. Subsequently, this Directorate vide this office letter No. 7-298/MDY/Common/Combined/R&E/2022/93 dated 12/01/2022 had sent the details of the vacant post to the Deputy Secretary(Shipping) for conducting Common Examination. A copy of the letter dt. 12/01/2022 alongwith its annexures is enclosed for reference and record.

Yours faithfully,

**Encl : As above**

**Copy to :**

1. The Deputy Secretary(Shipping), A&N Administration, Secretariat, Port Blair w.r.t. letter No.52-15/2015-TR(PQ) dated nil for information.

*S. Sharma*  
Assistant Director (Admn.)

*S. Sharma*  
Assistant Director (Admn.)



P.No. 7-147/MD4/2021/PF-I/411  
 ANDAMAN & NICOBAR ADMINISTRATION  
 DIRECTORATE OF SHIPPING SERVICES

10/11 March, 2023

To

The Assistant Director (TW),  
 Directorate of Tribal Welfare  
 A&N Administration,  
 Port Blair.

SUB: Parliament matter: Lok Sabha Starred/Unstarred D.no. 5099 for answer on 13.03.2023 on "Employment Opportunities of Tribal Population" - reg.

Sir,

I am directed to refer to your letter 1-360/PQ/2021/TW/719 dated 07.03.2023 on the subject cited above and to furnish below the point wise reply in respect of this Directorate:

Sl.No.	Question	Reply
1.	Whether the Government has the data of total number of people from the tribal population who have been given employment opportunities in the year 2022	Nil
2.	If so, the details thereof and if not, the reason therefore ; and	Nil
3.	Whether the Government has the data of total tribal women being given employment opportunities in the year 2022 and if so, the details thereof and if not, the reason therefore	Nil

10/3/23  
 Assistant Director(Admn)

Proforma

Q.No (b/c)

Name of Organization:- Directorate of Shipping Services (Dockyard Establishment )

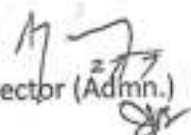
(i) No. of Vacancy as on 31.07.2023(including promotion)

Sl.No.	Group	ST	SC	OBC	EWS	PWBD	General	Total
	A							
	B							
	C	14	-	117	27	07	228	386
	Total							
Grand Total								

Q.No.(d)

No. of vacancy advertised/filled up during 2023.

Sl. No.	Group	ST		SC		OBC		EWS		PWBD		General		Total	
		Advertised	Filled	Advertised	Filled	Advertised	Filled	Advertised	Filled	Advertised	Filled	Advertised	Filled	Advertised	Filled
1	C	14	-	-	-	117	-	27	-	07	-	228	-	386	-

  
 Assistant Director (Admn.)

**PARLIAMENT QUESTION**  
**MOST URGENT**

**F. No. 7-147/MDY/2021/(PF-I)/ 1632**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**  
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Port Blair dated the 26<sup>th</sup> July, 2024

To

The Deputy Secretary (Shipping)  
A&N Administration  
Port Blair

Sub:- Lok Sabha Unstarred Dairy No. 3029 due for answer on 31/07/2024 regarding "Departmental Enquiry against IAS/IPS reg.

Ref: Email Dated 24/07/2024 received from Secretary (Shipping), A&N Administration.

Madam,

I am to invite a reference to the email referred on the subject cited above received from the Secretary (Shipping), A&N Administration forwarding therewith email even dated & dated 22/07/2024 received from the Under Secretary (AVD-IB), Department of Personnel & Training, North Block, New Delhi.

The requisite information sought therein in respect of this Directorate may be treated as "NIL".

You are requested to apprise the aforesaid reply to the Secretary (Shipping), A&N Administration and further necessary action in this regard.

Yours faithfully,

Assistant Director (Admin.)

26/7/2024  
slc

**PARLIAMENT QUESTION**  
**MOST URGENT**

**F. No. 7-147/MDY/2021/(PF-I)/ 210**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**

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Port Blair dated the 30<sup>th</sup> January, 2025

To

The Chief Port Administrator  
Port Management Board  
Sri Vijaya Puram

**Sub:- Parliament Question (Starred/Unstarred Diary No. - U172): Ship Repair and Ship building in Great Nicobar, for answer on 04/02/2025 reg.**

Sir,

I am to forward herewith a copy of email dated 27/01/2025 on the subject cited above.

This is being a GNI Project, your goodself is required to attend the Parliament Question under intimation to this Directorate.

This is for necessary action at your end please.

Yours faithfully,

*[Signature]*  
Assistant Director (Admn.)

*o/c*



**PARLIAMENT QUESTION**  
**MOST URGENT**

**F. No. 7-147/MDY/2021/(PF-I)/227**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**

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Port Blair dated the

1st Feb.  
January, 2025

To

The Assistant Secretary (AR & Trg./PGC)  
A&N Administration  
Secretariat  
Sri Vijaya Puram

**Sub:- Matter raised by Shri. Rajiv Rai, MP under rule 377 of Lok sabha**  
**"regarding need to review the grievance redressal mechanism in**  
**government department and to implement the orders of the**  
**courts reg.**

Sir,

I am invite a reference to your email dated 27/01/2025 alongwith Letter dated 22/01/2025 forwarding therewith a copy of Govt. of India, Ministry of Home Affairs, New Delhi Letter No. 15039/07/2025-UT(Coord.) dated 14<sup>th</sup> January, 2025 together with enclosures on the subject cited above.



It is to inform that, the Directorate of Shipping Services, functioning under the Andaman and Nicobar Administration, fully complies with the guidelines set forth by the Department of Personnel and Training (DoPT) and utilizes the Centralized Public Grievance Redress and Monitoring System (CPGRAMS) for addressing grievances of government employees and actively addressing court orders with prompt action. We are committed to ensuring compliance with all judicial directives while working diligently for the benefit of our employees in accordance with the rules and directives of Administration.

The department is fully committed for prompt disposal of grievances made by employees related to service issues. Further, the Directorate has

designated an Assistant Labour Welfare Commissioner (ALWC) specifically for the task of redressing employee grievances within the Directorate. This ensures that all concerns are addressed in a timely and efficient manner, adhering to the established protocols.

This is for your information and necessary action please.

Yours faithfully,

o/k ✓   
Assistant Director (Admn.) 

**No.7-147/MDY/2021/PF-I/ 226**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**  
**PORT BLAIR**

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Port Blair, dated the 1<sup>st</sup> February, 2025

To

The Assistant Secretary (GA)  
A & N Administration  
Secretariat  
Port Blair.

Sub:- Lok Sabha Starred Question(D No.2750) Conservation of Biodiversity-reg.

Sir,

I am directed to refer your letter No. M-17045/1/2024-GA-Section-Sectt dated 31/01/2025 on the subject cited above and the required information is furnished below:

Sl. No.	Question	Reply
(a)	The manner in which the Govt. is planning to strike a balance between conservation of Biodiversity and promotion of tourism on the islands.	Not pertains to this Department.
(b)	Whether the Govt. proposes to improve digital connectivity and transport facilities between the remote islands and mainland; and	Reply furnished by AM(IT) to DS(Plg) vide mail dated 30/01/25.
(c)	if so, the details thereof ?	Copy enclosed

**Encl:A/A**

Yours faithfully

*[Signature]*  
Assistant Director (Admn)

*[Signature]*  
1/2/25

## Sabha Question

IA

Ikhlaiq Ali &lt;ikhlaq.ali@gov.in&gt;

Thu, 30 Jan 2025 9:15:44 AM +0530

To "M.L. Peter" &lt;dsplg.and@nic.in&gt;, "PRAVESH" &lt;dss.and@nic.in&gt;

Cc "Ddss Ddss" &lt;ddss.and@nic.in&gt;

Sir,

As compliance of direction of DDSS and OIC(IT)

Following are done towards digital connectivity and transport facilities between Islands and Mainland:-

- 1.e-ticketing of Directorate of shipping services incl issue of ticket on line,enquiry, preparation of pax list for each sector of mainland and foreshore sector also action being taken for Electronic Ticketing module (ETM Module) for ferry service between Chatham and Bambooflat and panighat/ Hopetown and Dundas point .
2. Display of arrival and departure of ships at ports through display system for public.
3. Website of DSS revamped for booking of System with cloud platform of NICSI Bhuvaneshwar.
4. Development of cargo booking under development. Likely first week of April 2025.
5. Crew roster management under taken by CRIS approval awaited from Administration
6. Eoffice implemented .
7. IGot implemented.
8. PFMS implemented.
9. Complete internet/intranet connectivity to all users (156 system on internet of DSS office and Marine Dockyard).

IKHLAQ ALI  
ASSISTANT MANAGER(IT)  
DIRECTORATE OF SHIPPING SERVICES  
SRI VIJAYA PURAM,  
9434280148





**No.7-147/MDY/2021/PF-I/ 249**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**  
**PORT BLAIR**

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Port Blair, dated the 06<sup>th</sup> February, 2025

To

The Assistant Director(Tech)  
 Directorate of Industries  
 A & N Administration  
 Sri Vijayapuram.

Sub:- Parliament Question Lok Sabha (D No.2750) -reg.

Sir,

I am directed to refer your letter No.M-11012/4/2025-DD-II-Indus-INDS-AN 1/177390/2025 dated Jan.,2025 on the subject cited above and the required information is furnished below:

Sl. No.	Question	Reply
(a)	The manner in which the Govt. is planning to strike a balance between conservation of Biodiversity and promotion of tourism on the islands.	Not pertains to this Department.
(b)	Whether the Govt. proposes to improve digital connectivity and transport facilities between the remote islands and mainland; and	Reply furnished by AM(IT) to DS(Plg) vide mail dated 30/01/25.
(c)	if so, the details thereof ?	Copy enclosed

**Encl:A/A**

Yours faithfully

*M. K. Sreenivasulu Reddy*  
 Assistant Director (Admn)

**No.7-147/MDY/2021/PF-I/ 293**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**  
**PORT BLAIR**

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Port Blair, dated the 13 February, 2025

To

The Assistant Secretary (GA)  
 A & N Administration  
 Secretariat  
 Sri Vijayapuram.

Sub:- Lok Sabha Starred Question(D No.2750) Conservation of Biodiversity-reg.

Sir,

I am directed to refer your letter No. M-17045/1/2024-GA-Section-Sectt dated 31/01/2025 on the subject cited above and to inform that the reply in this regard has already been furnished to you vide this office letter No. 7-147/MDY/2021/PF-I/226 dated 01/02/2025(Copy enclosed).

**Encl:A/A**

Yours faithfully

  
 Assistant Director (Admin)

**No.7-147/MDY/2021/PF-I/ 292**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**  
**PORT BLAIR**

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Port Blair, dated the 13<sup>A</sup> February, 2025

To

The Dy. Secretary(Plg))  
 A & N Administration  
 Secretariat  
 Sri Vijayapuram.

Sub:- Lok Sabha Starred Question(D No.2750) Conservation of Biodiversity-reg.

Sir,

I am directed to refer your mail dated 29/01/2025 on the subject cited above and to inform that the reply in this regard has already been furnished to you vide e-mail dated 30/01/2025 by AM(IT) of this Directorate and the same is also furnished to AS(GA) vide this office letter No. 7-147/MDY/2021/PF-I/226 dated 01/02/2025(Copy enclosed).

Encl:A/A

Yours faithfully

*[Signature]*  
 Assistant Director (Admn)

*[Signature]*

**PARLIAMENT QUESTION**  
**MOST URGENT**

**F. No. 7-147/MDY/2021/(PF-I)/ 372**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**

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Port Blair dated the 28<sup>th</sup> February, 2025

To

The Deputy Superintendent of Police (HQ)  
Police Headquarters  
A&N Police  
Sri Vijaya Puram

**Sub:- Matter raised by Shri. Rajeev Rai, MP under Rule 377 in Lok Sabha need to review the grievance redressal mechanism in Government depts and implementation of Court orders reg:**

Sir,

I am invite a reference to your letter I/83690/2025 dated 20/02/2025 forwarding therewith A&N Admn's Letter No. 1-1/GC/Litigation/2022/Vol-II/25 dated 06/02/2025 together with enclosures on the subject cited above.

In this regard, I am directed to inform that the Directorate of Shipping Services, functioning under the Andaman and Nicobar Administration, fully complies with the guidelines set forth by the Department of Personnel and Training (DoPT) and utilizes the Centralized Public Grievance Redress and Monitoring System (CPGRAMS) for addressing grievances of government employees and actively addressing court orders with prompt action. We are committed to ensuring compliance with all judicial directives while working diligently for the benefit of our employees in accordance with the rules and directives of Administration.

The department is fully committed for prompt disposal of grievances made by employees related to service issues. Further, the Directorate has designated an Assistant Labour Welfare Commissioner (ALWC) specifically for the task of redressing employee grievances within the Directorate. This ensures that all concerns are addressed in a timely and efficient manner, adhering to the established protocols.

This is for your information and necessary action please.

Assistant Director (Admn.)



## ANDAMAN AND NICOBAR ADMINISTRATION

जहाजचाली सेवा निदेशालय

## DIRECTORATE OF SHIPPING SERVICES

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Port Blair, dated the 23<sup>rd</sup> September, 2020

To

The Assistant Secretary (Recrt. & Examn),  
A&N Administration,  
Secretariat,  
Port Blair.

**Sub : Rajya Sabha Starred/Unstarred Question Dy.No.U3363, Dy.No. U4281 and Dy.No.U4108-reg.**

Sir,

I am directed to refer to letter No.45-11/2016-PW dt.16/09/2020 on the subject cited above and to furnish herewith the information as desired as under :

Rajya Sabha Starred/Unstarred Question Dy.No.U3363		
Sl. No.	Questionnaire	Reply
(a)	The number of mass recruitment drives in Central Government bodies did Government conduct during the past 7 years	The matter pertains to Recruitment Cell of A&N Administration.
(b)	The number of Government recruitment exams cancelled due to paper leaks;	
(c)	The number of paper leaks reported and taken to conclusion by investigation agencies; and	
(d)	The number of scheduled exams cancelled due to paper leaks and how many were taken to conclusion by investigating agencies?	

Rajya Sabha Unstarred Question Dy.No.U4281		
Sl. No.	Questionnaire	Reply
(a)	The number of employees working in Central/ Autonomous Bodies in the country during the last three years and the current year cadre-wise;	<u>Total Sanctioned Strength : 1467 Nos.</u> Group 'A' - 03 Nos. Group 'B' (Gazetted) - 08 Nos. Group 'B' (Non-Gazatted) - 56 Nos. Group 'C' - 651 Nos.
(b)	Whether there is any shortage of employees in various cadres in the country;	Yes
(c)	If so, details thereof, cadre-wise; and	Group 'A' - 25 Posts Group 'B' (Gazetted) - 05 Posts Group 'B' (Non-Gazatted) - 60 Posts Group 'C' - 659 Posts
(d)	The measures taken by Government of India in this regard ?	The process for filling up the post of Heavy Vehicle Driver, Light Vehicle Driver, Assistant Store Keeper, Shop Clerk, Machine Turner, Tea Maker, Electrician, Deck Rating (Lascar), Engine Room Rating and Conductor are under process.

Contd.....2/-

Rajya Sabha Starred/Unstarred Question Dy.No.U3363			
Sl. No.	Questionnaire		Reply
(a)	Whether there are large number of vacancies in various Central Government Department;		Yes
(b)	If so, the details thereof and by when it will be filled;		Group 'A' - 25 Posts Group 'B' (Gazetted) - 05 Posts Group 'B' (Non-Gazetted) - 60 Posts Group 'C' - 659 Posts
(c)	Whether Government have recruited many posts through contractual basis in various Central Government Departments since last five years; and		The cadre wise details of recruitment is detailed below : Group 'B' (Gazetted) - 01 No. Group 'B' (Non-Gazetted) - 07 Nos. Group 'C' - 269 Nos.
(d)	If so, the details thereof ?		
	1.	Law Officer (Group 'B' Gazetted.)	01 No.
	2.	Master 1 <sup>st</sup> Class (Group 'B' Non Gazetted)	05 Nos.
	3.	Chief Engine Driver (Group 'B' Non Gazetted)	02 Nos.
	4.	Deck Rating (Group 'C')	29 Nos.
	5.	Engine Room Rating (Group 'C')	36 Nos.
	6.	Utility Hand (Group 'C')	23 Nos.
	7.	Cook (Group 'C')	13 Nos.
	8.	Welder (Group 'C')	02 Nos.
	9.	Coppersmith (Group 'C')	01 No.
	10.	Tinsmith (Group 'C')	01 Nos.
	11.	Machine Turner (Group 'C')	03 Nos.
	12.	Shipwright (Group 'C')	02 Nos.
	13.	Carpenter (Group 'C')	07 Nos.
	14.	Plater (Group 'C')	04 Nos.
	15.	Fitter (Group 'C')	12 Nos.
	16.	Electrical Fitter (Group 'C')	03 Nos.
	17.	Asst. Fitter (Fitter Gr.III) (Group 'C')	04 Nos.
	18.	Welder (Group 'C')	01 No.
	19.	Regular Mazdoor (Group 'C')	52 Nos.
	20.	Peon (Group 'C')	02 Nos.
	21.	Safai Karamchari (Group 'C')	02 Nos.
	22.	Conductor (Group 'C')	09 Nos.
	23.	Seacunny (Group 'C')	31 Nos.
	24.	LVD (Group 'C')	03 Nos.
	25.	LVD (Group 'C')	02 Nos.
	26.	Shop Clerk (Group 'C')	04 Nos.
	27.	Time Keeper (Group 'C')	02 Nos.
	28.	Asst. Store Keeper (Group 'C')	10 Nos.
	29.	Boat Builder (Group 'C')	02 Nos.
	30.	Tea Maker (Group 'C')	01 No.
	31.	Jettyman (Group 'C')	02 Nos.
	32.	Watchman (Group 'C')	04 Nos.
	33.	Lascar (Mooring) (Group 'C')	02 Nos.

Yours faithfully,

  
 Assistant Director (Admn.)  
 23/11/2020



**PARLIAMENT QUESTION**  
**MOST URGENT**

F.No. 7-147(M)/2014/ 755  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**  
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Port Blair dated the 01<sup>st</sup> April, 2021

To

The Assistant Secretary (R & E ),  
A & N Administration,  
Secretariat,  
Port Blair.

Sub: **Rajya Sabha Provisionally admitted starred/ unstarred**  
**Question Dy No.S1664 for answer on 18.03.2021- reg.**

Sir,

I am directed to refer to the A&N Admn's letter No. 2-5/2019-R&E (PF-I) dated 26/03/2021, on the subject cited above and to furnish herewith the information as desired are as under :-

Sl. No.	Question	Reply
a)	Whether there is backlog of vacancies in Government of India in different Departments	Backlog vacancies of this Directorate are as under :- Direct Recruitment:330 Promotional Post :238
b)	If so, the details thereof, including class wise sanctioned strength	List attached vide Annexure-A.
c)	Whether, the Govt has any intention of filling up all these vacancies.	Yes, matter is under process to fill up all these vacancies of this Directorate.
d)	If so, what is the time limit fixed to recruitment,the details thereof	This Directorate is trying to fill up all vacant post as soon as possible.
e)	If not, the reason thereof	Not applicable.

Yours faithfully,

**Encl : A/A**

*de* Assistant Director (Admn.)  
01/04

Copy to the Deputy Secretary (Shipping), A&N Administration,  
Port Blair for information.

*de* Assistant Director (Admn.)  
01/04

Annexure-A.

Details of Backlog Vacancies in respect of Directorate of Shipping Services

Group	Sanction Strength	Filled	Vacancy
A	28	03	25
B (G)	13	08	05
B (NG)	116	54	62
C	1308	832	476
Total	1465	897	568

Assistant Director (Admin)

01/04

01/04

F.No. 7-147(M)/2014/ 1479  
**ANDAMAN AND NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES**  
\*\*\*\*\*

Port Blair dated the 26<sup>th</sup> July, 2021

To

The Assistant Secretary (R & E ),  
A & N Administration,  
Secretariat,  
Port Blair.

Sub: **Rajya Sabha Starred / Unstarred Question Dy No.U328 for  
answer on 22.07.2021- reg.**

Sir,

I am directed to refer to the A&N Admn's letter No. 1-10/2021-  
R&E Cell dated 22.07.2021 on the subject cited above and to furnish  
herewith the information desired as under :-

Sl. No.	Question	Reply
a)	Whether Government has data on the total number of jobs offering open at each (Group A to D) during the last three years, year-over-year	Total number 120 Group C posts opened during the year 2019. Total number of 09 Group C posts opened during the year 2020.
b)	If so, the details of the same including number of job openings, number of applicants, pre text taken, if applicable and number of vacancies filled from the jobs opening offered and	Due to Corona virus pandemic, Direct Recruitment is delayed.
c)	The details of vacancies in Govt. job across the group at present	Group A : 01 Group B(G) : 04 Group C : 315

Yours faithfully,

*Pamb. vol*

**Assistant Director (Admn.)**

**Copy to :**

The Assistant Secretary (Shipping), A&N Administration, Port Blair for information.

*Pamb. vol*

**Assistant Director (Admn.)**

*OV*



**F.No.7-147(M)/2014/1544**  
अण्डमान तथा निकोबार प्रशासन  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
जहाजुत्तरी सेवा निदेशालय  
**DIRECTORATE OF SHIPPING SERVICES**  
\*\*\*\*\*

Port Blair, dated the 22 August, 2021

To

The Assistant Secretary (Recrt. & Examn),  
A&N Administration,  
Secretariat,  
Port Blair.

**Sub : Rajya Sabha Starred/Unstarred Question Dy.No.U328 for answer on 22.07.2021 -reg.**

Sir,

This is in continuation of this office letter No.7-147(M)/2014/1479 dt. 26.07.2021 and to furnish herewith the requisite information as desired as under :

Rajya Sabha Starred/Unstarred Question Dy.No.U328		
Sl. No.	Questionnaire	Reply
(a)	Whether Government has data on the total number of jobs offering open at each (Group A to D) during the last three years, year-over-year	NIL
(b)	If so, the details of the same including number of job openings, number of applicants, pre text taken, if applicable and number of vacancies filled from the job opening offered and	
(c)	The details of vacancies in Govt. job across the group at present	

Yours faithfully,

*P. S. N. V. S.*

Assistant Director (Admn.)

*22*

F.No.7-147(M)/2014/ 2543

अण्डमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

जहाज़रानी सेवा निदेशालय

DIRECTORATE OF SHIPPING SERVICES

\*\*\*\*\*

Port Blair, dated the 1<sup>st</sup> December, 2021

To

The Deputy Secretary (Shipping),  
A&N Administration,  
Secretariat,  
Port Blair

**Sub : Rajya Sabha admitted Starred Question No.54 (9<sup>th</sup> Position) for answer on 02.12.2021 regarding 'Vacant Posts in various Department's - reg.**

Sir,

I am directed to refer to endorsement No.52-15/2021-TR (PF) (PQ) dated 01.12.2021 on the subject cited above and to furnish herewith the information are as under:

Rajya Sabha admitted Starred Question No.54 (9 <sup>th</sup> Position)		
Sl. No.	Questionnaire	Reply
(a)	The number of posts vacant in various Departments in the country at present	330 Post lying vacant
(b)	The number of vacant post filled and the number of post abolished during the last 5 years' and	Filled -72 Abolished- Nil
(c)	Whether it is a fact that almost 9 lakh posts are lying vacant in various subordinate departments of the Central Government which the Government is not serious to fill?	

Yours faithfully,

*Harish*  
Assistant Director (Admn.)

*dc*

F.No.7-147(M)/2014/ 2545

अण्डमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

जहाजरानी सेवा निदेशालय

DIRECTORATE OF SHIPPING SERVICES

\*\*\*\*\*

Port Blair, dated the 01<sup>st</sup> December, 2021

To

The Deputy Secretary (Shipping),  
A&N Administration,  
Secretariat,  
Port Blair

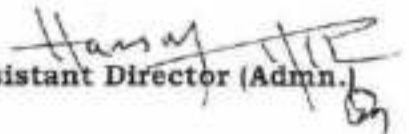
**Sub : Rajya Sabha Starred/Unstarred Question Dairy No.U 587, S 406, U 663 for 02.12.2021 regarding SC, ST and OBC employees in Central Government.**

Sir,

I am directed to refer to endorsement No.52-15/2021-TR (PF) (PQ) dated 01.12.2021 on the subject cited above and to furnish herewith the information are as under:

Sl. No.	Questionnaire	Reply
(a)	The total percentage of SC, ST and OBC employees in Central Government Services Ministry-wise and PSU-wise;	70% for OBC and 21% for ST filled under the reserved quota.
(b)	Whether any special drive is proposed to recruit SC, ST and OBC employees;	Yes
(c)	If so, the details thereof; and	98 post of OBC & 13 post of ST to be filled by Direct recruitment.
(d)	If not, the reasons therefore?	-

Yours faithfully,

  
Assistant Director (Admn.)



F.No.7-147(M)/2014/ 2544

अण्डमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

जहाजखनी सेवा निदेशालय

DIRECTORATE OF SHIPPING SERVICES

\*\*\*\*\*

Port Blair, dated the 01<sup>st</sup> December, 2021

To

The Deputy Secretary (Shipping),  
A&N Administration,  
Secretariat,  
Port Blair

**Sub : Rajya Sabha Starred/Unstarred Question Dairy No. U 226 for 02.12.2021-reg**

Sir,

I am directed to refer to endorsement No.52-15/2021-TR (PF) (PQ) dated 01.12.2021 on the subject cited above and to furnish herewith the information are as under:

Sl. No.	Questionnaire	Reply
(a)	The percentage of SC/ST/OBC employees in Group A level across various Central Ministries/Agencies and PSUs, category-wise;	Nil
(b)	The percentage of SC/ST/OBC people currently employees at the under Secretary Level and above, category-wise;	Nil
(c)	Whether there is a systematic trend of low percentage of SC/ST/OBC period in senior Government posts; and	
(d)	If so, the reasons thereof and steps that are being considered to make senior posts more inclusive and diverse?	

Yours faithfully,

  
Assistant Director (Admn.)



R.D. No: 6603  
Date: 22/12/21

PARLIAMENT QUESTION  
MOST URGENT



F.No.9-16/SW/OBC/2019/4068  
अण्डमान तथा निकोबार प्रशासन  
DAMAN AND NICOBAR ADMINISTRATION  
समाज कल्याण निदेशालय  
DIRECTORATE OF SOCIAL WELFARE

Port Blair, dated 22nd December, 2021

All Heads of Department (As per list)  
The Director of Shipping Services.  
Andaman & Nicobar Administration.

Sub:- Parliament Question- information on OBC - Reg.

Madam/Sir;

I am to inform that the information in respect of backlog vacancies of posts reserved for OBC's for the year 2017 may be furnished in the following format.

S.No.	UT/ Organisation	Backlog reserved vacancies as on 01.01.2017	Backlog reserved vacancies filled up during 01.01.2017 to 31.12.2017	Backlog reserved vacancies remained unfilled as on 01.01.2018
	And I			

Please ensure that information is furnished to this Department by 23.12.2021 through email at directorsw4@gmail.com/by special messenger.

Yours faithfully,

*[Signature]*  
Director(SW)

Copy to:-

(1) P.S. to Secretary (Perl.) for kind information please.

*[Signature]*  
Director(SW)



F.No.7-147/MDY/2021 (PF-I)/ 2398  
ANDAMAN AND NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES

\*\*\*\*\*

Port Blair dated the 24<sup>th</sup> December 2021

To

The Director  
Directorate of Social Welfare,  
A&N Administration,  
Port Blair

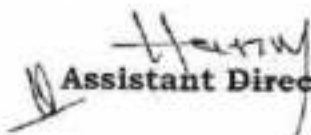
**Sub: Parliament Question- information on OBC - Reg**

Sir,

I am directed to refer your letter No.9-16/SW/OBC/2019/4068 dated 22<sup>nd</sup> December 2021, on the subject cited above and to furnish the requisite information in prescribed format for further necessary action.

Yours faithfully,

Encl: As above

  
Assistant Director (Admn.)

✓

66

Backlog vacancies of posts reserved for OBC for the year 2017

S.No	UT/ Organization	Backlog reserved vacancies as on 01.01.2017	Backlog reserved vacancies filled up during 01.01.2017 to 31.12.2017	Backlog reserved vacancies remained unfilled as on 01.01.2018
1.	Directorate of Shipping Services	72	Nil	72

  
Assistant Director (Admn.)

जहाजशानी सेवा निदेशक का निजी अनुभाग

Personal Section of DSS

प्राप्ति संख्या दिनांक  
RD.No. 296 Dt 18/1/22

**PARLIAMENT QUESTION  
MOST URGENT**

P.No.7-2/EE/2021/259  
अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
रोजगारकार्यालय, पोर्टब्लेयर  
EMPLOYMENT EXCHANGE, PORT BLAIR  
\*\*\*

Port Blair, dated 18 Jan 2022

To

1. All Head of Departments
2. The Assistant Secretary (Per/Recd.)  
A & N Administration  
Secretariat  
Port Blair.

Sub: Assurance given on 20.12.2017 in reply to Starred Q.No.47\* by Ms. Dola Sen, M.P., Rajya Sabha.

Sir/Madam,

Please find enclosed herewith a copy of O.M letter No. 11012/06/2018-part dated 03.01.2022 received from the Ministry of Home Affairs which is self explanatory on the cited subject.

In this regard, it is requested to furnish the data of regular youth employed in your department for the year 2014-15, 2015-16 & 2016-17 by 19/01/2022 positively for onward transmission to Ministry.

This may kindly be treated as "MOST URGENT".

Encl:- A/A

Yours faithfully

*(Signature)*  
Labour Commissioner & DET (I/c)

Copy to the PS to Secretary (Labour) for kind information of Secretary (Labour).

Labour Commissioner & DET (I/c)

*Nil Report*  
*No such regular appointment*  
*about it*  
*20.1.22*  
*(Signature)*

*Pl. to include amongst*  
*MM identifying Alok Datta*  
*19/1/22*

*DSS*  
*AD (Admin)*  
*20/1/22*  
*19/1/22*

*Reply given*  
*on 19/1/22*

*Nil Report*  
*(Santi)*

*nil report*  
*(Signature)*

*N/A*  
*14/1/22*  
*18/1/22*

16  
MOST IMMEDIATE/TIME BOUND

No.11012/06/2018-Parl.  
Government of India  
Ministry of Home Affairs

Dated 03.01.2022  
North Block, New Delhi-01

OFFICE MEMORANDUM

Subject:- Assurance given on 20.12.2017 in reply to Starred Q.No.47\* by Ms. Dola Sen, M.P., Rajya Sabha.

The undersigned is directed to enclose herewith an O.M.no.DGE-H-11017/33/2017-Stats(E) and dated 03.12.2021 received from M/o Labour and Employment on the subject cited above vide which they have requested to reconcile the figures showing the information for regular employment only during the period of last three years (i.e. 2014-15, 2015-16, 2016-17).

2. The earlier information (copy enclosed) provided by your Division would not be considered as per the requisite format of M/o Labour and Employment. Therefore, it is requested to send revised information (year wise i.e. for 2014-15, 2015-16, 2016-17) as per the requirements of M/o Labour and Employment to Parliament Section by 14.01.2022.

Encl-As Above.

(Shiv Lakh Meena)  
Under Secretary to the Govt. of India  
Tel:-23092518  
Fax:- 23093655

- To  
04/01/2022  
30(UT and)
1. RGI, AS(CTCR), AS(JS-I)
  2. JS(PM), JS(F), JS(UT), JS(JS-II), JS(Admin), JS(CS), JS(WS), JS(P.II) & JS(OL).

F.No.7-147/MDY/2021/(PF-I) 155  
अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
जहाज रानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES  
\*\*\*\*\*

Port Blair, dated the 20<sup>th</sup> January, 2022

To

The Labour Commissioner & DET (I/c)  
Andaman & Nicobar Administration  
Employment Exchange,  
Port Blair

**Sub: - Assurance given on 20.12.2017 in reply to Starred Q.No.47\* by Ms. Dola Sen, MP Rajya Sabha.**

Sir,

I am directed to refer your letter No.7-2/EE/2021/259 dated 18<sup>th</sup> January 2022 on the subject cited above and to inform that no such regular youth has been employed in the year 2014-15, 2015-16 & 2016-17 by this Directorate. Hence, the report may be treated as Nil.

Yours faithfully,

  
Marine Engineer  
20/01/22





1701

No.7-147/MDY/2021/PF-I/1231  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**  
**PORT BLAIR**

\*\*\*\*\*

Port Blair, dated the

01/8/  
July, 2023

To

The Joint Secretary (Litigation)  
A & N Administration  
Secretariat  
Port Blair.

**Sub:- Provisionally Admitted Question for the Rajya Sabha Starred/Unstarred  
Diary No.S3870-reg**

Sir,

I am directed to refer your letter No. 2-13/Litigation/2023/PQ/298 dated 26/07/2023 on the subject cited above and to inform that the required information for point (a) is furnished below:

Point	Parliament Question	Sl. No.	Name of Advocates	Amount (Rs)
(a)	Payment made by the Union government to Supreme Court/High Court lawyers and counsels other than state appointed law officers in the last five years.	1.	Paid to Shri S.K.Mondal, Advocate, High Court	Rs. 8100.00
		2.	Paid to Krishna Rao, Advocate, High Court	Rs. 9075.00
			Paid to S.C.Mishra, Advocate, High Court	Rs. 3150.00
			Paid to S.C.Mishra, Advocate, High Court	Rs.4950.00
Total				25,175.00

**(Rupees Twenty Five Thousand One Hundred Seventy Five Only)**

Yours faithfully

17  
Assistant Director (Admn)  
Jp

No.7-147/MDY/2021/PF-1/1643  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**  
**PORT BLAIR**

\*\*\*\*\*

Port Blair, dated the 27<sup>th</sup> July, 2023

To

The Assistant Secretary (R & E)  
 A & N Administration  
 Secretariat  
 Port Blair.

Sub:- Rajya Sabha Question No. S3443 for answer on 02/08/2023 vacancy in the Ministry of Home Affairs-reg.

Sir,

I am directed to refer your letter No. 2-5/2019-R&E (PF-1)/610 dated 27/07/2023 on the subject cited above and to inform that the required information in the prescribed format is enclosed herewith.

Yours faithfully

Encl:-A/A

Assistant Director (Admin)

**Proforma**

Q.No (b/c)

Name of Organization:- Directorate of Shipping Services (Dockyard Establishment )

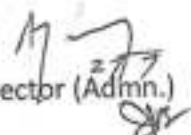
(i) No. of Vacancy as on 31.07.2023 (including promotion)

Sl.No.	Group	ST	SC	OBC	EWS	PWBD	General	Total
	A							
	B							
	C	14	-	117	27	07	228	386
	Total							
Grand Total								

Q.No.(d)

No. of vacancy advertised/filled up during 2023.

Sl. No.	Group	ST		SC		OBC		EWS		PWBD		General		Total	
		Advertised	Filled	Advertised	Filled	Advertised	Filled	Advertised	Filled	Advertised	Filled	Advertised	Filled	Advertised	Filled
1	C	14	-	-	-	117	-	27	-	07	-	228	-	386	-

  
 Assistant Director (Admn.)

**No.7-147/MDY/2021/PF-I/291**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**DIRECTORATE OF SHIPPING SERVICES**  
**PORT BLAIR**

\*\*\*\*\*

**Port Blair, dated the 13<sup>th</sup> February, 2025**

To

The Chief Port Administrator  
Port Management Board  
Sri Vijaya Puram.

Sub:- Rajya Sabha Questions regarding International cruise ship terminal at Great Nicobar-reg.

Sir,

I am to forward herewith a copy of mail dated 29/01/2025 on the subject cited above.

This is being a GNI project, your good self is required to attend the PQ under intimation to this Directorate.

This is for necessary action at you end please.

**Encl:A/A**

Yours faithfully

  
Assistant Director (Admin)

## **INTRODUCTION**

The Shipping Service is playing a crucial role in the transportation sector of Andaman and Nicobar Islands. Since the geographic location of Andaman and Nicobar Islands is around 1200KM away from Mainland, and due to the scattered location of the islands in the archipelago, the maritime transportation forms the lifeline for the Islanders. The Directorate of Shipping Services under Andaman and Nicobar Administration is the main stakeholder and responsible for major shipping service in between mainland Island and also in between scattered islands of Andaman and Nicobar. At present the Directorate of Shipping Services is providing shipping services to 29 of the 37 inhabited Island. The Directorate of Shipping Service owns a fleet strength of around 83 vessels of various types and capacity for movement of cargo and passengers. The fleet includes passenger vessels, cargo vessels, vehicle ferry vessels, harbour ferry vessels, utility launches, oil tankers and water barges, touring vessels, tug vessels, mooring vessels and landing rafts.



**Foreign Tour Details Director & Deputy Director**

S.No.	Name & Designation of the Officer	Place of Visit	Purpose of the visit	Period of visit
1.	Capt. Rajinder Kumar, Director	Netherland	To witness the Model Test of 2 X 1200 Pax-cum-1000 Ton Cargo vessels	26.03.2017 To -----

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
जहाजरानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES


Port Blair, dated the 26<sup>th</sup> July, 2022

**OFFICE ORDER NO: 2443**

In accordance with the approval of competent authority vide Administration's letter No. 46-69/2019-TR dated 25.07.2022, Shri C P Mohammed Yousuf, Assistant Director (Admn.) attached to this Directorate is hereby deputed on duty-cum-tour to Chennai for 03 days with effect from 27.07.2022 to 29.07.2022 in connection with the completion of urgent and time bound works pending at office of the Assistant Director (Shipping Services), Chennai.

During his absence on tour, Shri Mahinder Singh, Assistant Marine Engineer attached to Marine Dockyard under this Directorate will look after the duties of Shri C P Mohammed, Assistant Director (Admn.), DSS in addition to his own duties without any extra remuneration.

He shall proceed to Chennai on 27.07.2022 in the capacity of Assistant Director (Shipping Services) as Head of Office for the above said purpose during the period.

  
Assistant Director (Admn.)

(F.No. 2-8(M)(1)/PF/Vol-II)

  
26/07/2022

**OFFICE ORDER BOOK**

**Copy to:-**


1. The Deputy Secretary (Shipping), A&N Administration, Port Blair with reference to their letter No. 46-69/2019-TR dated 25.07.2022.
2. PA to DSS for kind information of Director (Shipping Services).
3. PA to DDSS for kind information of Deputy Director (Shipping Services).
4. PA to ME for information of Marine Engineer.
5. The Assistant Labour Welfare Commissioner, Marine Dockyard.
6. The Accounts Officer (M&S), DSS.
7. The Assistant Director (Admn.)/ (Commercial Wing), DSS.
8. The Assistant Director (Shipping Services), Chennai attached to this Directorate.
9. Shri C P Mohammed Yousuf, Assistant Director (Admn.) of this Directorate.
10. Shri Mahinder Singh, Assistant Marine Engineer, Marine Dockyard.
11. Section-in-Charge, Establishment (Dockyard/Afloat)/Confidential Cell/Crew Cell of this Directorate.
12. Personal file of party concerned.



एक नकल सचिवालय को और

  
Assistant Director (Admn.)

  
26/07/2022

  
26/07/2022

ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES


\*\*\*\*\*

Port Blair, dated the 22<sup>nd</sup> November, 2023

OFFICE ORDER NO. 4336

The Director (SS), Capt. Atul Kumar Singh alongwith Shri J.Gopinath, AME are pleased to depute to proceed to Diglipur on duty-cum-tour in connection with the visit of Hon'ble Minister of Ports, Shipping & Waterways to Atlanta Bay, Diglipur from 23/11/2023 to 24/11/2023 by departmental vessel.


The above officers will proceed to Diglipur on 23/11/23 by departmental vessel and will return to Port Blair immediately on completion of work by departmental vessel/Helicopter.

  
Assistant Director (Admn.)  
(F.No.2-8(M)(1)/PF/Vol-II)

OFFICE ORDER BOOK

Copy to:-

1. Shri Prashant Kumar, CPA for information.
2. Capt. Atul Kumar Singh, Director (SS) for information.
3. Shri J.Gopinath, Assistant Marine Engineer for information.
4. PA to DSS for kind information of DSS.
5. PA to Deputy Director (Shipping Services) for information of DD (SS).
6. PA to Marine Engineer for information of ME.
7. The Pay & Accounts Officer, Port Blair for information.
8. The Accounts Officer (M&S), DSS with one spare copy
9. PF of the party concerned.

  
Assistant Director (Admn.)

o/c



**ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES**

\*\*\*\*\*

Port Blair, dated the 31<sup>st</sup> January, 2024

OFFICE ORDER NO. 476

The Hon' Lt. Governor, A & N Islands is pleased to depute Capt. Atul Kumar Singh, Director (Shipping Services) to Kochi on duty-cum-tour for discussion on CANSRU agreement, guarantee provision of Nalanda and Study of Inland Vessels from 01/02/2024 to 03/02/2024.

During his absence, the duties of Director(Shipping Services) shall be look after by Shri Prasant Kumar, CPA in addition to his own duties with out any extra remuneration.

**Assistant Director (Admn.)**

(F.No.2-8(M)(1)/PF/Vol-II)

OFFICE ORDER BOOK

Copy to:-

1. The Pay & Accounts Officer, Port Blair for information.
2. Capt. Atul Kumar Singh, Director (SS) for information.
3. Shri Prashant Kumar, CPA(PMB) Port Blair
4. PA to Deputy Director (Shipping Services) for information of DD (SS).
5. PA to Marine Engineer for information of ME.
6. The Accounts Officer (M&S), DSS with one spare copy
7. PF of the party concerned.

**Assistant Director (Admn.)**





अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/SECRETARIAT

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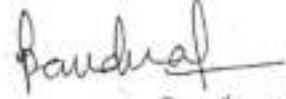
पोर्ट ब्लेयर/Port Blair

दिनांक/dated the 20<sup>th</sup> July, 2024.

**ORDER NO. 1707**

The Competent Authority is pleased to depute Capt. Atul Kumar Singh, Director of Shipping Services, on duty-cum-tour to New Delhi to attend CEO's conference on Data and Technology at India Habitat Centre, New Delhi and to attend the meeting under Chairmanship of Deputy Secretary (ANL), MHA to discuss various pending issues pertaining to Shipping Department, from 27.06.2024 to 29.06.2024 (03 days including travel time), subject to the officer leaving the station on or after 27.06.2024 and returning back to the station on or before 29.06.2024.

During his absence on duty-cum-tour from headquarter, Dr. Prasanth Kumar, Special Secretary (Home) and Director (Power), may be assigned the charges of DSS, in addition to his own duties without any extra remuneration.



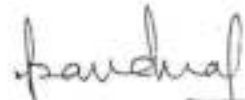
उप सचिव (नौवहन)

Deputy Secretary (Shipping)  
(F. No. 48-209/2022-TR)

**OFFICE ORDER BOOK:**

**Copy to:**

1. Sr. PS to Hon'ble Lt. Governor, Raj Niwas, Port Blair.
2. PS to Chief Secretary, A&N Administration, Secretariat.
3. PA to, Secretary (PMB/Shipping), A&N Administration.
4. The Pay & Accounts Officer, A & N Islands, Port Blair.
5. Capt. Atul Kumar Singh, Director of Shipping Services, Port Blair for favour of information.
6. Dr. Prasanth Kumar, Special Secretary(Home) and Director(Power), Secretariat, A&N Admn., for favour of information
7. The Assistant Secretary (Perl.), A & N Administration, Secretariat.
8. The Assistant Director, (Admn,) DSS, for information.



उप सचिव (नौवहन)

Deputy Secretary (Shipping)

**ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES**

Port Blair, dated the 18<sup>th</sup> October, 2024

**OFFICE ORDER NO:** 4106

The Secretary (Shipping), Andaman & Nicobar Administration has been pleased to depute Shri B.C.Sarkar, Marine Engineer on duty-cum-tour to Swaraj Dweep for survey of IV vessels at Swaraj Dweep from 18/10/2024 to 19/10/2024.

He shall proceed to Swaraj Dweep on 18/10/2024 and return to Sri Vijayapuram immediately after completion of the above said works.

During the absence of Shri B.C.Sarkar, Marine Engineer the duties of Marine Engineer will be looked after by Shri L.T. Shiju Cherian, AME and the duties of Deputy Director, DSS will be looked after by Shri Alavi, Assistant Director (Admn).

**Assistant Director (Admn.)**  
(2-8(M)(1)/PF/Vol-II)

**OFFICE ORDER BOOK**

Copy to:-

1. The PS to the Secretary (Shipping) A & N Admn. for information please.
2. The Deputy Secretary (Shipping), A&N Administration, Sri Vijayapuram.
3. The PA to DSS for kind information of Director (SS).
4. PA to DDSS for kind information of Deputy Director (SS).
5. PA to ME for information of Marine Engineer.
6. The Accounts Officer (M&S), DSS for information.
7. Shri B C Sarkar, Marine Engineer for information and necessary action.
8. Shri L.T.Shiju Cherian, AME for information and necessary action.
9. Shri Alavi, Assistant Director (Admn) for information and necessary action.
10. The AM (IT) for information and necessary action.
11. Concerned file
12. Personal file of party concerned.

**Assistant Director (Admn.)**



o/c

ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES

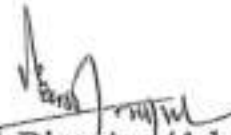
Sri Vijaya Puram, dated the 24<sup>th</sup> December, 2024

**OFFICE ORDER NO: 5051**

Shri B.C.Sarkar, Marine Engineer is permitted to proceed to Baratang to carry out survey of 25 Nos. Inland Vessels at Baratang for four days from 24/12/2024 on the basis of the approval issued by the Hon'ble Lt. Governor, A & N Islands and as conveyed by the Deputy Secretary (Shipping) vide order No. 1569 dated 03/07/2024.

He shall proceed to Baratang on 24/12/2024 and return to Sri Vijayapuram immediately after completion of the above said works.

During the absence of Shri B.C.Sarkar, Marine Engineer the duties of Marine Engineer will be looked after by Shri L.T. Shiju Cherian, AME and the duties of Deputy Director, DSS will be looked after by Shri Alavi, Assistant Director (Admn) with out any extra remuneration.

  
Assistant Director (Admn.)  
(28(M)(1)/PF/Vol-II)

**OFFICE ORDER BOOK**

Copy to:-

1. The PS to the Secretary (Shipping) A & N Admn. for information please.
2. The Deputy Secretary (Shipping), A&N Administration, Sri Vijayapuram.
3. The PA to DSS for kind information of Director (SS).
4. PA to DDSS for kind information of Deputy Director (SS).
5. PA to ME for information of Marine Engineer.
6. The Accounts Officer (M&S), DSS for information.
7. Shri B C Sarkar, Marine Engineer for information and necessary action.
8. Shri L.T.Shiju Cherian, AME for information and necessary action.
9. Shri Alavi, Assistant Director (Admn) for information and necessary action.
10. The AM (IT) for information and necessary action.
11. Concerned file
12. Personal file of party concerned.

  
Assistant Director (Admn.)

अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/SECRETARIAT

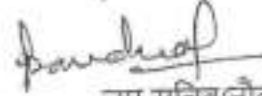
पोर्ट ब्लेयर/Port Blair  
दिनांक/dated the 27<sup>th</sup> December, 2024

**ORDER NO. 3077**

The Chief Secretary, A&N Administration is pleased to depute Shri Pravesh Ranjan Jha, Director of Shipping Services on Duty-cum-Tour to Kamorta from 03/01/2025 to 06/01/2025 by Pawan Hans Helicopter in connection with the following programmes/works.

1. Inspection of DSS Workshop at Kamorta.
2. Inspection of recently deployed vessel M.V. Lawrence.
3. Interaction with the DSS staff posted at Kamorta.
4. Inspection of port facilities available at Kamorta Island.
5. Discussion with Assistant Commissioner, Kamorta in regard to the present status of shipping services and its improvement.

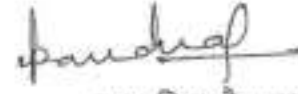
During his absence, the duties of Director (Shipping Services) will be looked after by Shri S. Zakir Hussain, CPA in addition to his own duties without any extra remuneration.



उप सचिव(नौवहन)  
Deputy Secretary (Shipping)  
(F.No. 48-209/2022-TR)

Copy to:

1. The Pay & Accounts Officer, Port Blair.
2. The Account Section, DSS for information & necessary action.
3. The Director of Shipping Services, A&N Islands, Port Blair.
4. Shri S. Zakir Hussain, Chief Port Administrator, A&N Administration for info. & necessary action.
5. Shri Pravesh Ranjan Jha, Director of Shipping Services, Sri Vijaya Puram.



उप सचिव(नौवहन)  
Deputy Secretary (Shipping)



**ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES**

\*\*\*\*\*

Port Blair, dated the 20<sup>th</sup> February, 2025

OFFICE ORDER NO. 643

The Secretary (Shipping), A & N Administration has been pleased to depute Smti S. Theanmoli, Assistant Director (Shipping Services), Chennai on duty-cum-tour to Vizag to monitor and supervise the sailing programme of the vessel M.V.Campell Bay from 26/01/2025 to 29/01/2025.

After completion of the duty-cum-tour she should return to her headquarter immediately.

*o/c*  
**Assistant Director (Admn.)**  
(F.No.2-8(M)(1)/PF/Vol-II)

OFFICE ORDER BOOK

Copy to:-

1. The PA to the Director (SS) for kind information of Director (SS).
2. The Pay & Accounts Officer, Sri Vijaya Puram for information.
3. The Sr.AO, DSS, Sri Vijaya Puram for information.
4. Smti S.Theanmoli, Assistant Director (SS), Chennai for information and necessary action.
5. PF of the party concerned.

*N*  
**Assistant Director (Admn.)**

**ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES**

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Sri Vijaya Puram, dated the 1<sup>st</sup> March, 2025

**OFFICE ORDER NO:746**

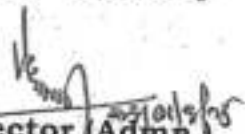
Shri B.C.Sarkar, Marine Engineer and Shri K.Ashok Kumar, Senior Investigator attached to this Directorate are deputed on duty-cum-tour to proceed to Kochi, Kerala from 02/03/2025 to 04/03/2025 to carry out a joint inspection along with IRS Surveyor and yard representatives to verify completion of stage 2 works for construction and delivery of 02 Nos. High Speed emergency Response Vessels as per contract executed on 15/02/2024 with M/s Veleth Hightech Composites Pvt. Ltd.

They shall proceed to Kochi on 02/03/2025 and return to Sri Vijayapuram immediately after completion of the above said works.

During the absence of Shri B.C.Sarkar, Dy.Director/Marine Engineer the duties of Dy. Director (SS) will be looked after by Shri Alavi, Assistant Director (Admn) and the duties of Marine Engineer will be looked after by Shri J. Gopinath, AME without any extra remuneration.

During the absence of Shri Ashok Kumar, Sr. Investigator the duties will be looked after by Smti Radha Kumari Rai, Sr. Investigator without any extra remuneration.

This has the principle approval and approval of Secretary (Shipping).

  
**Assistant Director (Admn.)**  
(2-8(M)(1)/PF/Vol-II)

**OFFICE ORDER BOOK**

Copy to:-

1. The PS to the Secretary (Shipping) A & N Admn. for information please.
2. The Deputy Secretary (Shipping), A&N Administration, Sri Vijayapuram.
3. The PA to DSS for kind information of Director (SS).
4. PA to DDSS for kind information of Deputy Director (SS).
5. PA to ME for information of Marine Engineer.
6. The Accounts Officer (M&S), DSS for information.
7. Shri B C Sarkar, Marine Engineer for information and necessary action.
8. Shri K.Ashok Kumar, Senior Investigator for information and necessary action.
9. Shri J. Gopinath, AME for information and necessary action.
10. Shri Alavi, Assistant Director (Admn) for information and necessary action.
11. Smti Radha Kumari Rai, Sr. Investigator for information and necessary action.
10. The AM (IT) for information and necessary action.
11. Concerned file
12. Personal file of party concerned.

  
**Assistant Director (Admn.)**

F/44545/2023

जहाजरानी सेवा निदेशक का निजी अनुभाग

Personal Section of DSS

प्राप्ति संख्या \_\_\_\_\_ दिनांक \_\_\_\_\_  
RD.No. 3904 Dt 12/9/23

अंडमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

सचिवालय/SECRETARIAT

\*\*\*\*\*

दिनांक/dated the 12<sup>th</sup> September, 2023

ORDER NO. 2596

The Chief Secretary, A&N Administration is pleased to depute Capt. Atul Kumar Singh, Director (Shipping Services) on Duty-cum-Tour to Car Nicobar from 28/08/2023 to 30/08/2023 by departmental vessel M.V.Nalanda. The tour programme is given as under:

28/08/2023	Departure from Port Blair at 1800 Hrs to Car Nicobar by M.V.Nalanda vessel.
29/08/2023	Arrived Car Nicobar at 0700 hrs. Inspect various assets of the Department and undertake study of Harbour.
29/08/2023	Departure from Car Nicobar at 1600 hrs by M.V.Nalanda vessel.
30/08/2023	Arrived Port Blair at 0500 hrs.

During his absence, the duties of Director (Shipping Services) shall be looked after by Shri Prashant Kumar, CPA in addition to his own duties without any extra remuneration.

उप सचिव(नौवहन)  
Deputy Secretary (Shipping)  
(F.No. 48-209/2022-TR)

Copy to:

1. The Pay & Accounts Officer, Port Blair.
2. The Director of Shipping Services, A&N Islands, Port Blair.
3. Capt. Atul Kumar Singh, Director of Shipping Services, Port Blair.
4. Dr. Prashant Kumar, CPA (PMB), Port Blair.

12/9/2023  
उप सचिव(नौवहन)  
Deputy Secretary (Shipping)  
अ. तथा नि. प्रशासन  
A&N Administration  
सचिवालय, पोर्ट ब्लेयर  
Secretariat, Port Blair

ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES

\*\*\*\*\*

Port Blair, dated the 28<sup>th</sup> August, 2023

OFFICE ORDER No. 3268

The Director (Shipping Services), Capt. Atul Kumar Singh alongwith Shri Aqeeb Azeem, Technical Superintendent are proceeding on duty-cum-tour to Car Nicobar on 28.08.2023 at 1800 hrs. by the sailing of M.V.Nalanda for inspection of various assets of the department and undertaking study of the harbour. The above officers will return back to Port Blair on 30.08.2023 by the sailing of M.V.Nalanda.

Assistant Director (Admn)  
(F.No. 2-8(M)(1)/PF/Vol-II-Part File)

OFFICE ORDER BOOK

Copy to :

1. Shri Prashant Kumar, Chief Port Administrator, Port Blair for information.
- ✓ 2. Capt. Atul Kumar Singh, Director(Shipping Services) for information.
3. Shri Aqeeb Azeem, Technical Superintendent, DSS for information.
4. The Deputy Director(SS), DSS for information.
5. The Marine Engineer, DSS for information.
6. The Accounts Officer(M&S) for information.
7. PA to DSS, DSS for information.

Assistant Director (Admn)



1/36757/2023

अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/SECRETARIAT

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पोर्ट ब्लेयर/Port Blair  
दिनांक/dated the 7<sup>th</sup> August, 2023

**ORDER NO. 2244**

The Chief Secretary, A&N Administration is pleased to depute Capt. Atul Kumar Singh, Director (Shipping Services) on Duty-cum-Tour to Nancowry Island from 22/08/2023 to 25/08/2023 for inspection of various assets of Directorate of Shipping Services, A&N Islands.

During his absence, the duties of Director (Shipping Services) shall look after by Shri Prashant Kumar, CPA in addition to his own duties without any extra remuneration.

*karthik*  
नं 48/2023  
उप सचिव(नौवहन)

Deputy Secretary (Shipping)  
(F.No. 48-209/2022-TR)

OFFICE ORDER BOOK:

Copy to:

1. The Pay & Accounts Officer, Port Blair.
2. The Director of Shipping Services, A&N Islands, Port Blair.
3. The Chief Port Administrator, PMB, Port Blair.
4. Capt. Atul Kumar Singh, Director of Shipping Services, Port Blair.
5. Shri Prashant Kumar, CPA (PMB), Port Blair.

*karthik*  
नं 48/2023  
उप सचिव(नौवहन)

Deputy Secretary (Shipping)

ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES

\*\*\*\*\*  
Port Blair, dated the 04<sup>th</sup> April, 2023

OFFICE ORDER NO. 1292

The Chief Secretary, Andaman and Nicobar Administration has been pleased to depute Capt. Atul Kumar Singh, Director (Shipping Services) on duty-cum-tour to Long Island from 09/03/2023 to 11/03/2023 to review assets and feasibility of operating vehicle ferries between Yeratta and Long Island.

He shall proceed to Long Island on 09/03/2023 by DSS vessel and return to Port Blair immediately on completion of work by DSS vessel.

This issues with the approval of Competent Authority vide e-office F. No.A 50/2023-D0C(Estt)-SS-SHIP-AN.

Assistant Director (Admn.)  
(F.No.2-8(M)(1)/PF/Vol-II)

OFFICE ORDER BOOK

Copy to:-

1. PS to Chief Secretary, A & N Administration for the kind information of the Chief Secretary.
2. PS to Commissioner-cum-Secretary (Shipping), for the kind information of the Commissioner-cum-Secretary (Shipping).
3. PS to Secretary (Shipping), for the kind information of the Secretary (Shipping).
4. The Capt. Atul Kumar Singh, Director (Shipping Services) for information.
5. The Dy. Secretary (Shipping Services) for information.
6. PA to DSS for kind information of DSS.
7. PA to Deputy Director (Shipping Services) for information of DD (SS).
8. PA to Marine Engineer for information of ME.
9. The Pay & Accounts Officer, Port Blair for information.
10. The Accounts Officer (M&S), DSS with one spare copy.

✓ Assistant Director (Admn.)



एक कदम सत्यता की ओर

अंडमान तथा निकोबार प्रशासन  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
 सचिवालय/SECRETARIAT

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पोर्ट ब्लेयर/Port Blair

दिनांक/dated the 23<sup>rd</sup> February, 2023

23  
 DSS  
 P.F/AD(A)

**ORDER No. 505**

The Lieutenant Governor (Administrator), A&N Islands is pleased to depute Capt. Atul Kumar Singh, Director of Shipping Services on Duty-cum-Tour to CSL Ship Repair Facility at Kochi.

He shall proceed to Kochi on 27.02.2023 via Chennai and return to Port Blair on 01.03.2023 via Bangaluru and to hire vehicle during his stay at Kochi.

During his absence on tour Shri Prashant Kumar, CPA (PMB) shall look after the duties of Director of Shipping Services in addition to his own duties without any extra remuneration.

23/02

उप सचिव(नौवहन)

Deputy Secretary (Shipping)  
 (F.No. 48-209/2022-TR)

**Copy to:**

1. The Pay & Accounts Officer, Port Blair.
2. The Director of Shipping Services, A&N Islands, Port Blair.
3. Capt. Atul Kumar Singh, Director of Shipping Services, Port Blair.
4. Shri Prashant Kumar, CPA (PMB), Port Blair.

23/02

उप सचिव(नौवहन)

Deputy Secretary (Shipping)

9/8/23



ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES


Port Blair, dated the 24<sup>th</sup> February, 2023

**OFFICE ORDER NO:767**

Under Rule 48 of Compendium of Rules on Advances (Part - II) of General Financial Rules 2005, sanction is hereby accorded for payment of 27500/- (Rupees twenty seven thousand five hundred only) towards T.A. advance on tour to **Capt Atul K. Singh, Director(Shipping Services)** who has been deputed to Kochi on duty-cum-tour to CSL Ship Repair Facility at Kochi from 27/02/2023 to 01/03/2023 vide Administration's order No.505 dt.23/02/2023.

He shall submit the adjustment bill on completion of the tour within the prescribed period of one month, failing which the advance together with interest thereon will be recovered from his salary in one lump sum.


The expenditure is debitable to the budget grant under the relevant Major Head 3052.02.103.05.00.11 (DTE) for the year 2022-2023.

  
Assistant Director (Admn.)  
(F. No. 2-8(M)(1)/PF/Vol-II)

**OFFICE ORDER BOOK**

Copy to:-

1. The Pay & Accounts Officer, Port Blair for information.
2. The Sr. Accounts Officer (M&S), DSS with one spare copy for information and necessary action.
3. Capt Atul K. Singh, Director(Shipping Services), Port Blair for information.
4. Personal file of the party concerned.

  
Assistant Director (Admn.)





ANDAMAN & NICOBAR ADMINISTRATION  
DIRECTORATE OF SHIPPING SERVICES

\*\*\*\*\*  
Port Blair, dated the 21<sup>st</sup> December, 2022

OFFICE ORDER NO. 3797

The Chief Secretary, Andaman and Nicobar Administration has been pleased to depute Capt. Atul Kumar Singh, Director(Shipping Services) on duty-cum-tour to Swaraj Dweep, Saheed Dweep, Strait Island, Long Island and Yeratta from 16/12/2022 to 18/12/2022 to inspect the various assets of department and functioning boats and welfare of staff familiarization with them.

He shall proceed to Long Island, via Yeratta on 16/12/2022 by road and return to Port Blair immediately on completion of work by boat.

This issues with the approval of Competent Authority vide e-office F. No.10005 M/31/2022 DOC(ESTT)SS-SHIP-AN.

Assistant Director (Admn.)  
(F.No. M/PF-1216/2022)

OFFICE ORDER BOOK

Copy to:-

1. PS to Chief Secretary, A & N Administration for the kind information of the Chief Secretary.
2. PS to Commissioner-cum-Secretary (Shipping), for the kind information of the Commissioner-cum-Secretary (Shipping).
3. PS to Secretary (Shipping), for the kind information of the Secretary (Shipping).
4. The Dy. Secretary (Shipping Services) for information.
5. PA to DSS for kind information of DSS.
6. PA to Deputy Director (Shipping Services) for information of DD (SS).
7. PA to Marine Engineer for information of ME.
8. The Pay & Accounts Officer, Port Blair for information.
9. The Accounts Officer (M&S), DSS with one spare copy.
10. The Party concerned.

  
Assistant Director (Admn.)



**TOUR DETAILS OF DSS & DDSS W.E.F JAN 2013 TO UP TO DATE**

1.	Shri. R. Veeriah, Deputy Director	Baratang	To accompany Hon'ble Lieutenant Governor in connection with the visit	07.08.2013 To 07.08.2013
2.	Capt. Rajinder Kumar, Director	Mumbai	Opening of commercial bids on 17.01.2014 and also visit to M/S Vipul Shipyard, Goa on 18.01.2014 for inspection of 200 pax landing barges.	16.01.2014 To 20.01.2014
3.	Shri. R. Veeriah, Deputy Director	Baratang & Kadamtala	Inspection of Vessels	27.02.2014 To 27.02.2014
4.	Shri. R. Veeriah, Deputy Director	Car Nicobar	District Planning Committee meeting	23.06.2014 To 23.06.2014
5.	Shri. R. Veeriah, Deputy Director	Chennai	To notice the shortcoming and deficiency on board vessel and satisfactory service being provided to the passenger during the voyage	23.08.2014 To ---
6.	Shri. R. Veeriah, Deputy Director	Campbell Bay	On Official tour	08.09.2014 To 09.09.2014
7.	Shri. R. Veeriah, Deputy Director	Kolkata	In connection with revalidations of Certificate of Competency of Masters of this Directorate and take up the matter with PO, MMD, Kolkata to revalidate the COC's.	17.11.2014 To 17.11.2014
8.	Capt. Rajinder Kumar, Director	Mumbai	Attend to the meeting at SCI Office, regarding the issue of chartering of new vessel as replacement of MF Samsun	19.01.2015 To 22.01.2015
9.	Capt. Rajinder Kumar, Director	Baratang, Kadamtala, Mayabunder & Diglipur	To carry out the inspection of the Directorate boats stationed at ATR Creek	12.03.2015 To 14.03.2015
10.	Capt. Rajinder Kumar, Director	New Delhi	Attend the meeting of 31 <sup>st</sup> Board Meeting of PMB	22.05.2015 To 24.03.2015
11.	Capt. Rajinder Kumar, Director	Mumbai via Chennai	Commercial bids for construction of 6X250 passenger harbour craft are scheduled for opening on 07.04.2015 at SCI at Mumbai	06.04.2015 To 08.04.2015

12.	Shri. R. Veeriah, Deputy Director	Kochi via Chennai	Physical / technical inspection of the two speed boats to be taken over from the Lakshdweep Admn. & also visit ADSS Office at Chennai & discuss with ADSS pending Shipping issues.	04.06.2015 To 08.06.2015
13.	Shri. R. Veeriah, Deputy Director	New Delhi	Attend the review meeting to be held on 20.07.2015 at Ministry of Home Affairs, New Delhi under the chairmanship of Joint Secretary (UT) of Ministry of Home Affairs	19.07.2015 To 21.07.2015
14.	Shri. R. Veeriah, Deputy Director	Kolkata	Discussion with Principle Officer, Marine Mercantile Department Kolkata with regards to the operational availability of the foreshore sector vessels	30.07.2015 To 01.08.2015
15.	Capt. Rajinder Kumar, Director	Mayabunder	Attend the DPC meeting	10.02.2016 To 11.02.2016
16.	Capt. Rajinder Kumar, Director	New Delhi	Attend the arbitration meeting	08.04.2016 To
17.	Capt. Rajinder Kumar, Director	Mumbai	To accompany Hon'ble LS & CS in the Maritime India summit 2016	15.04.2016 To 17.04.2016
18.	Capt. Rajinder Kumar, Director	Car Nicobar	Attend the DDCMC meeting	04.10.2016 To 05.10.2016
19.	Capt. Rajinder Kumar, Director	Mumbai	To meet the advocates/ Counsels on the 22 <sup>nd</sup> & 23 <sup>rd</sup> Oct. 2016 to complete the Affidavit of Evidence on behalf of the witness to be filled before the tribunal	21.10.2016 To 24.10.2016
20.	Capt. Rajinder Kumar, Director	New Delhi	To review / monitor the progress of vessels construction at Corkin Shipyard Ltd. Has been convened by the Member Secretary at New Delhi under the Chairmanship of Advisor (Economics)	27.11.2016 To ---
21.	Capt. Rajinder Kumar, Director	Mumbai	Attend the Arbitral proceeding on an arbitration case between M/s Bharat Shipyard Ltd. Hearing on 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> December, 2016	30.11.2016 To -----

22.	Capt. Rajinder Kumar, Director	New Delhi	Arbitration proceeding in the matter of A&N Admn. -vs- M/s ABS Marine, Chennai	19.11.2016 To -----
23.	Capt. Rajinder Kumar, Director	Car Nicobar	To attend the meeting DPC	16.01.2017 To 17.01.2017
24.	Shri. R. Veeriah, Deputy Director	Mayabunder	To attend DPC meeting	05.01.2017 To 06.01.2017
25.	Shri. R. Veeriah, Deputy Director	Goa	To witness the Basin and Sea Trials for Hull No.104	08.02.2017 To -----
26.	Capt. Rajinder Kumar, Director	Goa	To witness the launching of No.103	13.02.2017 To -----
27.	Capt. Rajinder Kumar, Director	New Delhi	Accompany the Commissioner-cum- Secretary (Shipping) regarding the issues relating to the development of island territories & ship building issues	13.03.2017 To -----
28.	Capt. Rajinder Kumar, Director	Kolkata	Attend 1 <sup>st</sup> meeting with regards to arbitration between the A&N Admn. -vs- M/s ABS Marine Services Pvt. Ltd.	26.04.2017 To -----
29.	Capt. Rajinder Kumar, Director	New Delhi	4 <sup>th</sup> review Committee meeting regards to construction vessels under at M/s CSL Kochi	01.05.2017 To 03.05.2017
30.	Capt. Rajinder Kumar, Director	Hyderabad	Attend the next hearing of the Arbitration between M/s Bharati Shipyard Ltd.	11.06.2017 To 14.06.2017
31.	Capt. Rajinder Kumar, Director	New Delhi	To accompany the Chief Secretary, A&N Admn. To attend meeting in the Ministry of Transport	20.08.2017 To 22.08.2017
32.	Capt. Rajinder Kumar, Director	Mumbai	To attend the next hearing of the of the tribunal in the Arbitration case M/s Bharati Shipyard Ltd.	28.08.2017 To -----
33.	Capt. Rajinder Kumar, Director	Mumbai	On Official tour	28.08.2017 To 30.08.2017
	Capt. Rajinder Kumar, Director	Mumbai	Attend the next hearing of the tribunal in the Arbitration case M/s Bharati Shipyard Ltd.	28.08.2017 To -----
34.	Shri. R. Veeriah, Deputy Director	Middle & North Andaman	To accompany Hon'ble Lieutenant Governor in connection with the visit	28.11.2017 To 30.11.2017



35	Capt. Ashutosh Pandey, Director	Havelock	In connection with the visit of Shri. Mansukh Mandaviya, Hon'ble Minister of State for Road Transport and Highways, Shipping and Chemicals & Fertilisers.	21.10.2018 To 22.10.2018
36	Capt. Ashutosh Pandey, Director	Havelock	Inspection of jetty ticketing counter	06.10.2018 To 07.10.2018
37	Capt. Ashutosh Pandey, Director	Kamorta	On official Tour	11.10.2018 To 12.10.2018
38	Capt. Ashutosh Pandey, Director	Vishakapatnam	In connection to assess efficacy of DSS Ticketing Counter	30.11.2018 To 02.12.2018
39	Capt. Ashutosh Pandey, Director	Vishakapatnam	Inauguration of the Andaman & Nicobar Bhawan	26.02.2019 To 01.03.2019
40	Capt. Ashutosh Pandey, Director	Kochi	Visiting LDCL, regarding setting up of similar system for DSS	21.03.2019 To 24.03.2019
41	Capt. Ashutosh Pandey, Director	Mumbai	Regarding De-Commissioning of passenger cum cargo Vessel M.V Akbar and determining the price band on behalf of the A & N Admn. & to accompany Secy(Shipping) to Mos, New Delhi for Discussion on concept Note for ALHW	17.04.2019 To 18.04.2019
42	Capt. Ashutosh Pandey, Director	Mumbai	To attend the Coast Guard 7 <sup>th</sup> National Level Pollution	05.01.2019 To 14.01.2019
43	Capt. Ashutosh Pandey, Director	SCI Head Quarter, Mumbai	Regarding final process of auction for M.V Akbar	24.04.2019 To 26.04.2019
44	Capt. Ashutosh Pandey, Director	SCI Head Quarter, Mumbai	Execution of Instrument of Sale and Protocol of Delivery and Acceptance	01.05.2019 To 02.05.2019
45	Capt. Ashutosh Pandey, Director	Diglipur	In connection with the visit of Hon'ble Lt. Governor	06.07.2019 To 09.07.2019
46	Capt. Ashutosh Pandey, Director	Diglipur	For condemnation of Departmental Vessel, M.L. Seagull	05.09.2019 To --
47	Capt. Ashutosh Pandey, Director	New Delhi	To attend the 10 <sup>th</sup> Meeting of Monitoring Committee	03.02.2019 To 06.02.2019

ग्राम : शिपिंग  
GRAM : SHIPPING



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जहाजरानी सेवा निदेशालय  
**DIRECTORATE OF SHIPPING SERVICES**  
अंदमान और निकोबार प्रशासन  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
पोर्ट ब्लेयर - 744101  
**Port Blair - 744101**  
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पोर्ट ब्लेयर/Port Blair, दिनांक/dated the 8<sup>th</sup> August, 2019

**OFFICE ORDER NO. 3376**

In supersession of all previous Orders, the duties and responsibilities of Deck Side, Engine side of Vessels and all other Categories of Officers/Staff of Afloat Establishment under Directorate of Shipping Services are prescribed with immediate effect from Annexure - I to XXXII as under:-

**DECK SIDE**

**Annexure - I**

**JOB DESCRIPTION FOR THE POST OF MASTER HOME TRADE (NCV)**

1. To be in overall command of the vessel.
2. To safely navigate vessel from one place to another.
3. To discharge power and authorities as entrusted under IMS Act/IV Act Rule of ANI, 2016.
4. To be responsible for duties and responsibilities entrusted under IMS/IV Act/IV Rule of ANI, 2016.
5. Responsible for safety of the vessel & passengers.
6. To be responsible for maintenance of discipline, proper decorum and high Moral among his staff.
7. To maintain liaison between the department and his staff.
8. To be responsible for proper accounting /utilization of store, cleaning store & other and lubricants received on board.
9. To report any break down/Mishaps on board to the Head of Office by communication system available or any other quickest means .
10. To ensure that Log book and other records are carefully written according to instruction and correct entry are to be made carefully and faithfully.
11. To be present on bridge during entry/leaving harbor, approaching/land/passing nearby any danger areas.

12. The Master will make careful inspection of crews accommodation, cargo and other spaces and make entry to this effect stating "Round Correct" every day 1730 hrs on the Log book.
13. To ensure that all practical precaution and steps are taken to safeguard any theft/pilferages on board.
14. To ensure submission of indent for stores/defect list to the office well in time.
15. To maintain record of all officers and staff and dates when joined/left since last commission.
16. To enter report on conduct, ability and sobriety of deck/saloon staff at the end of each calendar year and whenever any staff of Master himself is transferred.
17. To maintain register for FFA/LSA items and GMDSS battery, log book and fire/boat drill to be conducted at least monthly ones. The same to be verified by OIC concerned.
18. Master may issue any standing order/Enlight Order as indicated in IV Rule/MS Rule for the safety and efficient operation of the vessel.
19. To prepare, correct and complete inventory of ship's paper, files, document, equipment and stores and hand over the same at the time of handing over command to relieving Master.
20. Will maintain a register containing inventory of document such as registry certificate, survey certificate, load line certificate, safety equipment certificate, ships plan, trim and stability book.
21. Will be responsible for arranging timely survey of vessel and intimated to OIC well in advance.
22. All other duties assigned by his superiors.
23. To ensure proper compliance of Marpol on board.
24. To ensure proper compliance of ILLC 1966/MLC.
25. Work completion report to forwarded to OIC.
26. Safety check list to be issued and complied with.

**Annexure - II**

**JOB DESCRIPTION FOR THE POST OF MATE HOME TRADE (NCV)**

1. Navigation.
2. Passenger and Cargo
3. Garbage disposal (Deck including collection, keeping in allotted space).
4. Accommodation housekeeping.
5. Victualling management.
6. Deck maintenance and repairs.
7. Running, maintenance of deck machinery and IMDG equipments.
8. Deck stores indenting and receiving.

9. Deck stores record maintenance.
10. Saloon stores.
11. Entertainment appliance (Tape record, Radio, T.V, DVD etc.) and record maintenance.
12. Deck department job collection.
13. Bunker precautionance.
14. LSA/FFA maintenance and record keeping.
15. Make ready the Vessel for survey.
16. To supervise all deck repair done by shore/workshop and advise to Master accordingly.
17. A list to prepare for LSA/FFA items including LSS 3 months in advance to the concern authority for procurement of the items required.
18. All alternative navigational/communication and other items which are generally use during voyage to layout once in a week for satisfactory operation.
19. All cargo to be handled and secure as per cargo securing procedure.
20. A list prepares 3 months earlier for survey of "A" Certificate/ S.EG. Certificate/L.L. Certificate and necessary job indent/store indent to be raised.
21. All other duties assigned by his superiors.
22. Proper defect list.
23. Maintain ship and equipments as per Ship surety plus.
24. Record keeping as per IV/MS Rules.
25. To ensure proper compliance of Marpol on board.
26. To ensure proper compliance of ILLC 1966/MLC.
27. Work completion report to forwarded to OIC.
28. Safety check list to be issued and complied with.

**Annexure - III**

**JOB DESCRIPTION FOR THE POST OF MASTER 1<sup>ST</sup> CLASS**

1. To be the overall command of the vessel.
2. Ensure safety of the Passengers/Vessel.
3. To safely navigate vessel from Port to Port.
4. To discharge power and authorities as entrusted under IMS Act/IV Act.
5. To be responsible for duties and responsibilities entrusted under IMS/IV Act.
6. To be responsible for maintenance of discipline, proper decorum and high Moral among his staff.
7. To maintain liaison between the department and his staff.
8. To be responsible for proper accounting /utilization of store, cleaning store & other and lubricants received on board.



9. To report any break down/Mishaps on board to the Head of Office by communication system available or any other quickest means.
10. To ensure that Log book and other records are carefully written according to instruction and correct entry are to be made carefully and faithfully.
11. To be present on bridge during entry/leaving harbor, approaching/land/passing nearby any danger/danger areas.
12. The Master will make careful inspection of crews accommodation, cargo and other spaces and make entry to this effect stating "Round Correct" every day before leaving the Vessel in the Log book.
13. To ensure that all possible precaution and steps are taken to safeguard any theft/pilferages on board.
14. To ensure submission of indent for stores/defect list to the office well in advance.
15. To maintain record of all officers and staff and dates when joined/left since last commission.
16. To enter report on conduct, ability and sobriety of deck/saloon staff at the end of each calendar year and whenever any staff of Master himself is transferred.
17. Master may issue any standing order for the safety and efficient operation of the vessel.
18. Master will stay onboard the Vessel, the night of the dates sailing before the schedule departure of the Vessel.
19. To prepare, correct and complete inventory of ship's paper, files, document, equipment and stores and hand over the same at the time of handing over command to relieving Master.
20. Will be responsible for arranging timely survey of vessel and same to be intimated to OIC.
21. To ensure of the vessel is seas worthy before she is put to sea.
22. He will In-charge of communication.
23. To maintain the record of Ship Certificate and there validity.
24. All statutory drill/ISM emergencies prepares drill to be carried as IV/MS Rule.
25. Bunker planning to be made timely.
26. Victualling provision planning to be made timely.
27. F.W. bunking to be planning is made timely.
28. Ship's log book should be maintained properly as per MS/IV Rule.
29. Garbage disposal planning to be made timely.
30. Planning to repair/maintain of navigation and communication equipment on board.
31. Signing work done participate under recommendation of chief Engineer (NCV).

32. He will be responsible to follow Marpol, ILLC, ANI IV Rule, 2016.
33. Any other duty assigned by DSS.
34. Work completion report to be forwarded to OIC.
35. To ensure proper compliance of Marpol on board.
36. To ensure proper compliance of ILLC 1966/MLC.
37. Work completion report to forwarded to OIC.
38. Safety check list to be issued and complied with.

**Annexure - IV**

**JOB DESCRIPTION FOR THE POST OF MASTER 2<sup>ND</sup> CLASS**

1. To be the overall command of the vessel.
2. Ensure safety of the Passengers/Vessel.
3. To safely navigate vessel from Port to Port.
4. To discharge power and authorities as entrusted under IMS Act/IV Act.
5. To be responsible for duties and responsibilities entrusted under IMS/IV Act.
6. To be responsible for maintenance of discipline, proper decorum and high Moral among his staff.
7. To maintain liaison between the department and his staff.
8. To be responsible for proper accounting /utilization of store, cleaning store & other and lubricants received on board.
9. To report any break down/Mishaps on board to the Head of Office by communication system available or any other quickest means.
10. To ensure that Log book and other records are carefully written according to instruction and correct entry are to be made.
11. To be present on bridge during entry/leaving harbor, approaching/land/passing nearby any danger/danger areas.
12. The Master will make careful inspection of crews accommodation, cargo and other spaces and make entry to this effect stating "Round Correct" every day before leaving the Vessel in the Log book.
13. To ensure that all possible precaution and steps are taken to safeguard any theft/pilferages on board.
14. To ensure submission of indent for stores/defect list to the office.
15. To maintain record of all officers and staff and dates when joined/left since last commission.
16. To enter report on conduct, ability and sobriety of deck/saloon staff at the end of each calendar year and whenever any staff of Master himself is transferred.

17. Master may issue any standing order for the safety and efficient operation of the vessel.
18. Master will stay onboard the Vessel, the night of the dates sailing before the schedule departure of the Vessel.
19. To prepare, correct and complete inventory of ship's paper, files, document, equipment and stores and hand over the same at the time of handing over command to relieving Master.
20. Will be responsible for arranging timely survey of vessel.
21. To ensure of the vessel is seas worthy before she is put to sea.
22. He will In-charge of communication.
23. Ship certificate/validity.
24. All statutory drill/ISM emergencies prepares drill to be carried once in a month.
25. Bunker planning to be made timely.
26. Victualling provision planning to be made timely.
27. F.W. blinker to be planning is made timely.
28. Ship's log book should be maintained properly.
29. Garbage disposal planning to be made timely.
30. Planning to repair/maintain of navigation and communication equipment on board.
31. Signing work done participate under recommendation of Chief Engineer (Near Coastal Voyage).
32. He will be responsible to follow Marpol, ILLC, ANI IV Rule, 2016.
33. Any other duty assigned by DSS.
34. Work completion report to be forwarded to OIC.
35. To ensure proper compliance of Marpol on board.
36. To ensure proper compliance of ILLC 1966/MLC.
37. Work completion report to forwarded to OIC.
38. Safety check list to be issued and complied with.

**Annexure - V**

**JOB DESCRIPTION FOR THE POST OF SERANG**

1. In-charge of vessel.
2. To safely navigate the vessel in time.
3. To arrange survey of the vessel in time and same to be intimated to OIC.

4. Responsible for the safety of the vessel and passengers.
5. To account for store and other maintenance material drawn from store from time to time.
6. To ensure Regular/Periodical maintenance of the hull and other fitting of vessel.
7. To be responsible and discharge duties and power vested under I.V.Act, 1917.
8. Any other duty assigned by the Officer.
9. Record keep as per IV Rule, 2016.
10. Compliance of Marpol.
11. Safety drill maintenance of LSA and FFA equipments.

**Annexure – VI**

**JOB DESCRIPTION FOR THE POST OF SEACUNNY**

1. To steer the vessel as ordered by Master of the vessel.
2. Maintenance of Navigation/LSA/FFA equipment under the supervision of Serang /Master of vessel.
3. Responsible to the Master for maintenance of discipline and decorum in the crews Mess.
4. To be present at gangway during embarkation/disembarkation of passengers and loading/unloading of cargo.
5. Any duty assigned by Serang/Master of Vessel.
6. Hull maintenance.
7. To take part in emergency drill.
8. Follow IV Rules of ANI, 2016.

**Annexure – VII**

**JOB DESCRIPTION FOR THE POST OF DECK RATING**

1. To carry out maintenance of vessel under supervision of Seacunny/Serang/Master of the Vessel.
2. To paint, chip rig derrick and rooms.
3. To perform look out duties at sea.
4. To be at station while berthing/un-berthing and while stevedoring/being towed.
5. To keep living accommodation clean and ship shape.
6. To maintain ropes, wire how sore and other store.
7. Any other duties assigned, by Master/Serang of the vessel.
8. Hull maintenance.
9. To take part in emergency drill.
10. Follow IV Rules of ANI, 2016.



**Annexure – VIII**

**JOB DESCRIPTION FOR THE POST OF COOK**

1. To prepare the meals and served to the Master/Engineer and other ship's Crews.
2. To maintain and keeping account of the galley's appliances.
3. To clean the cooking and serving dishes.
4. The Account for complete cooking utensils supplied to the galley and clean and maintain the same.
5. He is to ensure that the cooking is done in clean utensils and clean surroundings.
6. Any other duties as and when assigned by the Master of the vessel.
7. Hull maintenance.
8. To take part in emergency drill.
9. Follow IV Rules of ANI, 2016.

**Annexure – IX**

**JOB DESCRIPTION FOR THE POST OF UTILITY HAND**

1. To remove the waste from the passenger area during voyage.
2. Responsible to maintain the bath rooms, WCs, commodes, wash basins used by the passengers and ship's crews in hygienic condition.
3. To account for cleaning material supplied.
4. To clean/maintain Master's Engineer'/Engine Driver's accommodation.
5. To be responsible for Bathroom, Wash Basins, Commodes in WCS and other fittings in Bathroom and WCs.
6. To clean and maintain crew's living spaces alongwith their staff.
7. To attend any other work assigned by the Master of the vessel.
8. Hull maintenance.
9. To take part in emergency drill.
10. Follow IV Rules of ANI, 2016.

**ENGINE SIDE**

**Annexure – X**

**JOB DESCRIPTION FOR THE POST OF CHIEF ENGINEER (NEAR COASTAL VOYAGE)**

1. He will be officer-In-charge of Engine Room Department and responsible for all machinery including electrical appliance, air conditioning, refrigerator and their fitting within engine room or on deck, in galleys, telegraphs on bridge and such other items is may be detailed to be under Chief Engine Driver/Chief Engineer.

2. He will be responsible for maintenance and efficiency of all derricks, winches, windlass, mooring winch, cargo winches and electrical hydraulic connections.
3. To ensure schedule of maintenance of all engine room machineries, electrical and hydraulic equipments.
4. Responsible to the master for discipline, welfare and co-operation of his staff.
5. He will be responsible for all engine room stores/spares, tools and instruments.
6. He will ensure that all proper records and accounts of all those items are kept as prescribed.
7. He will be responsible for submission reports to the Head of the Office of the following.
8. Consumable stores, opening balance, quantities received, consumed and stock in balance.
  - a. Engine room permanent store, equipment and tools un-serviceable equipment is to be returned to the Marine store along with survey reports.
  - b. Spare gear list.
  - c. Fixture fans and lights.
9. On taking from well assess condition of the machinery and submitted report to the Head of the office within two months. During handing over will prepare the correct and up to-date inventory of all files, books, papers, stores, bunkers, Lub oil, equipments, tools, instruments manuals, drawing indents, defect list under his charge and handing over the same to on coming officer under copy to Officer In-charge (Operations).
10. He may issue written Standing Order/ Enlight Order to his staff for efficient running of the engine room department.
11. He will keep master frankly and full informed of any occurrence in the engine room which may affect the navigation or other essential utility services of the vessels.
12. He will aim at achieving the maximum economy in consumption of fuel lubricant oil and in the use of stores/spares.
13. Will be personally responsible for supervising bunkering of the ship and ensure the correct quantity and quality of bunkering is received.
14. He will keep/maintain records chorological order oil received on board and consumption of bunker in the same order as it is received on board.
15. He will be present in the engine room as during entering/leaving harbor and which operating through restricted waters.
16. He will pay regular visit to the engine room to inspect the machinery in operation and machinery spaces.
17. Responsible for timely survey of Vessel as per Rule applicable.
18. While the vessel is in port he will ensure that responsible engine room staff is available at all time and in the event of an emergency.
19. He will take the round of all machinery spaces at 1730 hrs daily and make the entry to this effect in the log book stating round corrects.

20. He will maintain a neat and up-to-date of all records like calibration chart, log books, engine room, notes, defect list and indent etc. and responsible for consumption of HSD/Lubricant Oil.
21. He will report any accident, incident or mishap in the engine room and concerning machinery to the master and submit a detailed report to the office through Master. He will ensure the best possible steps are taken to safeguard ships store equipments.
22. The Chief Engineer will arrange and assist exclusive on repairs, rectification of any mechanical defects.
23. Chief Engineer will maintain on board machinery history register with the following information.
  - a. Particulars of all machinery i.e. Maker, when and where built and technical data.
  - b. Hours run, major overhauls, breakdowns, wear-downs, any specific peculiarities and performance curves.
  - c. Record of alteration, modification and additional/renewals.
24. To maintain the register FFA items and the fire drill to be conducted at least monthly ones. The same to be verified by OIC concerned.
25. To attend the all leakages and defects in pipeline valves, glands and changing of filters in time by yourself with your staffs only.
26. To main always for safe lighting/ventilation etc. in engine room and steering gear compartment with hygiene condition.
27. Adhere wearing of safety shoes, uniform helmet etc. by self and staffs on board.
28. All other duties assigned by his superiors.
29. Compliance of MLC, ILLC, LSM Marpol.
30. Record keep as company manual instruction.
31. Disposal of polutrate as per Marpol.

**Annexure – XI**

**JOB DESCRIPTION FOR THE POST OF CHIEF ENGINE DRIVER (SEA GOING)**

1. He will be officer-In-charge of engine room department and responsible for all machinery including electrical appliance, air conditioning, refrigerator and their fitting within engine room or on deck, in gallies, telegraphs on bridge and such other items is may be detailed to be under Chief Engine Driver/Chief Engineer.
2. He will be responsible for maintenance and efficiency of all derricks, winches, windlass, mooring winch, cargo winches and electrical hydraulic connections.
3. To ensure schedule of maintenance of all engine room machineries, electrical and hydraulic equipments.
4. Responsible to the master for discipline, welfare and co-operation of his staff.
5. He will be responsible for all engine room stores/spares, tools and instruments.

6. He will ensure that all proper records and accounts of all those items are kept as prescribed.
7. He will be responsible for submission reports to the Head of the Office of the following:-
  - a. Consumable stores, opening balance, quantities received, consumed and stock in balance.
  - b. Engine room permanent store, equipment and tools un-serviceable equipment is to be returned to the Marine store along with survey reports.
  - c. Spare gear list.
  - d. Fixtures, fans and lights.
8. On taking from well assess condition of the machinery and submitted report to the Head of the office within two months. During handing over will prepare the correct and up to-date inventory of all files, books, papers, stores, bunkers, Lub oil, equipments, tools, instruments manuals, drawing indents, defect list under his charge and handing over the same to on coming officer under copy to Officer In-charge (Operations).
9. He may issue written standing order to his staff for efficient running of the engine room department.
10. He will keep master frankly and full informed of any occurrence in the engine room which may affect the navigation or other essential utility services of the vessels.
11. He will aim at achieving the maximum economy in consumption of fuel lubricant oil and in the use of stores/spares.
12. Will be personally responsible for supervising bunkering of the ship and ensure the correct quantity and quality of bunkering is received.
13. He will keep/maintain records chorological order oil received on board and consumption of bunker in the same order as it is received on board.
14. He will be present in the engine room as during entering/leaving harbor and which operating through restricted waters.
15. He will pay regular visit to the engine room to inspect the machinery in operation and machinery spaces.
16. While the vessel is in port he will ensure that responsible engine room staff is available at all time and in the event of an emergency.
17. He will take the round of all machinery spaces at 1730 hrs daily and make the entry to this effect in the log book stating round corrects.
18. He will maintain a neat and up-to-date of all records like calibration chart, log books, engine room, notes, defect list and indent etc. and responsible for consumption of HSD/Lubricant Oil.
19. He will report any accident, incident or mishap in the engine room and concerning machinery to the master and submit a detailed report to the office through Master. He will ensure the best possible steps are taken to safeguard ships store equipments.

20. The Chief Engineer will arrange and assist exclusive on repairs, rectification of any mechanical defects.
21. Chief Engineer will maintain on board machinery history register with the following information.
  - a. Particulars of all machinery e.g. Maker, when and where built and technical data.
  - b. Hours run, major overhauls breakdowns, wear-downs, any specific peculiarities and performance curves.
  - c. Record of alteration, modification and additional/renewals.
22. To maintain the register FFA items and the fire drill to be conducted at least monthly ones. The same to be verified by OIC concerned.
23. To attend the all leakages and defects in pipeline valves, glands and changing of filters in time by yourself with your staffs only.
24. To main always for safe lighting/ventilation etc. in engine room and steering gear compartment with hygiene condition.
25. Adhere wearing of safety shoes, uniform helmet etc. by self and staffs on board.
26. All other duties assigned by his superiors.

**Annexure – XII**

**JOB DESCRIPTION FOR THE POST OF CHIEF ENGINE DRIVER**

1. He will be officer-In-charge of engine room department and responsible for all machinery including electrical appliance, air conditioning, refrigerator and their fitting within engine room or on deck, in galleys, telegraphs on bridge and such other items is may be detailed to be under Chief Engine Driver/Chief Engineer.
2. He will be responsible for maintenance and efficiency of all derricks, winches, windlass, mooring winch, cargo winches and electrical hydraulic connections.
3. To ensure schedule of maintenance of all engine room machineries, electrical and hydraulic equipments.
4. Responsible to the master for discipline, welfare and co-operation of his staff.
5. He will be responsible for all engine room stores/spares, tools and instruments.
6. He will ensure that all proper records and accounts of all those items are kept as prescribed.
7. He will be responsible for submission reports to the Head of the Office of the following:-
  - a. Consumable stores, opening balance, quantities received, consumed and stock in balance.
  - b. Engine room permanent store, equipment and tools un-serviceable equipment is to be returned to the Marine store along with survey reports.
  - c. Spare gear list.
  - d. Fixture fans and lights.



8. On taking from well assess condition of the machinery and submitted report to the Head of the office within two months. During handing over will prepare the correct and up to-date inventory of all files, books, papers, stores, bunkers, Lub oil, equipments, tools, instruments manuals, drawing indents, defect list under his charge and handing over the same to on coming officer under copy to Officer In-charge (Operations).
9. He may issue written standing order to his staff for efficient running of the engine room department.
10. He will keep master frankly and full informed of any occurrence in the engine room which may affect the navigation or other essential utility services of the vessels.
11. He will aim at achieving the maximum economy in consumption of fuel lubricant oil and in the use of stores/spares.
12. Will be personally responsible for supervising bunkering of the ship and ensure the correct quantity and quality of bunkering is received.
13. He will keep/maintain records chorological order oil received on board and consumption of bunker in the same order as it is received on board.
14. He will be present in the engine room as during entering/leaving harbor and which operating through restricted waters.
15. He will pay regular visit to the engine room to inspect the machinery in operation and machinery spaces.
16. While the vessel is in port he will ensure that responsible engine room staff is available at all time and in the event of an emergency.
17. He will take the round of all machinery spaces at 1730 hrs daily and make the entry to this effect in the log book stating round corrects.
18. He will maintain a neat and up-to-date of all records like calibration chart, log books, engine room, notes, defect list and indent etc. and responsible for consumption of HSD/Lubricant Oil.
19. He will report any accident, incident or mishap in the engine room and concerning machinery to the master and submit a detailed report to the office through Master. He will ensure the best possible steps are taken to safeguard ships store equipments.
20. The Chief Engineer will arrange and assist exclusive on repairs, rectification of any mechanical defects.
21. Chief Engineer will maintain on board machinery history register with the following information.
  - a. Particulars of all machinery eg. Maker, when and where built and technical data.
  - b. Hours run, major overhauls, breakdowns, weardowns, any specific peculiarities and performance curves.
  - c. Record of alteration, modification and additional/renewals.
22. To maintain the register FFA items and the fire drill to be conducted at least monthly ones. The same to be verified by OIC concerned.
23. To attend the all leakages and defects in pipeline valves, glands and changing of filters in time by yourself with your staffs only.

24. To main always for safe lighting/ventilation etc. in engine room and steering gear compartment with hygiene condition.
25. Adhere wearing of safety shoes, uniform helmet etc. by self and staffs on board.
26. All other duties assigned by his superiors.

**Annexure – XIII**

**JOB DESCRIPTION FOR THE POST OF ENGINE DRIVER 2<sup>nd</sup> CLASS**

1. He will be officer-In-charge of engine room department and responsible for all machinery including electrical appliance, air conditioning, refrigerator and their fitting within engine room or on deck, in gallies, telegraphs on bridge and such other items is may be detailed to be under Chief Engine Driver/Chief Engineer.
2. He will be responsible for maintenance and efficiency of all derricks, winches, windlass, mooring winch, cargo winches and electrical hydraulic connections.
3. To ensure schedule of maintenance of all engine room machineries, electrical and hydraulic equipments.
4. Responsible to the master for discipline, welfare and co-operation of his staff.
5. He will be responsible for all engine room stores/spares, tools and instruments.
6. He will ensure that all proper records and accounts of all those items are kept as prescribed.
7. He will be responsible for submission reports to the Head of the Office of the following:-
  - a. Consumable stores, opening balance, quantities received, consumed and stock in balance.
  - b. Engine room permanent store, equipment and tools un-serviceable equipment is to be returned to the Marine store along with survey reports.
  - c. Spare gear list.
  - d. Fixture fans and lights.
8. On taking from well assess condition of the machinery and submitted report to the Head of the office within two months. During handing over will prepare the correct and up to-date inventory of all files, books, papers, stores, bunkers, Lub oil, equipments, tools, instruments manuals, drawing indents, defect list under his charge and handing over the same to on coming officer under copy to Officer In-charge (Operations).
9. He may issue written standing order to his staff for efficient running of the engine room department.
10. He will keep master frankly and full informed of any occurrence in the engine room which may affect the navigation or other essential utility services of the vessels.
11. He will aim at achieving the maximum economy in consumption of fuel lubricant oil and in the use of stores/spares.

12. Will be personally responsible for supervising bunkering of the ship and ensure the correct quantity and quality of bunkering is received.
13. He will keep/maintain records chronological order oil received on board and consumption of bunker in the same order as it is received on board.
14. He will be present in the engine room as during entering/leaving harbor and while operating through restricted waters.
15. He will pay regular visit to the engine room to inspect the machinery in operation and machinery spaces.
16. While the vessel is in port he will ensure that responsible engine room staff is available at all time and in the event of an emergency.
17. He will take the round of all machinery spaces at 1730 hrs daily and make the entry to this effect in the log book stating round corrects.
18. He will maintain a neat and up-to-date of all records like calibration chart, log books, engine room, notes, defect list and indent etc. and responsible for consumption of HSD/Lubricant Oil.
19. He will report any accident, incident or mishap in the engine room and concerning machinery to the master and submit a detailed report to the office through Master. He will ensure the best possible steps are taken to safeguard ships store equipments.
20. The Chief Engineer will arrange and assist exclusively on repairs, rectification of any mechanical defects.
21. Chief Engineer will maintain on board machinery history register with the following information.
  - a. Particulars of all machinery eg. Maker, when and where built and technical data.
  - b. Hours run, major overhauls, breakdowns, wear-downs, any specific peculiarities and performance curves.
  - c. Record of alteration, modification and additional/renewals.
22. To maintain the register FFA items and the fire drill to be conducted at least monthly ones. The same to be verified by OIC concerned.
23. To attend to all leakages and defects in pipeline valves, glands and changing of filters in time by yourself with your staffs only.
24. To maintain always for safe lighting/ventilation etc. in engine room and steering gear compartment with hygiene condition.
25. Adhere wearing of safety shoes, uniform helmet etc. by self and staffs on board.
26. All other duties assigned by his superiors.

**Annexure – XIV**

**JOB DESCRIPTION FOR THE POST OF ENGINE ROOM RATING**

1. To perform work assigned by Chief Engineer/Chief Engine Driver (SG)/Chief Engine Driver/Engine Driver 2<sup>nd</sup> Class of the vessel.

2. To carry out the scheduled maintenance of all machinery & appliances under the supervision of Chief Engineer/Chief Engine Driver (SG)/Chief Engine Driver Engine Driver 2<sup>nd</sup> Class of the vessel.
3. To refill/replenish fire fighting extinguishers, fire buckets fire hoses and their maintenance under the supervision and guidance of Chief Engineer/Chief Engine Driver (SG)/Chief Engine Driver Engine Driver 2<sup>nd</sup> Class of the vessel.
4. To arrange bunkering fresh water and other lubricants for the vessel under the supervise and guidance of Chief Engineer/Chief Engine Driver (SG)/Chief Engine Driver Engine Driver 2<sup>nd</sup> Class of the vessel.
5. To maintain and clean the living spaces of Engine Room Rating.
6. To attend all the machinery while on watch and brings any abnormal sound or defect to the notice of Chief Engineer/Chief Engine Driver (SG)/Chief Engine Driver Engine Driver 2<sup>nd</sup> Class of the vessel immediately.
7. To carryout complete check of the machinery under the guidance of Chief Engineer/Chief Engine Driver (SG)/Chief Engine Driver Engine Driver 2<sup>nd</sup> Class of the vessel before stating any machinery.
8. To bring any defect to the notice of Chief Engineer/Chief Engine Driver (SG)/Chief Engine Driver Engine Driver 2<sup>nd</sup> Class of the vessel while taking from engine room watch.
9. Follow rule of MC/IV as applicable.
10. To take part in emergency drill.
11. All other duties assigned by his superiors.

## **OTHER CATEGORIES**

### **Annexure – XV**

## **JOB DESCRIPTION FOR THE POST OF JUNIOR ENGINEER (ELECTRICAL)**

1. Work under the supervision of Assistant Marine Engineer concern.
2. Know the correct specifications of Electrical items while executing Electrical repairs/works
3. Have the capability to fault finding, report defect in detail, repair the fault onboard himself, maintain inventory of repairs required with record.
4. Ensure proper maintenance of history book of all major machineries (Electrical) and record the activity.
5. While posting onboard vessel he should report the Chief Engineer of the vessel and work under his supervision.
6. To prepare analysis report in case of any major failure and submit to his superiors as and when basis.
7. Responsible for proper maintenance of records of inventories (Tools & Plants).
8. Responsible for proper repairs and maintenance of Electrical appliances of vessel.

9. Responsible for taking all precautionary safety measures concerning with the electrical supply of the vessel.
10. Responsible for smooth functioning of Internal/External Electric and Electrical appliances of the vessel.
11. Responsible for maintenance of dead stock register of spares (Electrical items).
12. Have the knowledge of providing all type of domestic/industrial electrical connections of all types of vessels.
13. Since the service of the department is essential service as such do urgent nature of work as when required even beyond normal working hours and holidays in the interest of public service.
14. All other duties assigned by his superiors.

**Annexure – XVI**

**JOB DESCRIPTION FOR THE POST OF ELECTRICIAN (AFLOAT)**

1. He shall work under the supervision of Junior Engineer (Electrical).
2. He should work as per the direction and instructions of his superiors.
3. He is responsible to keep electrician kit and proper maintenance of accounts of tools issued to him.
4. He should do repair works and maintenance of electrical supply of all departmental vessels.
5. He shall take precautionary safety measures while doing repair works of all departmental vessels.
6. He is responsible for smooth functioning of internal/external electric supply and electrical appliances of departmental vessels.
7. He is responsible for electrical repairs works carried out on the departmental works.
8. He should know the correct specifications of electrical items while executing electrical repairs/works.
9. He should have knowledge of providing all type of domestic/industrial electrical connections of all types of vessels.
10. Since the service of the department is essential service as such do urgent nature of work as when required even beyond normal working hours and holidays in the interest of public service.
11. All other duties assigned by his superiors.

**Annexure – XVII**

**JOB DESCRIPTION FOR THE POST OF FOREMAN (AFLOAT)**

1. Coordinate management of repairs of all operational vessels.
2. Carry out periodical fuel consumption trials.
3. Carry out periodical verification of fuel log books.
4. Prepare daily status report of vessels.



5. Monitor availability and accounting of onboard. Spares.
6. Supervise on board technical maintenance in operational vessels.
7. All other duties assigned by his superiors.

**Annexure – XVIII**

**JOB DESCRIPTION FOR THE POST OF CHARGEMAN (AFLOAT)**

1. He shall assist the Foreman (Afloat).
2. Rising indents for POL of departmental vessels and maintenance of proper account.
3. Carryout periodical verification of log books of departmental vessels stock ledger and indent register.
4. To take initiative for repairs/maintenance of all operational vessels.
5. Carry out periodical fuel consumption on vessels.
6. Preparation of status report of the vessel.
7. Monitor of tools and spares onboard vessels.
8. Attend onboard vessels as and when required.
9. Any other duties assigned by his superiors.

**Annexure – XIX**

**JOB DESCRIPTION FOR THE POST OF CHARGEMAN (MOORING)**

1. Preparation of wire sling cargo net, Accommodation ladder etc. for various vessels operated and manned by this Directorate.
2. Maintenance and painting of steel pantoons of the department in all stations wherever necessary as required.
3. Fixing of Channel marks etc. wherever required.
4. Construction, repair and maintenance of gangway jumping ladder for vessels manned by the department.
5. They shall attend all emergency call duties as and when required.
6. They will attend to work on board the department vessels as and when required for maintenance of the same.
7. Passing indents for jobs for departmental vessels and maintenance personal account.
8. Carryout periodical verification of stock register and indent register.
9. Supervision of all mooring staff.
10. Any other duties assigned by his superiors.

**Annexure – XX**

**JOB DESCRIPTION FOR THE POST OF TENDAL SERANG**

1. Preparation of steel wire ropes, ramp door, wire rope, supporting wire rope, mast supporting wire rope, rescue boat davit wire ropes, cargo winch wire ropes, sling wire ropes.
2. Replace of wire ropes attend work onboard vessels as and when required.
3. Attend work onboard vessels as and when required.
4. Supervision of all mooring staff.
5. Any other duties assigned by his superiors.

**Annexure – XXI**

**JOB DESCRIPTION FOR THE POST OF LASCAR (MOORING)**

1. Preparation of cargo rope nets, gange way, safety rope nets when ever required in the vessels.
2. Ring buoys, grab line, buoyant grab line ropes check and replace when ever required in the vessels.
3. Collection of unserviceable tyres, hole and fasting with p.p. ropes and m.s.chain when ever required in the vessels.
4. Preparation of vessels toweing ropes, m.s.chain, sewing the onboard the vessels when ever required at outstations.
5. They will attend work onboard the departmental vessels as and where ever required for maintenance of the same work.
6. Any other duties assigned by his superiors.

**Annexure – XXII**

**JOB DESCRIPTION FOR THE POST OF BOAT BUILDER**

1. Construction, repair and maintenance of gange way and embarkation ladder steps for departmental vessels.
2. Preparation of cargo rope nets, gange way, safety rope nets when ever required in the vessels.
3. Ring buoys, grab line, buoyant grab line ropes check and replace when ever required in the vessels.
4. Collection of unserviceable tyres, hole and fasting with p.p. ropes and m.s.chain when ever required in the vessels.
5. Preparation of vessels toweing ropes, m.s.chain, sewing the onboard the vessels when ever required at outstations.
6. They will attend work onboard the departmental vessels as and where ever required for maintenance of the same work.
7. Any other duties assigned by his superiors.

**Annexure – XXIII**

**JOB DESCRIPTION FOR THE POST OF MARINE RADIO OPERATOR**

1. To receive and transmit the Message by VIIF/IIF Radio Telephone to and from Shore Station/Vessels.
2. To maintain proper log of all day-to-day communication with Shore Station/Vessels.
3. To change and maintain all batteries used for IIF/VHF communication and maintain the battery log every days.
4. To receive all distress messages transmitted on channel 16 and 2182 KHz and reply the same to the authorities concerned for necessary action.
5. Responsible to maintain Radio silence during silence period for the vessel on distress, urgency and safety.
6. While the vessel sail out at sea the operator to obtain channel clearance from the port authorities of VIIF and furnish the details of passenger/cargo if any on board and communicate ETA/ETD etc.
7. To be able to receive weather bulletin being broadcasted from coast stations on Inter National Morse Code.
8. Should have thorough knowledge in all methods of communication viz. Flashing signal by light sima fore flag signaling by Inter National Code, Flag, Radio Telegraphy, Radio Telephony and Radio Telex etc.
9. Should maintain communications with shore stations as per the schedule hours.
10. Any other duties assigned by his superiors.

**Annexure – XXIV**

**JOB DESCRIPTION FOR THE POST OF CHECKING INSPECTOR**

1. Periodical checking of revenue collection at all ticketing counters and on board of ferry vessels and cargo vessels and report to AD (CW) about the result of the check.
2. The Checking Inspector to submit statement of daily revenue generated across all locations to AD (CW) without fail.
3. Ensure Checking Inspectors are present while loading and unloading of cargo on all the Vessels of A & N Administration.
4. Ensure Checking Inspector are present on the vessels well in time before the scheduled embarkation of passengers till completion of embarkation on all the Foreshore/ Inter-island/ Mainland Island Vessels.
5. Ensure checking of tickets of passengers/ cargo while embarkation/ disembarkation and loading/unloading.
6. Ensure verification of counter-foils of tickets issued by the Tally Clerks/ Booking Clerks and Conductors from time to time and report anomaly observed to the AD (CW) for instructions.

7. Depute teams to out-stations to carry out surprise checks of tickets and cargo to ensure proper revenue collection.
8. In case of any discrepancy or foul play, undertake detailed investigation to ensure disciplinary action taken against the erring officials.
9. Bring to the notice of the DSS and DD (SS) through AD (CW) any undesirable activities on-board vessels.
10. Any other duties assigned by his superiors.

**Annexure – XXV**

**JOB DESCRIPTION FOR THE POST OF TALLY CLERK**

1. After departure of the vessel from any Port, they should check properly whether the entire passengers embarked on board are in possession of valid tickets. If any passenger/Cargo travels without valid tickets they should be issued tickets with penalty at the rate laid down in current orders.
2. The Tally Clerks posted on each vessel are to sell the tickets at the stations if required outside the main gate/entrance to the jetty and restrict entry to the jetty only for them who are issued valid tickets.
3. Passengers/Cargo tickets are to be checked:
  - a. At the entrance to the Gang way by the Tally Clerks where the sales of tickets are done as hereby the authorized person.
  - b. At sea whilst the ship is on passenger.
  - c. At the Gang way during disembarkation.
4. They are to co-operate with the Deputy Commissioner, Car Nicobar/Mayabunder. The Assistant Commissioners, Tehsildar and Station House Officers at out stations ports who have been empowered to carry out “Surprise Check” that proper passengers and cargo tickets are issued as per regulations.
5. They are to evaluate credit notes and handover the same to the billing clerks after making necessary entries in the register maintained for the purpose. No credit note is to be pending on completed of each sailing.
6. They are to be present on board the vessel while loading/unloading of cargo and embarkation/disembarkation passenger. They should also be present on board the sailing vessel one hour before the scheduled embarkation till disembarkation is completed.
7. Trip sheets and revenue collections figures for each inward sailings are to be prepared and handover to the dealing Clerk of Revenue Section Directorate of Shipping Services on arrival. They are to handover the counterfoils and completed collection register to the Dealing Assistants. They are to obtain receipts for each handing over/taking over.
8. They are to attend to any other duties entrusted to them by the DSS/DD (SS)/AD (CW) Head Clerk (CW) during the vessels stay in the Harbour, including attendance at the office for checking, etc are required.

**Annexure – XXVI**

**JOB DESCRIPTION FOR THE POST OF CONDUCTOR**

1. After departure of the vessel from any Port, they should check properly whether the entire passengers embarked on board are in possession of valid tickets. If any passenger/Cargo travels without valid tickets they should be issued tickets with penalty at the rate laid down in current orders.
2. The Conductor posted on each vessel are to sell the tickets at the stations if required outside the main gate/entrance to the jetty and restrict entry to the jetty only for them who are issued valid tickets.
3. Passengers/Cargo tickets are to be checked:
  - a. At the entrance to the Gang way by the Conductors where the sales of tickets are done as hereby the authorized person.
  - b. At sea whilst the ship is on passenger.
  - c. At the Gang way during disembarkation.
4. They are to co-operate with the Deputy Commissioner, Car Nicobar/ Mayabunder. The Assistant Commissioners/Tehsildar and Station House Officers at out stations ports who have been empowered to carry out “Surprise Check” that proper passengers and cargo tickets are issued as per regulations.
5. They are to evaluate credit notes and handover the same to the billing clerks after making necessary entries in the register maintained for the purpose. No credit note is to be pending on completion of each sailing.
6. They are to be present on board the vessel while loading/unloading of cargo and embarkation/disembarkation passenger. They should also be present on board the sailing vessel one hour before the scheduled embarkation till disembarkation is completed.
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8. They are to attend to any other duties entrusted to them by the DSS/DD (SS)/AD (CW) Head Clerk (CW) during the vessels stay in the Harbour, including attendance at the office for checking, etc are required.

**Annexure – XXVII**

**JOB DESCRIPTION FOR THE POST OF ASSISTANT STORE KEEPER**

1. The duties and responsibilities of Assistant Store Keeper primarily extend to receipt proper storage, distribution, safe custody and accounting of store which he should have adequate knowledge of materials management depending on the nature of store handled.
2. He is the custodian of the store received by him.



3. He should maintain stock register, file etc. of difference stores/spare parts/other store items or respective department and keep the store properly.
4. He shall be vigilant and careful while receipt and issue of the stores of correct specification – specified in the authorized documents of store.
5. Interaction and co-ordination with purchase section, if available, to maintain the stock level.
6. He shall ensure codal formalities which taking stock and issue of stores.
7. He shall issue the required items from stores to other circles/branches as per the requirement with proper invoice.
8. He shall extend assistants in physical verification of stores at regular intervals.
9. He shall prepare duty chart in respect of watch and ward staff and supervision of watch and ward staff.
10. He shall attend such other works as may be assigned to him by the section officer or any other higher authorities.

**Annexure – XXVIII**

**JOB DESCRIPTION FOR THE POST OF GENERAL SERVANT**

1. Cleaning of Cabins.
2. To serve meals to all officers and crew.
3. To assist the cook in preparation meals.
4. Cleaning and proper keeping of utensils.
5. Timely Changing of Bed Sheets, Towels etc. of all Cabins.
6. To help in deck washing, cleaning of the vessel.
7. All other woks assigned by the Superiors/Master.

**Annexure – XXIX**

**JOB DESCRIPTION FOR THE POST OF JETTYMAN**

1. He is responsible for smooth berthing/un-berthing of all vessels at the jetty.
2. He is responsible for embarkation/disembarkation of passengers on jetty.
3. He is responsible for keep the berthing/un-berthing area of the jetty neat & clean.
4. He is responsible for removal of obstacles on the jetty.
5. He should maintain a diary about the movement of vessels from jetty.
6. He must report any unusual occurrences at jetty to the higher authority immediately.
7. He is held full responsible for occurrence to be to be happened in odd hours at jetty.

8. He should not leave the jetty until his reliever joins duty.
9. He should be courteous and polite with the public and alert in his duties.
10. He shall work under the supervision of MJO and Officer-in-charge of concerned jetty.

**Annexure – XXX**

**JOB DESCRIPTION FOR THE POST OF REGULAR MAZDOOR**

1. He shall engage in the repair/maintenance works of the vessels i.e. chipping, painting and cleaning of departmental vessels.
2. He shall assist in the works related to docking of vessels for repair/maintenance.
3. Stocking and shifting of stores/equipments for repair/maintenance of vessels.
4. He shall carryout the job manual labour of all kinds required for handling of stores meant for repair/maintenance of vessels.
5. He must attend to any other works which may be assigned to him by higher authority.

**Annexure – XXXI**

**JOB DESCRIPTION FOR THE POST OF WATCHMAN**

1. He shall responsible to keep watch of the materials/equipments etc. of a specific area/place as assigned by the In-charge/superior officers and ensure that no such materials, equipment etc. are missing.
2. He should report to the In-charge/higher authorities immediately on noticing of any extraordinary incidents.
3. He should not leave the duty place until his reliever joins duty.
4. He is responsible for watch & ward duties assigned to him in the respective place.
5. He must go around the respective place of duty to see that no unauthorized persons are in the premises and prevent to move out any materials, equipment without the permission of officer-in –charge.
6. He is held full responsible for occurrence to be happened in odd hours.
7. He is responsible for theft of any govt. property during his duty hours.
8. He should ensure the materials kept in the place of duty.
9. All other woks assigned by the Superiors/Master.

**Annexure – XXXII**

**JOB DESCRIPTION FOR THE POST OF DISPATCH RIDER**

1. He should have general idea about the arrangement for outgoing of postal daks.
2. He should know the priority involved in the movement of papers marked immediate/urgent etc.

3. He should distribute the official documents being handed over by the dispatcher for any other offices/officials of the department to the addressee and keep the records of the delivery of the document.
4. To attend any other works which may be assigned by the section officers, diarist/dispatch clerk of the section/office.
5. All other woks assigned by the Superiors/Master.

Yours faithfully,

(O.Khadeeja)  
सहायक निदेशक (प्रशासन)  
Assistant Director (Admn)  
No. M/Genl/149/2019/Vol-II/

***OFFICE ORDER BOOK***

Copy to: -

1. PS to the Director of Shipping Services, Port Blair for kind information of the DSS.
2. PA to Deputy Director (SS), Directorate of Shipping Service, Port Blair for kind information of the DD (SS).
3. Deputy Secretary (Shipping), A & N Administration, Secretariat, Port Blair for information.
4. Assistant Director (CW), Directorate of Shipping Services, Port Blair for information.
5. The Senior Accounts Officer (M&S), Directorate of Shipping Services, Port Blair for information.
6. Master, Jetty Officer, Directorate of Shipping Services, Port Blair for information.
7. In-charge, Confidential Cell, Directorate of Shipping Services, Port Blair for information.
8. Guard File.

(O.Khadeeja)  
सहायक निदेशक (प्रशासन)  
Assistant Director (Admn)

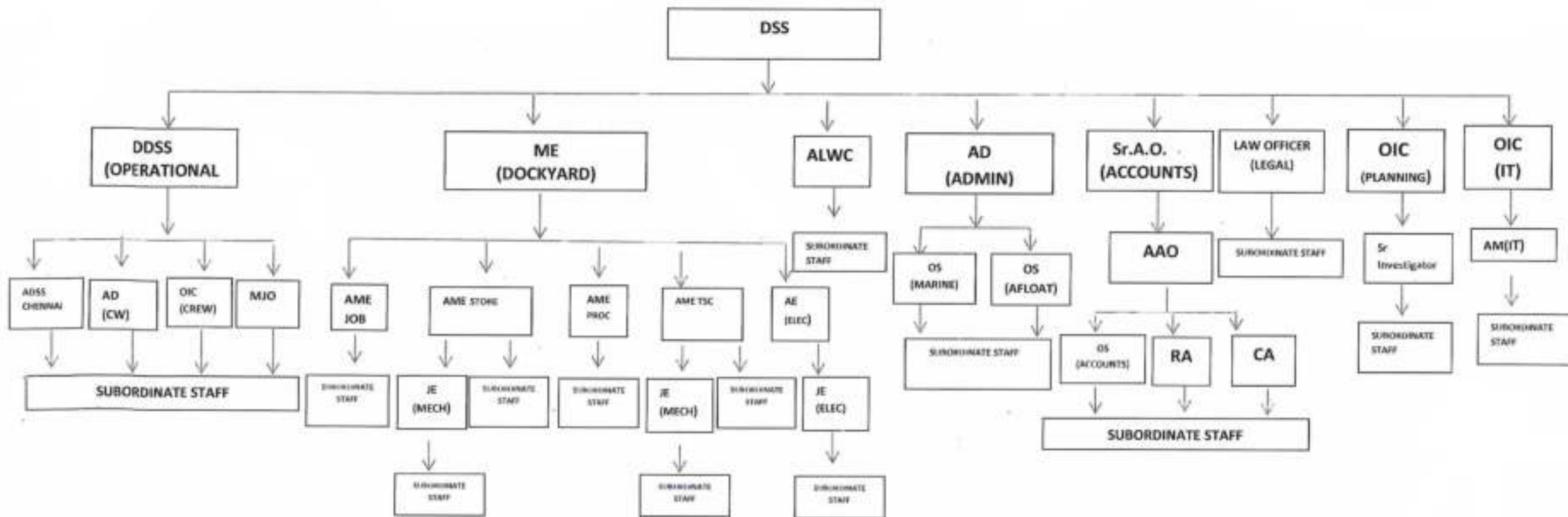
### **JOB DESCRIPTION FOR THE POST OF JUNIOR ENGINEER (ELECTRICAL)**

1. Work under the supervision of Assistant Marine Engineer concern.
2. Know the correct specifications of Electrical items while executing Electrical repairs/works
3. Have the capability to fault finding, report defect in detail, repair the fault onboard himself, maintain inventory of repairs required with record.
4. Ensure proper maintenance of history book of all major machineries (Electrical) and record the activity.
5. While posting onboard vessel he should report the Chief Engineer of the vessel and work under his supervision.
6. To prepare analysis report in case of any major failure and submit to his superiors as and when basis.
7. Responsible for proper maintenance of records of inventories (Tools & Plants).
8. Responsible for proper repairs and maintenance of Electrical appliances of vessel.
9. Responsible for taking all precautionary safety measures concerning with the electrical supply of the vessel.
10. Responsible for smooth functioning of Internal/External Electric and Electrical appliances of the vessel.
11. Responsible for maintenance of dead stock register of spares (Electrical items).
12. Have the knowledge of providing all type of domestic/industrial electrical connections of all types of vessels.
13. Since the service of the department is essential service as such do urgent nature of work as when required even beyond normal working hours and holidays in the interest of public service.
14. All other duties assigned by his superiors.

**RECRUITMENT RULES FOR THE POST OF DIRECTOR OF SHIPPING SERVICES IN DIRECTORATE OF SHIPPING SERVICES**

1.	Name of Post	Director of Shipping Services
2.	No. of Posts	01 (One) 2018 (subject to variation dependent on workload)
3.	Classification	General Central Service, Class I (Ministerial)
4.	Scale of Pay	Level -12 Rs. 78800-209200 of the revised Pay Matrix (Pre Revised Pay Band-3 Rs.15600-39100 with Grade Pay of Rs.7600
5.	Whether Selection Post or Non-Selection Post	Selection
6.	Age limit for direct recruitment	Maximum age 50 years (below 50 years)
7.	Educational and other qualification required for Direct recruitment	<p>The Naval Certificate of Watching Keeping was equivalent to Master (FG) of any flag Administration.</p> <p align="center"><b>OR</b></p> <p>Possession of Naval Watch Keeping Certificate and belonging to X (GS) Branch of the Indian Navy</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in, in the case of promotees	No
9.	Period of probation, if any	01 years.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption.	By Promotion plus Deputation/Absorption/ (Including Short Time Contract)
11.	In case of recruitment by promotion deputation/transfer grades from which promotion/deputation transfer to be made.	<p><b>Promotion plus Deputation (ISTC):-</b> (The departmental Officers in the scale of Pay of Rs 67700-208700 ( Level-11)(Pre-revised revised Rs.15600-39100-Grade Pay Rs.6600) with five (05) years of regular service in the grade will also be considered along with outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.</p> <p><b>In case of Outsiders:</b> Should possess the qualification mentioned at SL.No.07.</p> <p><b>Deputation/Absorption:</b> Suitable officer of the rank of Commander/Captain from the Indian Navy, the period of deputation being 03 years at a time, extendable for a period if required for another 02 years upto a maximum of 05 years and considered for absorption whose qualification and experience should be comparable to those prescribed for direct recruitment for the feeder grade/post from which the promotion has been made</p>



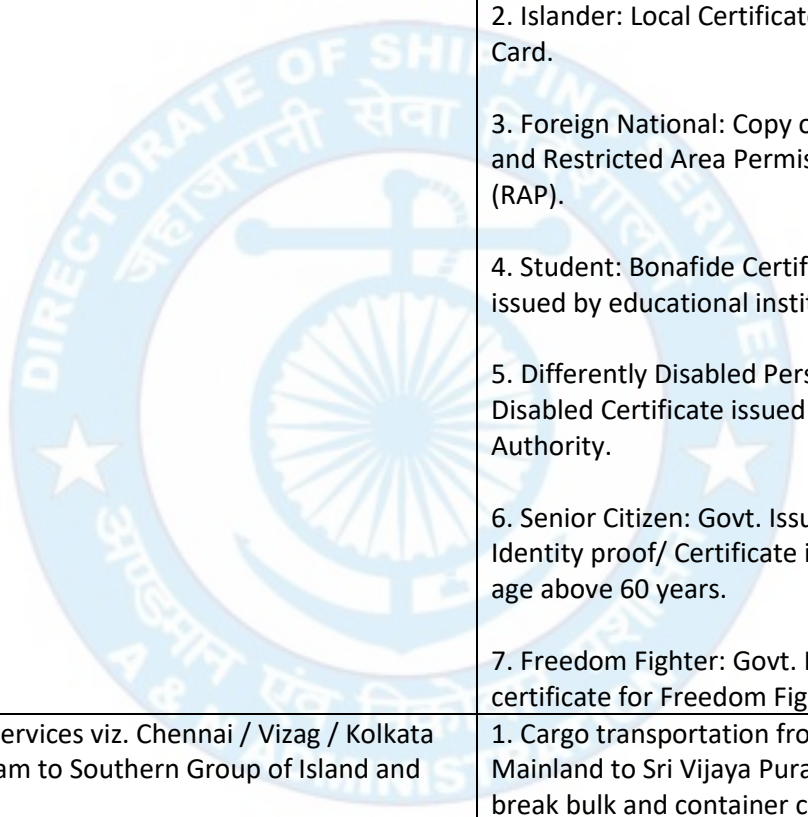




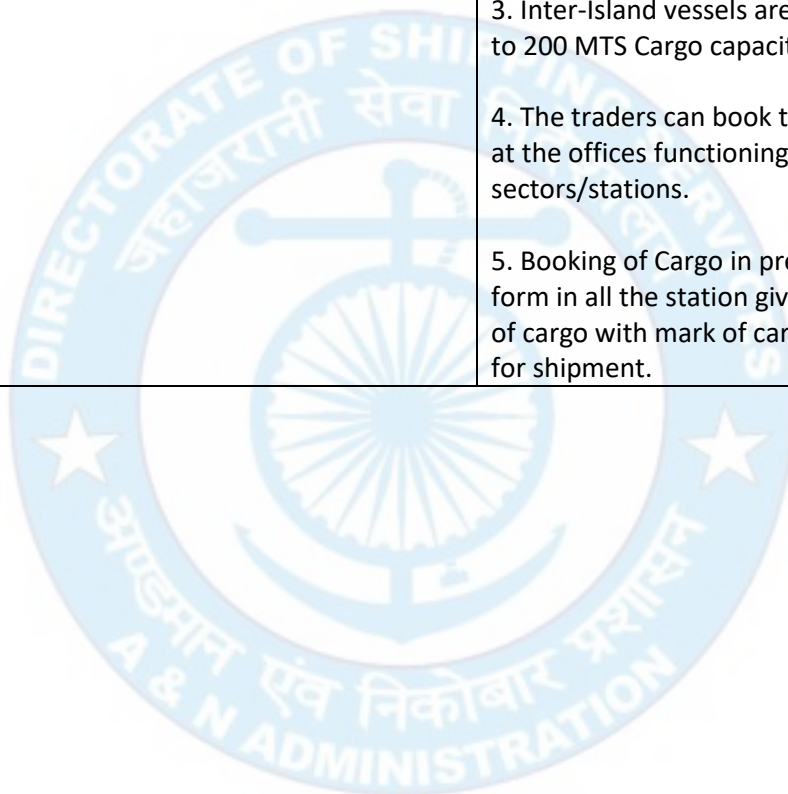
**(Connectivity with Speed and Comfort)**

**CITIZENS CHARTER**

All stakeholders and public at large are invited to make suggestions to improve this Charter. They may send the suggestions by email to [ddss@and.nic.in](mailto:ddss@and.nic.in). The suggestions will be duly considered at the time of next review.

Sl. No	Service/works being provided	Documents required	Officer(s) responsible for disposal of the services	Time frame for disposal	Appellate Officer
1.	Shipping Services between Islands & Mainland viz. Sri Vijaya Puram to Kolkata, Vizag & Chennai and its ticketing. (Schedule is promulgated on monthly basis.)	 1. General Passenger: Any Photo Identity proof at the time of boarding. 2. Islander: Local Certificate/ Islander Card. 3. Foreign National: Copy of Passport and Restricted Area Permission (RAP). 4. Student: Bonafide Certificate issued by educational institute. 5. Differently Disabled Person: Disabled Certificate issued by Govt. Authority. 6. Senior Citizen: Govt. Issued Identity proof/ Certificate indicating age above 60 years. 7. Freedom Fighter: Govt. Issued certificate for Freedom Fighter	Assistant Director (Commercial)	Across the counter and STARS e-Ticketing Portal, subject to availability	Deputy Director (SS)
2.	Shipping Services between Mainland and Inter-Islands services viz. Chennai / Vizag / Kolkata to Sri Vijaya Puram and Inter- Island from Sri Vijaya Puram to Southern Group of Island and Middle and North.	1. Cargo transportation from Mainland to Sri Vijaya Puram as break bulk and container cargo as per rates fixed by the A & N Administration. Mainland each vessel are having 1500 MT Cargo capacity.	1. Assistant Director (Commercial) DSS, Sri Vijaya Puram. 2. Assistant Director (SS) Chennai. 3. The Shipping Corporation of India Ltd, Kolkata.	Based on Booking	Director of Shipping Services

		<p>2. Cargo transportation to Southern Group of Island as container/break bulk by Inter-Island vessel as per the rates prescribed by A &amp; N Administration.</p> <p>3. Inter-Island vessels are having 100 to 200 MTS Cargo capacity.</p> <p>4. The traders can book their cargo at the offices functioning at various sectors/stations.</p> <p>5. Booking of Cargo in prescribed form in all the station giving quantity of cargo with mark of cargoes placed for shipment.</p>	4.The SCI Agent at Vizag		
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3.	Shipping Services between Sri Vijaya Puram & Nicobar Group of Islands viz. Sri Vijaya Puram to Car Nicobar, Chowra, Teressa, Katchal, Kamorta & Campbell Bay and its ticketing (Scheduling is promulgated on weekly basis)	<div> <div> <div>From</div> <div>To</div> <div>Frequency</div> <div>Departure Time</div> </div> <div> <div>Sri Vijaya Puram</div> <div>Little Andaman (Fixed schedule thrice a week)</div> <div>Every Tuesday, Friday &amp; Sunday</div> <div>Tuesday &amp; Sunday at 0800 Hrs Friday at 2100 Hrs</div> </div> <div> <div>Car Nicobar via Little Andaman</div> <div>Monthly 04 -05 Trips</div> <div>0700/1100 Hrs</div> </div> <div> <div>Nancowry via Little Andaman, Car Nicobar, Chowra, Teressa, Katchal</div> <div>Every 2<sup>nd</sup> &amp; 4<sup>th</sup> Thursday SOP Fortnightly trips)</div> <div>0700 Hrs</div> </div> <div> <div>Campbell Bay via Nancowry/Katchal</div> <div>(SOP) Every Tuesday)</div> <div>0900 Hrs</div> </div> </div>	<div>1. Tribal Passenger of Nicobar Group: Any Photo Identity proof at the time of boarding.</div> <div>2. General Passenger: Tribal Pass or Copy of Posting order in Nicobar Group of Island including Shompen area except Campbell Bay. Foreign Nationals are not permitted beyond Hut Bay.</div> <div>3. Student: Bonafide Certificate issued by educational institute.</div> <div>4. Differently Disabled Person: Disabled Certificate issued by Govt. Authority.</div> <div>5. Senior Citizen: Govt. Issued Identity proof/ Certificate indicating age above 60 years.</div> <div>6. Freedom Fighter : Govt. Issued certificate for Freedom Fighter.</div>	Assistant Director (Commercial)	Across the counter and STARS e-Ticketing Portal, subject to availability	Deputy Director (SS)
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4.	<p>Shipping Services between Sri Vijaya Puram &amp; Nearby Islands viz. Sri Vijaya Puram to Diglipur, Mayabunder, Rangat, Strait Island, Long Island, Swaraj Dweep, Shaheed Dweep &amp; Little Andaman and its ticketing.</p> <p>(Scheduling is promulgated on weekly basis.</p> <table><tr><th>From</th><th>To</th><th>Frequency</th><th>Departure Time</th></tr><tr><td rowspan="7">Sri Vijaya Puram</td><td>Shaheed Dweep</td><td>Daily 01 Trip</td><td>0630 Hrs.</td></tr><tr><td>Swaraj Dweep</td><td>Daily 01 Trip</td><td>0630 Hrs.</td></tr><tr><td>Shaheed Dweep via Swaraj Dweep</td><td>Daily 01 Trip</td><td>1100 Hrs</td></tr><tr><td>Swaraj Dweep via Shaheed Dweep</td><td>Daily 02 Trips</td><td>1130 &amp; 1430 Hrs</td></tr><tr><td>Rangat via Swaraj Dweep &amp; Long Island</td><td>Daily 01 Trip</td><td>0600 Hrs</td></tr><tr><td>Rangat via Shaheed Dweep, Swaraj Dweep, Strait Island &amp; Long Island</td><td>Every Wednesday &amp; Saturday</td><td>0700 Hrs</td></tr><tr><td>Diglipur via Mayabunder</td><td>Weekly 02 to 03 trips</td><td>0600 Hrs/2100 Hrs</td></tr></table>	From	To	Frequency	Departure Time	Sri Vijaya Puram	Shaheed Dweep	Daily 01 Trip	0630 Hrs.	Swaraj Dweep	Daily 01 Trip	0630 Hrs.	Shaheed Dweep via Swaraj Dweep	Daily 01 Trip	1100 Hrs	Swaraj Dweep via Shaheed Dweep	Daily 02 Trips	1130 & 1430 Hrs	Rangat via Swaraj Dweep & Long Island	Daily 01 Trip	0600 Hrs	Rangat via Shaheed Dweep, Swaraj Dweep, Strait Island & Long Island	Every Wednesday & Saturday	0700 Hrs	Diglipur via Mayabunder	Weekly 02 to 03 trips	0600 Hrs/2100 Hrs	<p>1. General Passengers: Any Photo Identity proof at the time of boarding.</p> <p>2. Islanders: Local Certificate/ Islander Card.</p> <p>3. Govt. Servant: Identity Card issued by the Department.</p>	Assistant Director (Commercial)	Across the counter and STARS e-Ticketing Portal, subject to availability	Deputy Director (SS)
From	To	Frequency	Departure Time																												
Sri Vijaya Puram	Shaheed Dweep	Daily 01 Trip	0630 Hrs.																												
	Swaraj Dweep	Daily 01 Trip	0630 Hrs.																												
	Shaheed Dweep via Swaraj Dweep	Daily 01 Trip	1100 Hrs																												
	Swaraj Dweep via Shaheed Dweep	Daily 02 Trips	1130 & 1430 Hrs																												
	Rangat via Swaraj Dweep & Long Island	Daily 01 Trip	0600 Hrs																												
	Rangat via Shaheed Dweep, Swaraj Dweep, Strait Island & Long Island	Every Wednesday & Saturday	0700 Hrs																												
	Diglipur via Mayabunder	Weekly 02 to 03 trips	0600 Hrs/2100 Hrs																												



5.	<p>Harbours ferry/ Vehicle ferry services between nearby intervening Islands of Andaman &amp; Nicobar.</p> <p><b>1. <u>VEHICLE FERRY SERVICES:</u></b></p> <p><b>a. Chatham – Dundus Point:</b></p> <table><tr><th colspan="8">Departure Time</th></tr><tr><th colspan="4">Chatham (Everyday)</th><th colspan="4">Dundus Point (Everyday)</th></tr><tr><td>06:15</td><td>07:15</td><td>08:30</td><td>14:15</td><td>06:45</td><td>08:00</td><td>09:00</td><td>14:45</td></tr><tr><td>16:40</td><td>17:40</td><td>19:00</td><td></td><td>17:15</td><td>18:30</td><td>19:30</td><td></td></tr></table> <p>Note: 06:15, 14:15 &amp; 19:00 Vehicle ferry service from Chatham to Dundus Point and return ferry will be suspended on Sundays &amp; Public Holidays.</p> <p><b>b. Chatham- Bambooflat:</b></p> <table><tr><th colspan="8">Departure Time</th></tr><tr><th colspan="4">Chatham (Everyday)</th><th colspan="4">Bambooflat (Everyday)</th></tr><tr><td>05:30</td><td>06:00</td><td>06:30</td><td>07:00</td><td>05:00</td><td>05:30</td><td>06:00</td><td>06:30</td></tr><tr><td>07:30</td><td>08:00</td><td>08:30</td><td>09:00</td><td>07:00</td><td>07:30</td><td>08:00</td><td>08:30</td></tr><tr><td>09:30</td><td>10:00</td><td>10:30</td><td>11:00</td><td>09:00</td><td>09:30</td><td>10:00</td><td>10:30</td></tr><tr><td>11:30</td><td>12:00</td><td>12:30</td><td>13:00</td><td>11:00</td><td>11:30</td><td>12:00</td><td>12:30</td></tr><tr><td>13:30</td><td>14:00</td><td>14:30</td><td>15:00</td><td>13:00</td><td>13:30</td><td>14:00</td><td>14:30</td></tr><tr><td>15:30</td><td>16:00</td><td>16:30</td><td>17:00</td><td>15:00</td><td>15:30</td><td>16:00</td><td>16:30</td></tr><tr><td>17:30</td><td>18:00</td><td>18:30</td><td>19:00</td><td>17:00</td><td>17:30</td><td>18:00</td><td>18:30</td></tr><tr><td>19:30</td><td>20:00</td><td>20:30</td><td>21:00</td><td>19:00</td><td>19:30</td><td>20:00</td><td>20:30</td></tr><tr><td>21:40</td><td></td><td></td><td></td><td>21:00</td><td></td><td></td><td></td></tr></table>	Departure Time								Chatham (Everyday)				Dundus Point (Everyday)				06:15	07:15	08:30	14:15	06:45	08:00	09:00	14:45	16:40	17:40	19:00		17:15	18:30	19:30		Departure Time								Chatham (Everyday)				Bambooflat (Everyday)				05:30	06:00	06:30	07:00	05:00	05:30	06:00	06:30	07:30	08:00	08:30	09:00	07:00	07:30	08:00	08:30	09:30	10:00	10:30	11:00	09:00	09:30	10:00	10:30	11:30	12:00	12:30	13:00	11:00	11:30	12:00	12:30	13:30	14:00	14:30	15:00	13:00	13:30	14:00	14:30	15:30	16:00	16:30	17:00	15:00	15:30	16:00	16:30	17:30	18:00	18:30	19:00	17:00	17:30	18:00	18:30	19:30	20:00	20:30	21:00	19:00	19:30	20:00	20:30	21:40				21:00				<p>No documents required however before boarding the passenger required to purchase the ticket from the respective ticketing counter.</p> <p>Monthly Passes: Monthly passes are issued on payments from the counter.</p> <p>Free passes: Free passes are issued to Differently Abled person on production of valid documentary proof</p>	<p>Assistant Director (Commercial)</p>		<p>Deputy Director (SS)</p>
Departure Time																																																																																																																													
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**Middle Andaman**

- a. **Middle Strait – Baratang** : This Directorate has stationed three vehicle ferry vessels at creeks between Middle Strait and Baratang, ensuring seamless road transport connectivity. Vehicle ferry vessels are operated daily from 0600 Hrs to 2000 Hrs and in case of any emergency at Late Night Hours.

**2. HARBOUR FERRY SERVICES:**

a. **Chatham – Dundus Point:**

Departure Time							
Chatham (Everyday)				Dundus Point (Everyday)			
05:05	05:50	06:35	07:20	05:30	06:15	07:00	07:40
08:00	09:00	09:45	10:55	08:30	09:20	10:10	11:20
11:55	12:50	13:40	14:30	12:10	13:10	14:00	14:45
15:15	16:00	16:50	17:30	15:35	16:25	17:10	17:50
18:30	19:30	20:15	21:05	18:50	19:50	20:40	21:30

b. **Chatham – Bambooflat:**

Departure Time							
Chatham (Everyday)				Bambooflat (Everyday)			
06:40	07:40	08:40	09:40	06:00	07:10	08:10	09:10
10:40	12:15	13:15	14:15	10:10	11:15	12:45	13:45
15:15	16:15	17:20	18:15	14:45	15:45	16:45	17:50
19:10	20:05	21:00		18:45	19:35	20:30	

c. **Phoenix Bay – Bambooflat:**

Departure Time							
Phoenix Bay (Everyday)				Bambooflat (Everyday)			
06:15	07:30	12:15	15:30	05:15*	06:40	08:00	12:45
17:15	18:15	19:15	20:15	19:45	19:45	19:45	19:45
				20:45			

\* Via Hope Town

d. Phoenix Bay – Hopetown/Pani Ghat:

Departure Time							
Phoenix Bay (Everyday)				Hopetown (Everyday)			
06:00	07:00	07:50	09:00	06:30	07:30	08:15	09:30
10:30	12:00	13:00	14:00	11:00	12:30	13:30	14:30
15:15	16:15	17:15	18:15	15:45	16:45	17:45	18:45
19:15	20:15			19:45	20:45		

Middle Andaman:

a. Long Island- Yeretta:

Departure Time			
Long Island (Everyday)		Yeretta (Everyday)	
07:00	14:00	09:00	16:00

b. Long Island – Kadamtala:

Departure Time	
Long Island (Wed and Sat)	Kadamtala (Thu and Sun)
13:30	05:00

North Andaman

a. Aerial Bay – Smith Island via Gandhi Nagar:

Departure Time			
Aerial Bay (Mon to Sat)		Smith Island (Mon to Sat)	
06:00	13:30		07:50

Southern Group of Island

a. Kamorta – Champin

Departure Time					
Aerial Bay (except Sun & Holidays)			Smith Island (except Sun & Holidays)		
06:30	13:30	17:15	09:15	14:30	17:30

b. Kamorta to Champin via Hitui & Munak

Departure Time			
Kamorta (except Sunday & Holidays)		Champin (except Sunday & Holidays)	
06:30	15:00	08:25	14:40

4(1)(v) 4(1)(b)(v) (15)

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
जहाजरानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES  
\*\*\*\*\*


Port Blair, dated the 12<sup>th</sup> January, 2021

**OFFICE ORDER NO. 151.**

In supersession of this Directorate's Order No.1536 dated 18/06/2020 and in accordance with the Act of Parliament received the assent of the President of India on the 22<sup>nd</sup> April, 2013, the Director of Shipping Services, A&N Administration, Port Blair has been pleased to constitute a Committee known as "Internal Complaints Committee" and appoints the following Officers/Official as Presiding Officer and its Members of the said Committee to deal with complaints on sexual harassment of women at work place (Prevention Prohibition and Redressal) Act, 2013 with immediate effect.

1. Smti S. Pandiammal,  
Assistant Director (Commercial) - Presiding Officer
2. Smti Saira,  
Office Superintendent  
(Dockyard Establishment) - Member
3. Smti Kamrunisha  
Law Officer (Contract Basis) - Member


This issues with the approval of the competent authority.

  
Assistant Director (Admin.)  
[F.No.7-193/M/2010]  
11/1/2021

**OFFICE ORDER BOOK**

**Copy to :**

1. The PA to DSS for kind information of DSS please.
2. The PA to DDSS for kind information DDSS please.
3. The Welfare Officer (Women), Directorate of Social Welfare, A&N Administration, Port Blair for information.
4. The ALWC, Marine Dockyard for information.
5. The Sr. Accounts Officer, DSS for kind information.
6. All AMEs for information.
7. All OICs for information.
8. All Section In-charges for information.
9. Smti S. Pandiammal, Assistant Director(Commercial), DSS for information.
10. Smti Saira, Office Superintendent, Dockyard Establishment, DSS for information.
11. Smti Kamrunisha, Law Officer (Contract Basis), DSS for information.
12. Smti. G.Sheeba, Assistant Accounts Officer, PMB, Port Blair (I) CPA, PMB, Port Blair for information.
13. Spare Copy - 02 Nos.

  
Assistant Director (Admin.)  
12/1/2021

o/c



4(1)(b)(v)

(4)

अण्डमान तथा निकोबार प्रशासन  
**ANDAMAN & NICOBAR ADMINISTRATION**  
 जहाजरानी सेवा निदेशालय  
**DIRECTORATE OF SHIPPING SERVICES**

\*\*\*\*\*

पोर्ट ब्लेयर/Port Blair dated the 11<sup>th</sup> May, 2021OFFICE ORDER NO: 1784

In accordance with the provision under Rule 213 (2) of General Finance Rules, the Director of Shipping Services, A & N Administration has been pleased to constitute a Committee to carry out on internal physical mustering of Spare Parts - I Store for Directorate of Shipping Services.

The Committee constitutes the following members:

- |  |            |
|--|------------|
| 1. Shri B.N. Chakraborty, Junior Engineer (Elect.) | - Chairman |
| 2. Shri S.Velayudham, Head Clerk (Stores)          | - Member   |
| 3. Shri N. Akbar Ali, Regular Mazdoor              | - Member   |

**Terms:**

- 1) The Physical Verification Report signed by the respective members and the Chairman shall submit the report within a period of 15 days from the date of issuing of Order.
- 2) The respective Store Keeper's/Assistant Store Keeper's and the support staff shall assist the Committee Members in carrying out the mustering of the Stores smoothly.
- 3) A Certificate of verification along with finding shall be submitted to the DSS, immediately on completion of the mustering.
- 4) Discrepancies, including shortages, damages and unserviceable goods, if any, indentified during verification, shall immediately be brought to the notice competent authority for taking appropriate action in accordance with provision given in Rule 33 to 38 of GPR 2017.

*[Signature]*  
 Assistant Director (Admn.)

(F.No. 7-185(M)/2019/Part File II)

**OFFICE ORDER BOOKS**

1. PA to DSS for kind information of DSS.
2. PA to DDSS for kind information of DDSS.
3. The Senior Accounts Officer (M&S), DSS for information.
4. The Assistant Director (Commercial Wing), DSS for information.
5. The Officer-in-Charge (Store), DSS for information and necessary action.
6. All AME's, DSS for information and necessary action.
7. Shri B. N. Chakraborty, JE (Elect.) through his respective OIC for information and necessary action.
8. Shri S. Velayudham, Head Clerk through his respective OIC for information and necessary action.
9. Shri N. Akbar Ali, Regular Mazdoor through his respective OIC for information and necessary action.
10. Personal file of person concerned.

o/c

*[Signature]*  
 Assistant Director (Admn.)

*[Signature]*  
 10/05/21



411(b)(v) 69

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
जहाजरानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES

Port Blair dated the 14<sup>th</sup> December, 2021

**OFFICE ORDER No.3968**

The Director of Shipping Services has been pleased to constitute a Committee in order to monitor and promulgate CANSRU Agreement dated 28/11/2019 for repair, survey and certification of vessels owned by this Directorate consisting of the following Officers/Officials.

- |  |                   |
|--|-------------------|
| 1. Shri Shiju Cheriyan, AME              | - Chairman        |
| 2. Sr AO or His representative AAO       | - Member          |
| 3. Shri J Gopinath, AME                  | - Member          |
| 4. Shri H S C Yadav, JE (Mech)           | - Member          |
| 5. Shri Anup Kishen, JE (Mech)           | - Member          |
| 6. Shri B N Chakraborty, JE (Electrical) | - Member          |
| 7. Master & Engineer of concerned Vessel | - Member          |
| 8. Capt Govind Raju, Master Mariner      | - Co-opted Member |
| 9. Shri Aqeeb Azeem, Technical Supdt.    | - Co-opted member |

**Responsibilities of the Committee:-**

1. Finalization of ship repair tariff of CSL with the approval of Competent Authority.
2. Preparation of work package for vessels requires repair through CSL, obtaining quotation from CSL, justification of rates and awarding of work to the CSL with the approval of competent authority.
3. Verification of work/Bills executed by CSL.
4. Settlement of the bills of CSL.
5. Undertaking all emergency work/ operational requirements of vessels in time bound manner through CSL and ensure un-interrupted operation of the ship and settlement of the claim of CSL.
6. Maintenance of CANSRU Agreement.
7. Recommendation of alternate methods to be adopted if CSL failed to execute any work and implementation of the same for early operation of the vessel.

The Chairman of the Committee shall deals all the matters related to CSL on execution of work for repair/certificates of the ships and other activities directly with the Competent Authority after concurrence of internal finance.

(K.Hassan)

Assistant Director (Admin.)  
(F.No.7-185(M)/2019/Part File)

**OFFICE ORDER BOOK**

**Copy to:-**

1. PS to Secretary (Shipping) for kind information of Secretary (Shipping).
2. PA to DSS for kind information of DSS.
3. PA to DDSS for kind information of DDSS.
4. PA to Marine Engineer for kind information of Marine Engineer.
5. The Dy.Secretary (Shipping), A&N Administration, Secretariat, Port Blair for information.
6. The Sr. Accounts Officer (M&S), DSS for information.
7. Shri Shiju Cheriyan, Chairman for information and necessary action.
8. All committee members for information and necessary action.
9. PF of party concerned.

Assistant Director (Admin.)

4(1)(b)(v)

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
जहाजरानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES

Port Blair dated the 19<sup>th</sup> January 2022

**OFFICE ORDER NO. 156**

In supersession of this Directorate's Order No.2036 dated 28<sup>th</sup> July 2020, the Director of Shipping Services has please to constitute the Committee for engagement of contract employees:

The committee comprises of the following:

- |  |   |          |
|--|---|----------|
| 1. Marine Engineer (Head of Office)        | - | Chairman |
| 2. Sr. Accounts Officer (M&S)              | - | Member   |
| 3. Assistant Marine Engineer (Procurement) | - | Member   |
| 4. Assistant Manager (IT)                  | - | Member   |

The committee is to be guided by the instruction of Govt. of India and as well as instruction contained in the A&N Administration Circular No.51-1/2003-PW dated 25.03.2003 and No.51-1/2008/PW dated 31.11.2010 and other regulations on the subject.

This has the approval of the Competent Authority.

Assistant Director (Admn.)

[F.No.7-185/(M)/2019/Part File]

**OFFICE ORDER BOOK**

**Copy to :-**

1. PA to DSS for kind information of DSS.
2. PA to DDSS for kind information of DDSS.
3. PA to ME for kind information of ME.
4. The ALWC, Marine Dockyard, DSS for information.
5. The Sr. AO (M&S), DSS, Port Blair for information.
6. The AME (Procurement), DSS for information.
7. The Assistant Manager (IT), DSS for information
8. F.No.7-185(M)/2019/Part file

Assistant Director (Admn.)



अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
जहाजरानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES

पोर्टब्लेयर / Port Blair, dated 27<sup>th</sup> January 2022

**ORDER NO. 243**

The Director of Shipping Services has pleased to constitute a committee for re-evaluate the rental charges as per market value and if dues are outstanding and same be recovered from the firm.

committee comprising of the following:

- |   |            |
|---|------------|
| 1. Sr. Accounts Officer (M&S)           | - Chairman |
| 2. Assistant Marine Engineer (TSC)      | - Member   |
| 3. Assistant Marine Engineer (Planning) | - Member   |

*[Signature]*  
Assistant Director (Admn.)

(F.No. DSS/TSC/IAM/General/2021-22) ✓

**OFFICE ORDER BOOK**

Copy to :-

- PA to DSS for kind information of DSS.
- PA to DDSS for kind Information of DDSS.
- PA to ME for kind information of ME.
- The Sr. Accounts Officer (M&S), DSS for information.
- The Assistant Marine Engineer (TSC) for information.
- The Assistant Marine Engineer (Planning), DSS for information.
- F.No.DSS/TSC/IAM/General/2021-22

*[Signature]*  
Assistant Director (Admn.) ✓



4(1)(b)(v) (82)

अण्डमान तथा निकोबार प्रशासन  
**ANDAMAN & NICOBAR ADMINISTRATION**  
जहाजवानी सेवा निदेशालय  
**DIRECTORATE OF SHIPPING SERVICES**  
\*\*\*\*\*

Port Blair, dated the

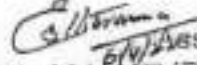
07 April, 2022

**OFFICE ORDER NO: 1089**

In suppression of this Office Order No.1575 dated 25/06/2020, the Director of Shipping Services, Port Blair has been pleased to nominate the following Officers/Officials for upkeep, maintenance, inventory control and distribution of material during emergency/disaster. This team shall carry out the work of Disaster Management Store in addition to their own duties.

- |                                |  |
|--------------------------------|--|
| 1. Shri Mahinder Singh, AME    | - Nodal Officer (Office-in-charge)   |
| 2. Shri Anup Kishen, JE (Mech) | - Assistant Nodal Officer  |
| 3. Shri G. Suresh Kumar        | - Assistant Chargeman  |
| 4. Shri G. Elaya Raja          | - Mechanic (As custodian of materials/ documents of Disaster Management Store) |
| 5. Shri Abdul Manaf            | - Mechanic   |
| 6. Shri Joydeep Bhowmick       | - Fitter   |
| 7. Shri Thomas Papachan        | - Plater   |
| 8. Shri M. Ramesh Kumar        | - Revit Heater   |
| 9. Shri Abdul Salam            | - Carpenter  |
| 10. Shri Stephen Rubus         | - Electrical Fitter  |
| 11. Shri N. Akbar Ali          | - SSA  |
| 12. Shri Saw Johnson           | - Diver  |
| 13. Shri Jaya Babu             | - Regular Mazdoor  |
| 14. Shri Bala Subramaniam      | - Regular Mazdoor  |
| 15. Shri Pratap Mondal         | - Regular Mazdoor  |
| 16. Shri Appal Raju            | - Contract Basis   |
| 17. Shri Krishna Rao           | - Master   |
| 18. Shri Ashish Ch. Rao        | - Master   |
| 19. Shri Sarjit Kr. Singh      | - Master   |
| 20. Shri Sabir Ahmed           | - Engine Room Rating   |
| 21. Shri Kumar Naidu           | - Deck Rating  |
| 22. Shri Trilok Lall           | - Watchman   |
| 23. Shri D. Karthick Raj       | - Deck Rating (Contract)   |
| 24. Shri Mohammed Sharif       | - Driver, Contract Basis   |

This issue with the approval of Competent Authority.

  
 Assistant Director (Admn.)  
 F.No.M/AME/DM-Store/77/2018-19/1

**OFFICE ORDER BOOK**

Copy to:-

- 1. The Assistant Commissioner (R & DM), South Andaman for information.
- 2. To DSS for kind information of DSS.
- 3. To DDSS for kind information of DDSS.
- 4. The ALWC, Marine Dockyard, DSS for information.
- 5. The Accounts Officer (M&S), DSS for information.
- 6. The Law Officer, DSS for information.
- 7. The Assistant Director (Commercial), DSS for information.
- 8. Shri Mahinder Singh, AME/Nodal Officer (Disaster Management) for information and necessary action.
- 9. The DSS for information.
- 10. The C&C Planning Section for information.
- 11. Shri Anup Kishen, JE (Mech)/Assistant Nodal Officer (Disaster Management) for information and necessary action.
- 12. The OS (Marine)/ (Afloat), DSS for information.
- 13. All Concerned.

No 7-185(M)/2019/PF

  
 Assistant Director (Admn.)

4(1)(b)(v)

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
जहाजरानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES  
\*\*\*\*\*

Port Blair, dated the 13<sup>th</sup> May, 2022

OFFICE ORDER NO. 1613

The Director of Shipping Services has been pleased to constitute a Committee for conducting Review Audit of the CANSRU Agreement. The Committee composition is as under:-

- |  |                     |
|--|---------------------|
| 1. Marine Engineer                     | - Chairman.         |
| 2. Senior Accounts Officers (M&S)      | - Member Secretary. |
| 3. AME (TSC)                           | - Member.           |
| 4. AME (Store)                         | - Member.           |
| 5. AME (Procurement)                   | - Member.           |
| 6. Junior Engineer (Mechanical), F/S-I | - Member.           |
| 7. Junior Engineer (Electrical)        | - Member.           |
| 8. Junior Engineer (Mechanical), FS-II | - Member.           |
| 9. Technical Superintendent            | - Member.           |

The Committee shall complete the task urgently at short notice and submit a detailed report.

Assistant Director (Admn.)  
(F.No. 7-218/MDY/2019/Part File)  
13/05/2022

OFFICE ORDER BOOK  
Copy to :-

1. All Committee Members for information and necessary action.

Assistant Director (Admn.)  
13/05



4(1)(b)(v)

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
बहाबुरानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES  
\*\*\*\*\*

Port Blair, dated the 10<sup>th</sup> June, 2022

**OFFICE ORDER NO. 10/72...**

The Director of Shipping Services has been pleased to constitute a Committee for timely revision of the Dry Dock and Slipway Charges and allotment of slot. The Committee composition is as under:-

- |  |                     |
|--|---------------------|
| 1. Shri R. Veeriah; Deputy Director (SS)                   | - Chairman.         |
| 2. Shri B. C. Sarkar, Marine Engineer                      | - Member.           |
| 3. Shri Devanjan Nandi, Dy. General Manager, SCI           | - Member.           |
| 4. Shri Shiju Cheerian, AME (Plater/Stores)                | - Member.           |
| 5. Shri Eshwar Singh, Manager Cargo & In-charge (AHM), PMB | - Member.           |
| 6. Smti Kamarunisha, Law Officer, DSS                      | - Member            |
| 7. Shri P. K. Sanyal, In-charge (Dry Dock & Slipway, DSS)  | - Member Secretary. |

The Committee shall complete the task urgently at short notice and submit a detailed report.

**Responsibilities of Committee:**

1. Timely revision/up-date the Dry Dock & Slipway Charges/Tariffs alongwith other Terms & Conditions.
2. Preparation of allotment schedule for slotting of vessels for Dry Dock & Slipway, considering the priority and other aspect of requirement and to upload the same in Public Domain.

**OFFICE ORDER BOOK**

**Copy to :-**

1. All Committee Members for information and necessary action.
2. File No. 7-218/MDY/2019/Part File.
3. F. No. 7-185(M)/2019/Part File.

Assistant Director (Admn.)

(F. No. M/Job-110/2022-2023(PF))

Assistant Director (Admn.)



4(1)(b)(v)

अण्डमान तथा निकोबार प्रशासन  
 ANDAMAN & NICOBAR ADMINISTRATION  
 जहाजरानी सेवा निदेशालय  
 DIRECTORATE OF SHIPPING SERVICES

Port Blair dated the 30<sup>th</sup> August, 2022

**OFFICE ORDER No. 2921**

As per the Department of Information Technology, A&N Administration's Letter No. 1-2/IT/e-office/2021/339 dated 10/08/2022, the Assistant Director (Admn) of this Directorate is hereby nominated as a Nodal Officer (e-office) for implementation of e-office in the Directorate of Shipping Services.

Further, a team comprising of the following members shall take all necessary steps for timely readiness for implementation of e-office in this Directorate and its monitoring.

1. The Assistant Accounts Officer
2. Assistant Manager (IT)
3. OIC(Planning)
4. OIC(Crew cell)

This has the approval of the competent authority.

**Assistant Director (Admn)**  
 (F.No.7-185/(M)/2019(PF))

**OFFICE ORDER BOOK**

**Copy to :-**

1. PA to DSS for kind information of DSS please.
2. PA to DDSS for kind information of DDSS please.
3. PA to ME for kind information of ME please.
4. The ALWC, Marine Dockyard, DSS for information.
5. The Sr. AO(M&S), DSS for information.
6. The AD(Commercial), DSS for information.
7. The OSD(IT), Deptt. Of IT, A&N Administration for information.
8. The Dy. Secretary (Shipping), A&N Administration for information.
9. The Assistant Director(Admn)/ AAO AM(IT)/ OIC(planning)/ OIC (Crew Cell) alongwith the copy of Dept of IT's Letter No. 1-2/IT/e-office/2021/339 dated 10/08/2022 for information and necessary action.
10. All OICs/Section-in-charge, DSS for information.

**Assistant Director (Admn)**

५(१)(५)(५)

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
जहाज रानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES

पोर्ट ब्लेयर / Port Blair, dated 17<sup>th</sup> October, 2022

**ORDER NO. 3344**

The Director of Shipping Services has been pleased to constitute a Committee for thorough inspection of the tourist boat for release third and final installment of the subsidy to applicants/beneficiaries by the department of Industries and to furnish status/report to the Directorate of Industries, A&N Administration. The Committee comprising is as under:-

1. Assistant Marine Engineer (TSC)
2. Junior Engineer (Fitting Shop-I)

Assistant Director (Admn.)  
(F.No.1-MDY/MS/Estt./2022-2023)

**OFFICE ORDER BOOK**  
**Copy to :-**

1. PA to DSS for kind information of DSS.
2. PA to DDSS for kind information of DDSS.
3. PA to Marine Engineer for kind information of Marine Engineer.
4. The Assistant Marine Engineer (TSC), Marine Dockyard for necessary action.
5. The Assistant Director (Tech), Directorate of Industries, Port Blair with reference to letter No.2-898/ANHS/Scrutiny Committee/PL/IND/2019-20/2154 dated 06.09.2022.
- ✓ 6. The Junior Engineer, Fitting Shop-I, Marine Dockyard for necessary action.
7. F.No.7-185(M)/2019/Part File

*Int. Santana*  
*make a file for this*  
*14/10/22*

*14/10/22*  
Assistant Director (Admn.)

Engineer.

Director (Admn.)

Assistant Director

16

4(1)(b)(vii)

The arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof

ANDAMAN AND NICOBAR ADMINISTRATION,

Secretariat

Port Blair, dated the 27<sup>th</sup> November, 2013

ORDER No. 3823

The Chief Secretary, A&N Administration has been pleased to re-constitute the Purchase Committee consisting of the following in respect of procurement of stores/spares for the Directorate of Shipping Services:-

- |  |                  |
|--|------------------|
| 1. Deputy Director (Shipping Services)                     | Chairman         |
| 2. Executive Engineer (B&M), APWD<br>by his representative | Member           |
| 3. Senior Accounts Officer (H&S)                           | Member           |
| 4. Assistant Marine Engineer (Marine Stores)               | Member           |
| 5. Assistant Marine Engineer (Procurement)                 | Member Secretary |

The terms of reference of the Committee shall be as follows:-

1. To analyse the procurement proposal and assess the actual requirement of stores/spares of the department from time to time;
2. While assessing requirements of stores/spares, following factors should be taken into account:
  - (i) Available stock position;
  - (ii) Outstanding supplies;
  - (iii) Past consumption patterns;
  - (iv) Average shelf life of the stores;
  - (v) Requirements also need to be properly dubbed so as to get the most competitive and best prices;
  - (vi) Availability of fund should be ascertained before initiating process for procurement of store/spares etc.
  - (vii) Administrative approval of the competent authority for effecting procurements should be obtained before further action. ~~Financial~~ Financial sanction will be taken from competent authority under the Delegation of Financial Powers Rules in accordance with the rules and instructions of Govt. of India and A&N Administration in force for settling the claims of the firms.
  - (viii) However, purchase of stores/spares etc. in extreme emergency situation may be done by the department within the delegated power by inviting limited quotations and the circumstances that warranted emergent procurement of stores/spares etc. should be placed before the Committee within a week time after the purchase for ratification without fail. After getting the ratification, a copy of the extract of the relevant notification, be sent to the Administration for information/record.
3. To evaluate the cost of stores/spares etc. and to recommend the procedure to be adopted for procurement in accordance

with the CPR and instructions, if any, issued by the other agencies;

4. As advised by Central Vigilance Commission, it may be ensured that Notice Inviting Tender (NIT) is hosted in the official website of Andaman & Nicobar Administration and this should be recorded in the minutes of the Purchase Committee;
5. Minutes of Tender Committee/Purchase Committee may be recorded clearly with the reason for rejection/selection of the tender with suitable recommendation; and
6. The Committee will work within the ambit of General Financial Rules and instructions, if any, issued by the other agencies and will follow all the procedural formalities as required by the Rules.

In case of emergency requiring immediate attention of the repair of vessels in exigencies of public service, the Assistant Marine Engineer (Procurement) shall, with the concurrence of Assistant Marine Engineer (at regional level) and approval of Director of Shipping Services shall procure the required stores/spares to make the vessels repairs for scheduling. The details of stores/spares purchased shall, however, be placed before the Committee justifying the circumstances that warranted emergent execution of repair work of the particular vessel for ratification within a week time without fail. After getting the ratification, a copy of the extract of the relevant notes invariably be sent to the Administration for information. However, in case of stores/spares purchased are in proprietary article, ex post-facto approval of the Administration may be obtained immediately.

This supersedes Administration's order No. 2705 dated 19.05.2000.

(PDR File)  
Deputy Secretary (Shipping)  
(P.No. 49/205/2001-13)

Copy to:-

01. The Director of Shipping Services, A&N Islands, Port Blair.
02. The Chief Engineer, AIWD, Port Blair.
03. The Deputy Director of Shipping Services, Directorate of Shipping Services, Port Blair.
04. The Senior Accounts Officer, Directorate of Shipping Services, Port Blair.
05. The Officer-in-Charge (Job), Directorate of Shipping Services, Port Blair.
06. The Pay & Accounts Officer, Port Blair.

Deputy Secretary (Shipping)

119  
22/10/2013



4(1)(b) (7/11)

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
जहाज़रानी सेवा निदेशालय  
DIRECTORATE OF SHIPPING SERVICES

Port Blair dated the 28 June 2020

**OFFICE ORDER No. 1553**

In supersession of this Office Order No 4199 dated 19.09.2013, the Director of Shipping Services, Port Blair has been pleased to nominate the following Officers/Officials for upkeep, maintenance, inventory control and distribution of material during emergency/Disaster. This team shall carry out the work of Disaster Management store in addition to their own duties.

- |                               |                                    |
|-------------------------------|------------------------------------|
| 1. Shri Mahinder Singh, AME   | - Nodal Officer (Office-In-charge) |
| 2. Shri HCS. Yadav, [E(Mech)] | Assistant Nodal Officer            |
| 3. Shri Bhaia Raj             | - Fitter                           |
| 4. Shri M. Kannan             | - Electrician                      |
| 5. Shri Joydeep Bhowmik       | - R/Mazdoor                        |
| 6. Shri Ramesh Kumar          | R/Mazdoor                          |
| 7. Shri C. Kannan             | - R/Mazdoor                        |
| 8. Shri Narendra Lall         | - R/Mazdoor                        |
| 9. Smti Lalika Majhi          | - R/Mazdoor                        |

Assistant Director (Admin)  
(F.No. M/AMF/DM Store/77/2018-19)

**OFFICE ORDER BOOK**

**Copy to :-**

1. The Assistant Commissioner (H&DM), South Andaman for information.
2. PA to DSS for kind information of DSS please.
3. PA to DDSS for kind information of DDSS please.
4. The AI.WC(C), Marine Dockyard, DSS for information.
5. The Sr. AO (M&S), DSS, Port Blair for information.
6. The Law Officer, DSS for information.
7. The Assistant Director(CW), DSS for information.
8. Shri Mahinder Singh, AME, Nodal Officer for Disaster Management for information and necessary action please.
9. All AMEs, DSS for information.
10. The OIC Planning section for information.
11. The OS(M)/OS(Afloat) for information.
12. Party Concerned.
13. F.No 7-155(M)/2019/PP/

Assistant Director (Admin.)  
19/6/2020

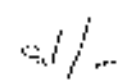
Dated 2<sup>nd</sup> June, 2019

**OFFICE ORDER NO. 185(M)**

In pursuance of all previous orders issued for purchase of stationery, computers, its peripherals, consumables etc. in accordance with the provision of G.P.R., 2017, the Director of Shipping Services, Andaman & Nicobar Administration has been pleased to order the following to streamline the purchase procedure as below:

- 1) All stationery and office items will be purchased by Ist Division, Section. AD(Admin) will be registered as buyer and OS(M) as consignee for purchases from GeM.
- 2) All Stores items including Housekeeping related to this Directorate building will also be purchased by OIC(Store). AME(Free Post) will be the buyer and AM(T) as consignee for the purchases from GeM.
- 3) Computers, Printer, Copier, scanner etc. and all related peripherals including its consumables will be purchased by IT Section. OIC(IT) will be the buyer and AM(T) the consignee for the purchases from GeM.
- 4) The procurement of Goods and Services by the Department will be mandatory for Goods and Services available on GeM as provided under Rule 143 of G.P.R., 2017. Only in special circumstances to be justified by the section concerned in the file, the purchases can be made under Rule 15 and Rule 155 of G.P.R., 2017. All other purchases to be made strictly as per the Rules of G.P.R., 2017 provided in this regard. In cases where under Rule 155 and other purchase procedure as per G.P.R., 2017 prescribed for purchase of Goods and Services by obtaining bids, the proposal to be submitted before the Purchase Committee under Competition comprising of the following:

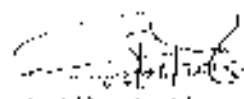
Assistant Director (CW)  
Assistant Accounts Officer  
Assistant Manager (IT)  
Office Superintendent

  
Assistant Director (Admin)  
(G.No.7-185(M)2019/Part File-II)

**OFFICE ORDER BOOK**

**Copy to:-**

1. The PA to DSS for kind information of DSS please.
2. The PA to UDSS for kind information of UDSS please.
3. The Sr. Accounts Officer (M&S), DSS for information please.
4. The A.A.O for information and necessary action please.
5. The AD(CW), DSS for information and necessary action please.
6. The OIC(IT), DSS for information and necessary action please.
7. The OIC(Store), DSS for information and necessary action please.
8. The AME, DSS for information please.
9. The Assistant Manager (IT), for information and necessary action please.
10. The OS (Marine), for information and necessary action please.
11. The OIC(Store) to attend the Standard Operating Procedure of PURCHASE AND INVENTORY MANAGEMENT already sent to Administration.

  
Assistant Director (Admin)

4(1)(b)(viii)

12	If a DPC exists, what is its composition?	Group 'C' DPC (for considering cases of confirmation) consisting of :- 1. Director of Shipping Services - Chairman 2. Deputy Director (SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-VI to the Schedule

Group File

अण्डमान तथा निकोबार प्रशासन

ANDAMAN & NICOBAR ADMINISTRATION

जहाजराणी सेवा निदेशालय

DIRECTORATE OF SHIPPING SERVICES

पुष्टि संख्या/Port Blair dated the 18<sup>th</sup> Jun. 2020

OFFICE ORDER NO: 1638

In supersession of this Directorate's Order No. 304 dated 29.01.2019 and in accordance with the Act of Parliament received the assent of the President of India on the 27<sup>th</sup> April, 2013, the Director of Shipping Services, A&N Administration, Port Blair has been pleased to constitute Committee known as "Internal Complaints Committee" and appoints the following Officers/Official as Presiding Officer and its Members of the said Committee to deal with complaints on sexual harassment of women at work place (Prevention Prohibition and Redress Act, 2013 with immediate effect.

1. Smti. G. Sheeba,  
Assistant Accounts Officer, PMB - Presiding Officer
2. Smti S. Pandiammal,  
Office Superintendent (Afloat), DSS - Member
3. Smti. Sheela Premji,  
AM(IT), DSS - Member

This issues with the approval of the competent authority.

Assistant Director (F.No.7-193/P)

OFFICE ORDER BOOK:

Copy to:

1. The PS to DSS for the kind information of DSS. Please.
2. The PS to CPA, PMB, Port Blair for kind information of CPA, PMB please.
3. The PA to DSS for the kind information of DSS please.
4. The Welfare Officer (Women), Directorate of Social Welfare, A&N Administration, Port Blair for information.
5. The AIWC, Marine Dockyard for information.
6. The Sr. Accounts Officer, DSS for kind information.
7. Smti. G. Sheeba, Assistant Accounts Officer, PMB, Port Blair (T) CPA, PMB, Port Blair for information.
8. The Law Officer, DSS for information.
9. The Assistant Director (CW), DSS for information.
10. All AMs for information.
11. All OICs for information.
12. All section In-charges for information.
13. Smti S. Pandiammal, Office Superintendent(Afloat), DSS for information.
14. Smti Sheela Premji, AM(IT), DSS for information.
15. Spare copy 02 Nos.

- Very well written ...

This should be well publicised to all new entrants to DSS ... Individual copies to all

Assistant Director (F.No.7-193/P)

### DSS Officers Contact List

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Contact No.</b>	<b>Mobile No.</b>
1.	Shri Pravesh Ranjan Jha	DSS	230480	9650638686
2.	Shri B.C. Sarkar	DDSS/ME	232725/ 232742	9474286482
3.	Shri Shiju Cheriyan	AME		9932080480
4.	Shri J.Gopinath	AME		9434262877
5.	Shri Alavi	AD(Admn)	231793	9474229434/ 9933203434
6.	Shri Hillary Kuteech	AD (CW)	234299	9531942563
7.	Ms Jyothi Kiran Baghwar	Law Officer	245918	8900958071 9933296306
8.	Shri S Rajee	Sr AO	232212	9434282425
9.	Shri Rajesh Chandra	AAO	245553	9531817003
10.	Shri Ajay	AAO		7063913890
11.	Shri Ikhlal Ali	AM (IT)	238017	9434280148
12.	Shri P.K. Sanyal,	JE (Mech.)		9434261962
13.	Shri HCS Yadav,	JE (Mech)		9434285860
14.	Shri Anup Kishen,	JE (Mech)		9434263311
15.	Shri B.N. Chakraborty,	JE (Elect)		9434261683
16.	Shri Sunil Kumar Sharma	JE (Elect) (Afloat)		9434278263
17.	Shri Jagat Ram	Jetty Master		9474266470
18.	Shri A. Thakishnamurthy, In Charge ACC	Afloat Control Room	231794 246494	9434299069



अंडमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/SecretariatPort Blair, dated 12<sup>th</sup> February, 2016.**NOTIFICATION**

No. /F.No.42-517/2011-TR(I). In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.U-14039/2/83-ANL dated 21.02.1985 and in partial modification of this Administration's Notification No.122/F.No.42-34/(IV)/75-TR dated 01.08.1978, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the posts of Master 1<sup>st</sup> Class and Chief Engine Driver (1<sup>st</sup> Class Engine Driver) borne in the establishment of Directorate of Shipping Services, Andaman and Nicobar Administration, namely:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman and Nicobar Administration [Master 1<sup>st</sup> Class and Chief Engine Driver (1<sup>st</sup> Class Engine Driver) in the establishment of Directorate of Shipping Services] Recruitment Rules, 2016.
- (ii) They shall come into force on the date of their publication in the Official Gazette

**2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:**

The number of post, their classification and scale of pay attached thereto shall be as specified in Columns 2 to 4 of the Schedules I to II.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Columns 5 to 14 of the said ScheduleS.

**4. DISQUALIFICATION:**

No person -

- (c) who has entered into or contracted a marriage with a person having a spouse living, or
- (d) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Contd...2/-

5. **POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by an order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6 **SAVING:**

Nothing in these rules shall effect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

By order and in the name of Lieutenant Governor

*(Signature)* 12/7/16

(Nasib Khan)

Deputy Secretary (Shipping)

Copy to:

1. The Manager, Government Press, Port Blair with the request that the above Notification may please be published in the Official Gazette both in English and Hindi on receipt of Hindi version of the same from the Hindi Officer, Port Blair and 20 copies of the Gazette Notification forwarded to the Shipping Section.
  2. The Hindi Officer, Port Blair with the request to furnish the Hindi version of the Notification alongwith a copy of English version to the Manager, Government Press under intimation to the Shipping Section.
  3. The Directorate of Shipping Services, A&N Islands, Port Blair.
  4. The Deputy Secretary (Law), A&N Administration.
  5. The Deputy Secretary (Personnel), A&N Administration.
- Spare copies-2.

*(Signature)* 14/7/16

Deputy Secretary (Shipping)



# SCHEDULE -I

RECRUITMENT RULES FOR THE POST OF MASTER 1<sup>ST</sup> CLASS IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION

1	Name of Post	<b>Master 1<sup>st</sup> Class</b>
2	No. of Posts	30 (Thirty)*2016 *(Subject to variation dependent on work load)
3	Classification	General Central Services Group 'B' (Non-Gazetted) (Non-Ministerial)
4	Pay Band, Pay Scale & Grade Pay	PB - 2 ₹ 9300 - 34800 Grade Pay ₹ 4200
5	Whether Selection post or non-selection post	Non- Selection
6	Age limit for direct recruitment	Not exceeding 30 years. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ order issued by the Central Govt. from time to time) <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of names/applications from Employment Exchange/candidates.
7	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Senior Secondary School Examination (XII <sup>th</sup> Pass) from a recognized Board/ Institute. (ii) Should possess Certificate of Competency of Master 1 <sup>st</sup> Class under the IV Act, 1917 (1 of 1917) with STCW 95 endorsement. <b>Desirable:</b> 02 (Two) years experience as Master 1 <sup>st</sup> Class.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age : No EQ : To the extent indicated under coloum 11.
9	Period of probation, if any	2 years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods:	By promotion, failing which by direct recruitment
11	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/deputation transfer to be made	<b>Promotion:</b> From amongst the Master 2 <sup>nd</sup> Class working in the department in the Pay Scale PB-1 ₹ 5200 - 20200 with Grade Pay of ₹ 2400 with ten years regular service in the grade and possessing the Certificate of Competency of Master 1 <sup>st</sup> Class under IV Act, 1917.
12	If DPC exists, what is its composition	Group 'B' DPC for considering Promotion/ Confirmation consisting of: 1. Secretary (Sh) - Chairman 2. Director of Shipping Services - Member 3. Harbour Master, PMB. - Member 4. Deputy Director (SS) - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable
14	Job Description	Annexed as Annexure to Schedule-I

**DUTIES & RESPONSIBILITIES OF MASTER 1<sup>st</sup> CLASS**

1. To be the overall command of the vessel.
2. Ensure Safety of the passenger/vessel.
3. To safely navigate vessel from Port to Port.
4. To discharge power and authorities as entrusted under IMS Act/IV Act.
5. To be responsible for duties and responsibilities entrusted under IMS/IV Act.
6. To be responsible for maintenance of discipline proper decorum and high moral among his staff.
7. To maintain liaison between the department and his staff.
8. To be responsible for proper accounting /utilization of store, cleaning store & other and lubricants received on board.
9. To report any break down/Mishaps on board to the Head of Office by communication system available or any other quickest means.
10. To ensure that Log book and other records are carefully written according to instruction and correct entries are to be made.
11. To be present on bridge during entry/leaving harbor, approaching/land/passing nearby any danger/danger areas.
12. The Master will make careful inspection of crew's accommodation, cargo and other spaces and make entry to this effect stating "Round Correct" every day before leaving the Vessel in the log book.
13. To ensure that all possible precaution and steps are taken to safeguard any theft/pilferages on board.
14. To ensure timely submission of indent for stores/defect list to the office.
15. To maintain record of all officers and staff and dates when joined/left since last commission.
16. To enter report on conduct, ability and sobriety of deck/saloon staff at the end of each calendar year and whenever any staff of Master himself is transferred.
17. Master may issue any standing order for the safety and efficient operation of the Vessel.
18. Master will stay on board the ship, the night of the date <sup>S</sup> failing before the schedule departure of the Vessel.
19. To prepare, correct and complete inventory of ship's paper, files, document, equipment and stores and hand over the same at the time of handing over command to relieving Master.
20. Will be responsible for arranging timely survey of vessel.
21. To ensure of the Vessel is seaworthy before she is put to sea.
22. He will Incharge of communication.



23. Ship's Certificate/validity
24. All statutory drill/ISM emergencies prepares drill to be carried once in a month.
25. Bunker planning to be made timely.
26. Victualling provision planning to be made timely.
27. F.W. Bunker to be planning is made timely.
28. Ship's log book should be maintained properly.
29. Garbage disposal planning to be made timely.
30. Planning to repair/maintain of Navigation and Communication equipment on board.
31. Signing work done participate under recommendation of Chief Engineer.
32. He will be responsible to follow IS.M AND SUM rules and regulations.
33. Any other duty assigned by DSS.



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**SCHEDULE- II**

RECRUITMENT RULES FOR THE POST OF CHIEF ENGINE DRIVER (1<sup>ST</sup> CLASS ENGINE DRIVER) IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION

1	Name of Post	<b>Chief Engine Driver (1<sup>st</sup> Class Engine Driver)</b>
2	No. of Posts	29 (Twenty nine)* 2016 *(Subject to variation dependent on work load)
3	Classification	General Central Civil Services Group 'B' (Non-Gazetted) (Non-Ministerial)
4	Pay Band, Pay Scale & Grade Pay	PB - 2 ₹ 9300-34800 Grade Pay ₹ 4200
5	Whether Selection post or non-selection post	Non-Selection
6	Age limit for direct recruitment	Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ order issued by the Central Govt. from time to time) <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of names/applications from Employment Exchange/candidates.
7	Educational and other qualifications required for direct recruits	<b>Essential :</b> (i) Senior Secondary School Examination (XII <sup>th</sup> pass from a recognized Board/Institute. (ii) Should possess Certificate of Competency of Chief Engine Driver under I.V.Act, 1917. <b>Desirable:</b> Two (02) years experience as Chief Engine Driver and having the STCW; 95 endorsement amended from time to time from a recognized Institute.
8	Whether age and educational qualifications prescribed for direct recruits will apply in, in the case of promotees:	Age : No. EQ : To the extent indicated under coloum 11
9	Period of probation, if any	02 years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods:	By promotion failing which by direct recruitment.
11	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/ deputation transfer to be made	<b>Promotion :</b> From Engine Driver 2 <sup>nd</sup> Class in the pay in PB - 1 ₹ 5200-20200 GP ₹ 2400 with ten years regular service in the grade and possessing the Certificate of Competency of Chief Engine Driver under I.V.Act, 1917
12	If DPC exists, what is its composition	Group 'B' DPC for considering Promotion/ Confirmation consisting of: 1. Secretary (Sh) - Chairman 2. Director of Shipping Services - Member 3. Harbour Master, PMB. - Member 4. Deputy Director (SS) - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable
14	Job Description	Annexed as Annexure to Schedule-II

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Annexure

DUTIES AND RESPONSIBILITIES ATACHED TO THE POST OF CHIEF ENGINE DRIVER  
(1<sup>ST</sup> CLASS ENGINE DRIVER)

1. He will be officer-In-charge of engine room Department and responsible for all machinery including electrical appliance, air conditioning, refrigerator and their fitting within engine room or on deck, in galleys, telegraphs on bridge and such other items is may be detailed to be under Chief Engine Driver/Chief Engineer.
2. He will be responsible for maintenance and efficiency of all derricks, winches, windlass, mooring winch, cargo winches and electrical hydraulic connections.
3. To ensure schedule of maintenance of all engine room machineries, electrical and hydraulic equipments.
4. Responsible to the master for discipline, welfare and co-operation of his staff.
5. He will be responsible for all engine room stores/spares, tools and instruments.
6. He will ensure that all proper records and accounts of all those items are kept as prescribed.
7. He will be responsible for submission reports to the Head of the Office of the following:-
  - a. Consumable stores, opening balance, quantities received, consumed and stock in balance.
  - b. Engine room permanent store, equipment and tools un-serviceable equipment is to be returned to the Marine store along with survey reports.
  - c. Spare gear list.
  - d. Fixture fans and lights.
8. On taking from well assess condition of the machinery and submitted report to the Head of the office within two months. During handing over will prepare the correct and up to-date inventory of all files, books, papers, stores, bunkers, Lub oil, equipments, tools, instruments manuals, drawing indents, defect list under his charge and handing over the same to on coming officer under copy to Head of Office.
9. He may issue written standing order to his staff for efficient running of the engine room department.
10. He will keep master frankly and full informed of any occurrence in the engine room which may affect the navigation or other essential utility services of the vessels.
11. He will aim at achieving the maximum economy in consumption of fuel lubricant oil and in the use of stores/spares.
12. Will be personally responsible for supervising bunkering of the ship and ensure the correct quantity and quality of bunkering is received.



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13. He will keep/maintain records chorological order oil received on board and consumption of bunker in the same order as it is received on board.
14. He will be present in the engine room as during entering/leaving harbor and which operating through restricted waters.
15. He will pay regular visit to the engine room to inspect the machinery in operation and machinery spaces.
16. While the vessel is in port he will ensure that responsible engine room staff is available at all time and in the event of an emergency.
17. He will take the round of all machinery spaces at 1730 hrs daily and make the entry to this effect in the log book stating round corrects.
18. He will maintain a neat and up-to-date of all records like calibration chart, log books, engine room, notes, defect list and indent etc. and responsible for consumption of HSD/Lubricant Oil.
19. He will report any accident, incident or mishap in the engine room and concerning machinery to the master and submit a detailed report to the office through Master. He will ensure the best possible steps are taken to safeguard ships store equipments.
20. The Chief Engineer will arrange and assist exclusive on repairs, rectification of any mechanical defects.
21. Chief Engineer will maintain on board machinery history register with the following information.
  - a. Particulars of all machinery eg. Maker, when and where built and technical data.
  - b. Hours run, major overhauls, breakdowns, weardowns, any specific peculiarities and performance curves.
  - c. Record of alteration, modification and additional/renewals.
22. To maintain the register FFA items and the fire drill to be conducted at least monthly ones. The same to be verified by OIC concerned.
23. To attend the all leakages and defects in pipeline valves, glands and changing of filters in time by your self with your staffs only.
24. To main always for safe lighting/ventilation etc. in engine room and steering gear compartment with hygiene condition.
25. Adhere wearing of safety shoes, uniform helmet etc. by self and staffs on board.

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III

अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

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Port Blair, dated 28<sup>th</sup> May 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No. U-14939/2/83-ANL dated 21.02.1985 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'B' Non Gazetted post of **(Master 1<sup>st</sup> Class and Chief Engine Driver(1<sup>st</sup> Class Engine Driver)** in the establishment of Directorate of Shipping Services) Recruitment Rules 2016 published in the Andaman and Nicobar Extraordinary Gazette Notification No. 13/2016/F. No. 42-517/2011-TR(I) dated 12.02.2016 :-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration (Master 1<sup>st</sup> Class and Chief Engine Driver (1<sup>st</sup> Class Engine Driver) in the establishment of Directorate of Shipping Services) Recruitment **(Amendment)** Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-I** appended to the Andaman & Nicobar Administration **(Master 1<sup>st</sup> Class )** Recruitment Rules (herein after called for brevity as the " said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-6 (₹ 35400 - 112400) in Pay Matrix
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- Des
- (ii) The existing entries against Column (11) of the Schedule-I shall be substituted as under:-

**Promotion:**

From amongst the Master 2<sup>nd</sup> Class in the Level-4 (₹ 25500-81100) in the pay matrix who have completed 10 years regular service in the grade and possessing the Certificate of Competency of Master 1<sup>st</sup> Class under IV Act 1917.

3. (i) The existing Column (4), of the **Schedule-II** appended to the Andaman & Nicobar Administration [**Chief Engine Driver (1<sup>st</sup> Class Engine Driver)**] Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Pay Matrix Level-6 (₹ 35400 - 112400)
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- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under:-

**Promotion:**

From amongst the Engine Driver 2<sup>nd</sup> Class working in the department in the Level-4 (₹ 25500-81100) in the pay matrix who have completed 10 years regular service in the grade and possessing the Certificate of Competency of Chief Engine Driver under IV Act 1917.

By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

*[Signature]*  
Assistant Secretary (Shipping)





अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat  
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Port Blair, dated 12<sup>th</sup> February, 2016.

**NOTIFICATION**

No. /F.No.42-517/2011-TR(I). In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.U-14039/2/83-ANL dated 21.02.1985 and in partial modification of this Administration's Notification No.130/2011/F.No.42-517/2011-TR(III) dated 12.05.2011, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the post of **Chief Engine Driver (Sea Going)** borne in the establishment of Directorate of Shipping Services, Andaman and Nicobar Administration, namely:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman and Nicobar Administration [Chief Engine Driver (Sea Going) in the establishment of Directorate of Shipping Services] Recruitment Rules, 2016.
- (ii) They shall come into force on the date of their publication in the Official Gazette

Pls ensure that on 9/2/16 only

**2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:**

The number of post, their classification and scale of pay attached thereto shall be as specified in Columns 2 to 4 of the Schedules I.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Columns 5 to 14 of the said ScheduleS.

**4. DISQUALIFICATION:**

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

BB

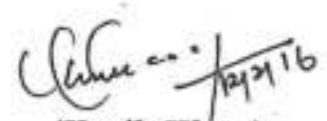
5. **POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by an order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6 **SAVING:**

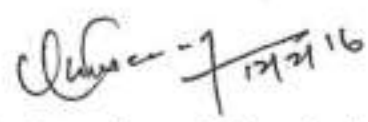
Nothing in these rules shall effect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

**By order and in the name of Lieutenant Governor**

  
(Nasib Khan)  
Deputy Secretary (Shipping)

Copy to:

1. The Manager, Government Press, Port Blair with the request that the above Notification may please be published in the Official Gazette both in English and Hindi on receipt of Hindi version of the same from the Hindi Officer, Port Blair and 20 copies of the Gazette Notification forwarded to the Shipping Section.
  2. The Hindi Officer, Port Blair with the request to furnish the Hindi version of the Notification alongwith a copy of English version to the Manager, Government Press under intimation to the Shipping Section.
  3. The Directorate of Shipping Services, A&N Islands, Port Blair.
  4. The Deputy Secretary (Law), A&N Administration.
  5. The Deputy Secretary (Personnel), A&N Administration.
- Spare copies-2.

  
Deputy Secretary (Shipping)



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**SCHEDULE-I**

**RECRUITMENT RULES FOR THE POST OF CHIEF ENGINE DRIVER (SEA GOING) IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION**

1	Name of Post	<b>Chief Engine Driver (Sea Going)</b>
2	No. of Posts	12 (Twelve)* 2016 *(Subject to variation dependent on work load)
3	Classification	General Central Services Group 'B' (Non-Gazetted), (Non Ministerial)
4	Pay Band, & Grade Pay/ Pay Scale	PB - 2 ₹ 9300-34800 Grade Pay ₹ 4200
5	Whether Selection post or non-selection post	Non Selection
6	Age limit for direct recruitment	Not exceeding 30 years. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ order issued by the Central Govt. from time to time) <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of names/applications from Employment Exchange/candidates.
7	Educational and other qualifications required for direct recruits	<b>Essential :</b> (i) Senior Secondary School Examination (XII <sup>th</sup> ) pass from a recognized Board/Institute. (ii) Must possess Certificate of Competency of Chief Engine Driver (Sea Going) under I.V Act, 1917. <b>Desirable:</b> Two years experience as Chief Engine Driver (SG) and having the STCW 95 endorsement as amended from time to time from a recognized Institute.
8	Whether age and educational qualifications prescribed for direct recruits will apply in, in the case of promotees:	Age : No EQ : To the extent indicated under coloum 11
9	Period of probation, if any	2 (Two) years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods:	By promotion failing which by direct recruitment.
11	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/ deputation transfer to be made	<b>Promotion:</b> From amongst the Chief Engine Drivers/1 <sup>st</sup> Class Engine Drivers in the pay scale in PB-2 of ₹ 9300-34800 with Grade Pay of ₹ 4200 with 02 two years regular service in the grade and possessing Certificate of Competency of Chief Engine Driver (Sea Going) under IV Act, 1917.
12	If DPC exists, what is its composition	Group 'B' DPC for considering Promotion/ Confirmation consisting of: 1. Secretary (Sh) - Chairman 2. Director of Shipping Services - Member 3. Harbour Master, PMB. - Member 4. Deputy Director (SS) - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable
14	Job Description	Annexed as Annexure to Schedule-I

Annexure

DUTIES AND RESPONSIBILITIES ATACHED TO THE POST OF CHIEF  
ENGINE DRIVER (SEA GOING)

1. He will be officer-in-charge of engine room Department and responsible for all machinery including electrical appliance, air conditioning, refrigerator and their fitting within engine room or on deck, in galleys, telegraphs on bridge and such other items is may be detailed to be under Chief Engine Driver/Chief Engineer.
2. He will be responsible for maintenance and efficiency of all derricks, winches, windlass, mooring winch, cargo winches and electrical hydraulic connections.
3. To ensure schedule of maintenance of all engine room machineries, electrical and hydraulic equipments.
4. Responsible to the master for discipline, welfare and co-operation of his staff.
5. He will be responsible for all engine room stores/spares, tools and instruments.
6. He will ensure that all proper records and accounts of all those items are kept as prescribed.
7. He will be responsible for submission reports to the Head of the Office of the following:-
  - a. Consumable stores, opening balance, quantities received, consumed and stock in balance.
  - b. Engine room permanent store, equipment and tools un-servicable equipment is to be returned to the Marine store along with survey reports.
  - c. spare gear list.
  - d. Fixture fans and lights.
8. On taking from well assess condition of the machinery and submitted report to the Head of the office within two months. During handing over will prepare the correct and up to-date inventory of all files, books, papers, stores, bunkers, Lub oil, equipments, tools, instruments manuals, drawing indents, defect list under his charge and handing over the same to on coming officer under copy to Head of Office.
9. He may issue written standing order to his staff for efficient running of the engine room department.
10. He will keep master frankly and full informed of any occurrence in the engine room which may affect the navigation or other essential utility services of the vessels.
11. He will aim at achieving the maximum economy in consumption of fuel lubricant oil and in the use of stores/spares.
12. Will be personally responsible for supervising bunkering of the ship and ensure the correct quantity and quality of bunkering is received.
13. He will keep/maintain records chorological order oil received on board and consumption of bunker in the same order as it is received on board.
14. He will be present in the engine room as during entering/leaving harbor and which operating through restricted waters.



15. He will pay regular visit to the engine room to inspect the machinery in operation and machinery spaces.
16. While the vessel is in port he will ensure that responsible engine room staff is available at all time and in the event of an emergency.
17. He will take the round of all machinery spaces at 1730 hrs daily and make the entry to this effect in the log book stating round corrects.
18. He will maintain a neat and up-to-date of all records like calibration chart, log books, engine room, notes, defect list and indent etc. and responsible for consumption of HSD/Lubricant Oil.
19. He will report any accident, incident or mishap in the engine room and concerning machinery to the master and submit a detailed report to the office through Master. He will ensure the best possible steps are taken to safeguard ships store equipments.
20. The Chief Engineer will arrange and assist exclusive on repairs, rectification of any mechanical defects.
21. Chief Engineer will maintain on board machinery history register with the following information.
  - a. Particulars of all machinery eg. Maker, when and where built and technical data.
  - b. Hours run, major overhauls, breakdowns, weardowns, any specific peculiarities and performance curves.
  - c. Record of alteration, modification and additional/renewals.
22. To maintain the register FFA items and the fire drill to be conducted at least monthly ones. The same to be verified by OIC concerned.
23. To attend the all leakages and defects in pipeline valves, glands and changing of filters in time by your self with your staffs only.
24. To main always for safe lighting/ventilation etc. in engine room and steering gear compartment with hygiene condition.
25. Adhere wearing of safety shoes, uniform helmet etc. by self and staffs on board.



ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT

NOTIFICATION

Port Blair, dated 28<sup>th</sup> May, 2018.

No. 152/2018/F. No. 42-517/2018-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No. U-14939/2/83-ANL dated 21.02.1985 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following Amendments to the Recruitment Rules to Group 'B' Non-Gazetted post of Chief Engine Driver (Sea Going) in the establishment of Directorate of Shipping Services published in the Andaman and Nicobar Extraordinary Gazette Notification No. 15/2016/F. No. 42-517/2011-TR(I) dated 12.02.2016 :-

**1. SHORT TITLE AND COMMENCEMENT :-**

- (i) These Rules may be called the Andaman & Nicobar Administration Chief Engine Driver (Sea Going) in the establishment of Directorate of Shipping Services, Recruitment (Amendment) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

AMENDMENTS

2. (i) The existing Column (4), of the Schedule-I appended to the Andaman & Nicobar Administration Chief Engine Driver (Sea Going) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-6 (₹ 35400 - 112400) in Pay Matrix
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- (ii) The existing entries against Column (11) of the Schedule-I shall be substituted as under :-

<b>Promotion:</b> From amongst the Chief Engine Driver/1 <sup>st</sup> Class Engine Drivers in Level-6 ₹ 35400-112400 in the Pay Matrix with 02 years regular service in the grade and possessing the Certificate of Competency of Chief Engine Driver (Sea Going) under IV Act, 1917.
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By order and in the name of the Lieutenant Governor,  
Andaman and Nicobar Islands.

Sd./-  
Deputy Secretary (Shipping)



अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

Port Blair, dated the 12<sup>th</sup> February, 2016.

**NOTIFICATION**

No. /2016/F.No.42-517/2011-TR(I). In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11<sup>th</sup> April, 1960, and in partial modification of this Administration's Notifications No.122/F.No.42-34/(IV)/75-TR dated 01.08.1978 and No.354/2010/F.No.42-517/2010-TR & 15.11.2010, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the posts of **Master 2<sup>nd</sup> Class**, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services, Andaman and Nicobar Administration, namely:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman and Nicobar Administration (Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2016.
- (ii) They shall come into force on the date of their publication in the Official Gazette

**2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:**

The number of post, their classification and scale of pay attached thereto shall be as specified in Columns 2 to 4 of the Schedules I to VI annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Columns 5 to 14 of the said Schedules.

**4. DISQUALIFICATION:**

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.



5. **POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6 **SAVING:**

Nothing in these rules shall effect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

By order and in the name of Lieutenant Governor

*(Signature)*  
12/7/16  
(Nasib Khan)  
Deputy Secretary (Shipping)

Copy to:

1. The Manager, Government Press, Port Blair with the request that the above Notification may please be published in the Official Gazette both in English and Hindi on receipt of Hindi version of the same from the Hindi Officer, Port Blair and 20 copies of the Gazette Notification forwarded to the Shipping Section.
  2. The Hindi Officer, Port Blair with the request to furnish the Hindi version of the Notification alongwith a copy of English version to the Manager, Government Press under intimation to the Shipping Section.
  3. The Directorate of Shipping Services, A&N Islands, Port Blair.
  4. The Deputy Secretary (Law), A&N Administration.
  5. The Deputy Secretary (Personnel), A&N Administration.
- Spare copies-2.

*(Signature)*  
12/7/16  
Deputy Secretary (Shipping)

**SCHEDULE -I**

RECRUITMENT RULES FOR THE POST OF MASTER 2<sup>nd</sup> CLASS IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION

1	Name of Post	<b>Master 2<sup>nd</sup> Class</b>
2	No. of Posts	25 (Twenty five)* 2016 *(Subject to variation dependent on work load)
3	Classification	General Central Services Group 'C' (Non-Gazetted) (Non-Ministerial)
4	Pay Band, Pay Scale & Grade Pay	PB - I ₹ 5200 - 20200 Grade Pay ₹ 2400
5	Whether Selection post or non-selection post	Non-Selection.
6	Age limit for direct recruitment	18 - 33 years. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ order issued by the Central Govt. from time to time)  <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date of receipt of names/applications from Employment Exchange/candidates.
7	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Senior Secondary School Examination (XII <sup>th</sup> Pass) from a recognized Board/Institute. Should possess Certificate of Competency of Master 2 <sup>nd</sup> Class under the IV Act, 1917. <b>Desirable:</b> Two (02) years experience as Master 2 <sup>nd</sup> Class.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Age: No. EQ : To the extent indicated under coloum 11
9	Period of probation, if any	2 years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods:	By promotion, failing which by direct recruitment.
11	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/deputation transfer to be made	<b>Promotion:</b> From amongst the Serang working in the department in the PB - I ₹ 5200-20200 with grade pay of ₹ 2400 with two years regular service in the grade and possessing the Certificate of Competency of Master 2 <sup>nd</sup> Class under IV Act 1917.
12	If DPC exists, what is its composition	Group 'C' DPC for Considering Promotion/ Confirmation consisting of : 1. Director of Shipping Services - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member 4. Marine Engineer - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable
14	Job Description	Annexed as Annexure to Schedule-I



**DUTIES & RESPONSIBILITIES OF MASTER 2<sup>nd</sup> CLASS**

1. To be the overall command of the vessel.
2. To safely navigate vessel from one place to another.
3. To discharge power and authorities as entrusted under IMS Act/IV Act.
4. To be responsible for duties and responsibilities entrusted under IMS/IV Act.
5. To be responsible for maintenance of discipline proper decorum and high moral among his staff.
6. To maintain liaison between the department and his staff.
7. To be responsible for proper accounting /utilization of store, cleaning store & other and lubricants received on board.
8. To report any break down/Mishaps on board to the Head of Office by communication system available or any other quickest means.
9. To ensure that Log book and other records are carefully written according to instruction and correct entries are to be made.
10. To be present on bridge during entry/leaving harbor, approaching/land/passing nearby any danger/danger areas.
11. The Master will make careful inspection of crew's accommodation, cargo and other spaces and make entry to this effect stating "Round Correct" every day before leaving the Vessel in the log book.
12. To ensure that all possible precaution and steps are taken to safeguard any theft/pilferages on board.
13. To ensure timely submission of indent for stores/defect list to the office.
14. To maintain record of all officers and staff and dates when joined/left since last commission.
15. To enter report on conduct, ability and sobriety of deck/saloon staff at the end of each calendar year and whenever any staff of Master himself is transferred.
16. Master may issue any standing order for the safety and efficient operation of the Vessel.
17. Master will stay on board the ship, the night of the date <sup>5</sup> failing before the schedule departure of the Vessel.
18. To prepare, correct and complete inventory of ship's paper, files, document, equipment and stores and hand over the same at the time of handing over command to relieving Master.
19. Will be responsible for arranging timely survey of vessel.
20. To ensure of the Vessel is seaworthy before she is put to sea.
21. He will Incharge of communication.
22. Ship's Certificate/validity



23. All statutory drill/ISM emergencies prepares drill to be carried once in a month.
24. Bunker planning to be made timely.
25. Victualling provision planning to be made timely.
26. F.W. Blinker to be planning is made timely.
27. Ship's log book should be maintained properly.
28. Garbage disposal planning to be made timely.
29. Planning to repair/maintain of Navigation and Communication equipment on board.
30. Signing work done participate under recommendation of Chief Engineer.
31. He will be responsible to follow IS.M AND SUM rules and regulations.
32. Any other duty assigned by DSS.

## ANDAMAN AND NICOBAR ADMINISTRATION

## SECRETARIAT

## NOTIFICATION

Port Blair, dated 27<sup>th</sup> June, 2018.

No. 191/2018/F. No. 42-517/2018-TR(PF).— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No. 14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'C' Non-Gazetted of **(Master 2<sup>nd</sup> Class, Serang and Engine Driver 2<sup>nd</sup> Class)** in the Establishment of Directorate of Shipping Services published in the Andaman and Nicobar Extraordinary Gazette Notification No. 14/2016/F.No.42-517/2011-TR(I) dated 12.02.2016 :-

## 1. SHORT TITLE AND COMMENCEMENT :

- (i) These Rules may be called the Andaman & Nicobar Administration (Master 2<sup>nd</sup> Class, Serang and Engine Driver 2<sup>nd</sup> Class in the establishment of Directorate of Shipping Services) Recruitment (Amendment) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

## AMENDMENTS

2. (i) The existing Column (4) of the **Schedule-I** appended to the Andaman & Nicobar Administration (**Master 2<sup>nd</sup> Class**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100)
-------------------------	---------------------------

- (ii) The existing entries against Column (11) of the **Schedule-I** shall be substituted as under :-

**Promotion:**

From amongst the Serang working in the department in Level-4 (₹ 25500 - 81100) in the Pay Matrix with two years regular service in the grade and possessing the Certificate of Competency of Master 2<sup>nd</sup> Class under IV Act, 1917.

3. (i) The existing Column (4) of the **Schedule-II** appended to the Andaman & Nicobar Administration (**Serang**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100)
-------------------------	---------------------------

- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under :-

**Promotion:**

From amongst the Seacunny working in the department in Level-1 (₹ 18000-56900) in the Pay Matrix with eleven years regular service in the grade and possessing the Certificate of Competency of Serang under the IV Act, 1917 with STCW 95, as amended from time to time.

4. (i) The existing Column (4) of the **Schedule-V** appended to the Andaman & Nicobar Administration (**Engine Driver 2<sup>nd</sup> Class**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100)
-------------------------	---------------------------



- (ii) The existing entries against Column (11) of the **Schedule-V** shall be substituted as under :-

**Promotion:**

From amongst the Engine Room Rating in the department in Level-1 (₹ 18000-56900) in the Pay matrix who with eleven years of regular service in the grade and possessing the Certificate of Competency of Engine Driver 2<sup>nd</sup> Class under IV Act, 1917 (1 of 1917).

By order and in the name of the Lieutenant Governor,  
Andaman and Nicobar Islands.

Sd./-

Assistant Secretary (Shipping)



अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

Port Blair, dated the 12<sup>th</sup> February, 2016.

**NOTIFICATION**

No. /2016/F.No.42-517/2011-TR(I). In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11<sup>th</sup> April, 1960, and in partial modification of this Administration's Notifications No.122/F.No.42-34/(IV)/75-TR dated 01.08.1978 and No.354/2010/F.No.42-517/2010-TR & 15.11.2010, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the posts of Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services, Andaman and Nicobar Administration, namely:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman and Nicobar Administration (Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2016.
- (ii) They shall come into force on the date of their publication in the Official Gazette

**2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:**

The number of post, their classification and scale of pay attached thereto shall be as specified in Columns 2 to 4 of the Schedules I to VI annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Columns 5 to 14 of the said Schedules.

**4. DISQUALIFICATION:**

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.



**5. POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

**6 SAVING:**

Nothing in these rules shall effect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

By order and in the name of Lieutenant Governor

*(Signature)* 12/7/16  
(Nasib Khan)  
Deputy Secretary (Shipping)

Copy to:

1. The Manager, Government Press, Port Blair with the request that the above Notification may please be published in the Official Gazette both in English and Hindi on receipt of Hindi version of the same from the Hindi Officer, Port Blair and 20 copies of the Gazette Notification forwarded to the Shipping Section.
  2. The Hindi Officer, Port Blair with the request to furnish the Hindi version of the Notification alongwith a copy of English version to the Manager, Government Press under intimation to the Shipping Section.
  3. The Directorate of Shipping Services, A&N Islands, Port Blair.
  4. The Deputy Secretary (Law), A&N Administration.
  5. The Deputy Secretary (Personnel), A&N Administration.
- Spare copies-2.

*(Signature)* 12/7/16  
Deputy Secretary (Shipping)



**SCHEDULE -II****RECRUITMENT RULES FOR THE POST OF SERANG IN THE ESTABLISHMENT OF  
DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION**

1	Name of Post	<b>Serang</b>
2	No. of Posts	19 (Nineteen)*2016 *(Subject to variation dependent on work load)
3	Classification	General Central Services Group 'C' (Non-Gazetted) (Non-Ministerial)
4	Pay Band, Pay Scale & Grade Pay	PB - I ₹ 5200 - 20200 Grade Pay ₹ 2400 ✓
5	Whether Selection post or non-selection post	Selection
6	Age limit for direct recruitment	18 - 33 years. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ order issued by the Central Govt. from time to time)  <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date of receipt of names/applications from Employment Exchange/candidates.
7	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Senior Secondary School Examination (XII <sup>th</sup> Pass) from a recognized Board/ Institute. (ii) Should possess Certificate of Competency of Serang under the IV Act, 1917. (iii) STCW 95 amended from time to time.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age: No. EQ: To the extent indicated under Para 11
9	Period of probation, if any	2 years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods:	By promotion failing which by direct recruitment.
11	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/deputation transfer to be made	<b>Promotion:</b> From among the Seacunny working in the department in the PB - I ₹ 5200-20200 with GP ₹ 1800/- with eleven years regular service in the grade and possessing the Certificate of Competency of Serang under the IV Act, 1917 with STCW'95 as amended from time to time.
12	If DPC exists, what is its composition	Group 'C' DPC for Considering Promotion consisting of : 1. Director of Shipping Services - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member 4. Marine Engineer - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable
14	Job Description	Annexed as Annexure to Schedule-II

**DUTIES AND RESPONSIBILITIES ATTACHED TO THE POST OF  
SERNG**

1. Incharge of Vessel.
2. To safely navigate the Vessel in time.
3. To arrange survey of the Vessel in time.
4. Responsible for the safety of the Vessel and Passengers.
5. To account for store and other maintenance material drawn from store from time to time.
6. To ensure Regular/Periodical maintenance of the hull and other fitting of Vessel.
7. To be responsible and discharge duties and power vested under IV Act, 1917.
8. Any other duties assigned by the Officer.



**ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT  
NOTIFICATION**

Port Blair, dated 27<sup>th</sup> June, 2018.

No. 191/2018/F. No. 42-517/2018-TR(PF).— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.14/3/60-ANI, dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'C' Non-Gazetted of (Master 2<sup>nd</sup> Class, Serang and Engine Driver 2<sup>nd</sup> Class) in the Establishment of Directorate of Shipping Services published in the Andaman and Nicobar Extraordinary Gazette Notification No. 14/2016/F.No.42-517/2011-TR(I) dated 12.02.2016 :-

**1. SHORT TITLE AND COMMENCEMENT :**

- (i) These Rules may be called the Andaman & Nicobar Administration (Master 2<sup>nd</sup> Class, Serang and Engine Driver 2<sup>nd</sup> Class in the establishment of Directorate of Shipping Services) Recruitment (Amendment) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4) of the **Schedule-I** appended to the Andaman & Nicobar Administration (Master 2<sup>nd</sup> Class) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100)
-------------------------	---------------------------

- (ii) The existing entries against Column (11) of the **Schedule-I** shall be substituted as under :-

**Promotion:**

From amongst the Serang working in the department in Level-4 (₹ 25500 - 81100) in the Pay Matrix with two years regular service in the grade and possessing the Certificate of Competency of Master 2<sup>nd</sup> Class under IV Act, 1917.

3. (i) The existing Column (4) of the **Schedule-II** appended to the Andaman & Nicobar Administration (Serang) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100)
-------------------------	---------------------------

- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under :-

**Promotion:**

From amongst the Seacunny working in the department in Level-1 (₹ 18000-56900) in the Pay Matrix with eleven years regular service in the grade and possessing the Certificate of Competency of Serang under the IV Act, 1917 with STCW 95, as amended from time to time.

4. (i) The existing Column (4) of the **Schedule-V** appended to the Andaman & Nicobar Administration (Engine Driver 2<sup>nd</sup> Class) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100)
-------------------------	---------------------------



- (ii) The existing entries against Column (11) of the **Schedule-V** shall be substituted as under :-

**Promotion:**

From amongst the Engine Room Rating in the department in Level-1 (₹ 18000-56900) in the Pay matrix who with eleven years of regular service in the grade and possessing the Certificate of Competency of Engine Driver 2<sup>nd</sup> Class under IV Act, 1917 (1 of 1917).

By order and in the name of the Lieutenant Governor,  
Andaman and Nicobar Islands.

Sd./-  
Assistant Secretary (Shipping)





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आन्ध्रप्रदेश राज्य विधानसभा का निजी अनुदान  
Personal Section of DSS

प्राप्ति संख्या..... दिनांक.....  
R.D. No. 965 Dt. 17/2/16

अंडमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

सचिवालय/Secretariat

\*\*\*

Port Blair, dated the 12<sup>th</sup> February, 2016.

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**NOTIFICATION**

No. /2016/F.No.42-517/2011-TR(I). In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11<sup>th</sup> April, 1960, and in partial modification of this Administration's Notifications No.122/F.No.42-34/(IV)/75-TR dated 01.08.1978 and No.354/2010/F.No.42-517/2010-TR & 15.11.2010, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the posts of Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services, Andaman and Nicobar Administration, namely:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman and Nicobar Administration (Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2016.
- (ii) They shall come into force on the date of their publication in the Official Gazette

**2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:**

The number of post, their classification and scale of pay attached thereto shall be as specified in Columns 2 to 4 of the Schedules I to VI annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Columns 5 to 14 of the said Schedules.

**4. DISQUALIFICATION:**

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Contd...2/-

5. **POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6. **SAVING:**

Nothing in these rules shall effect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

By order and in the name of Lieutenant Governor

*(Signature)*  
(Nasib Khan)

Deputy Secretary (Shipping)

Copy to:

1. The Manager, Government Press, Port Blair with the request that the above Notification may please be published in the Official Gazette both in English and Hindi on receipt of Hindi version of the same from the Hindi Officer, Port Blair and 20 copies of the Gazette Notification forwarded to the Shipping Section.
2. The Hindi Officer, Port Blair with the request to furnish the Hindi version of the Notification alongwith a copy of English version to the Manager, Government Press under intimation to the Shipping Section.
3. The Directorate of Shipping Services, A&N Islands, Port Blair.
4. The Deputy Secretary (Law), A&N Administration.
5. The Deputy Secretary (Personnel), A&N Administration.

Spare copies-2.

*(Signature)*  
Deputy Secretary (Shipping)



**RECRUITMENT RULES FOR THE POST OF SEACUNNY IN THE ESTABLISHMENT OF  
DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION**

1	Name of Post	<b>Seacunny</b>
2	No. of Posts	88 (Eighty eight)* 2016 *(Subject to variation dependent on work load)
3	Classification	General Central Services Group 'C' (Non-Gazetted) (Non-Ministerial)
4	Pay Band, Pay Scale & Grade Pay	PB - I ₹ 5200 - 20200 Grade Pay ₹ 1800
5	Whether Selection post or non-selection post	Selection
6	Age limit for direct recruitment	18 - 33 years for male (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ order issued by the Central Govt. from time to time) <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date of receipt of names/applications from Employment Exchange/candidates.
7	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Secondary School Examination (X <sup>th</sup> Pass) from a recognized Board/Institute. (ii) Should qualify in the trade and swimming test. (iii) Should possess certificate of STWC 95 as amended from time to time.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees:	Age: No EQ: To the extent indicated under coloum 11
9	Period of probation, if any	2 (Two) years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods:	By promotion failing which by direct recruitment.
11	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/deputation transfer to be made	<b>Promotion:</b> From amongst Deck Rating working in the department in the PB - I ₹ 5200- 20200 with grade pay of ₹1800 with two years regular service in the grade and possessing STCW 95 as amended from time to time and qualify in the trade and swimming test.
12	If DPC exists, what is its composition	Group 'C' DPC for Considering Promotion/ Confirmation consisting of: 1. Director of Shipping Services - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member 4. Marine Engineer - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable
14	Job Description	Annexed as Annexure to Schedule-III



**DUTIES AND RESPONSIBILITIES ATTACHED TO THE POST OF SEACUNNY**

1. To steer the Vessel as ordered by Master of the Vessel.
2. Maintenance of Navigation/LSA equipment under the supervision of Serang/Master of the Vessel.
3. Responsible to the Master for maintenance of discipline and decorum in the Crews Mess.
4. To be present at Gangway during embarkation/disembarkation of Passengers and loading/unloading of Cargo.
5. Any duty assigned by Serang/Master of the Vessel.



## ANDAMAN AND NICOBAR ADMINISTRATION

SECRETARIAT

## NOTIFICATION

Port Blair, dated 28<sup>th</sup> March, 2018.

No. 64/2018/F. No. 42-517/2018-TR.— In exercise of the powers conferred by the proviso Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No. 14/3/60-ANL dated 11.04.1960 and in pursuance of OM AB.14017/13/2016-Ext. (RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following Amendments to the Andaman and Nicobar Administration (Seacunny, Deck Rating and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2016 published in the Andaman and Nicobar Extraordinary Gazette Notification No. 14/2016/F. No. 42-517/2014-TR(I) dated 12.02.2016 :-

## SHORT TITLE AND COMMENCEMENT:

- (i) These Rules may be called the Andaman & Nicobar Administration (Seacunny, Deck Rating and Engine Room Rating in the Directorate of Shipping Services) Recruitment (Amendment) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

## AMENDMENTS

- (i) The existing Column (4), of the Schedule III appended to the Andaman & Nicobar Administration (Seacunny) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-3 (₹ 21700 - 69100)
-------------------------	---------------------------

- (ii) The existing entries against Column (11) of the Schedule-III shall be substituted as under :-

## Promotion:

From amongst the Deck Rating working in the department in Level-1 (₹ 18000 - 56900) of the Pay Matrix with two years regular service in the grade and possessing STCW 95, as amended from time to time and passing the trade test.

- (i) The existing Column (4), of the Schedule IV appended to the Andaman & Nicobar Administration (Deck Rating) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 13000 - 56900)
-------------------------	---------------------------

- (ii) The existing entries against Column (7) of the Schedule-IV shall be substituted as under :-

- (i) Must have passed Secondary School Examinations (X pass) from a recognized Board/Institute.
- (ii) Posses CoC in Deck Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping).
- (iii) Should qualify the trade test.

- (iii) The existing entries against Column (11) of the Schedule-IV shall be substituted as under :-

## Promotion:

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 (₹ 18000-56900 and Possessing CoC in Deck Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG(Shipping) and passing the trade test.

रत रसोइया,  
जिनके पास  
वित अनुसार  
रीका उत्तीर्ण

किया जाएगा

रत रसोइया,  
जिनके पास  
वित अनुसार  
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रीका उत्तीर्ण

पास

नुसार

उत्तीर्ण

नगर प्राप्त

4. (i) The existing Column (4), of the Schedule VI appended to the Andaman & Nicobar Administration (Engine Room Rating) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900)
-------------------------	---------------------------

- (ii) The existing entries against Column (7) of the Schedule-VI shall be substituted as under :-

- (i) Must have passed Secondary School Examinations (X pass) from a recognized Board/Institute.  
(ii) Possess CoC in Engine Room Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping).  
(iii) Should qualify the trade test.

- (iii) The existing entries against Column (11) of the Schedule-VI shall be substituted as under :-

**Promotion:**

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and possessing CoC in Engine Room Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping) and passing the trade test.

Admiral D.K. Joshi  
PVSM, AVSM, VSM, KM, VSM (Retd.)  
Lieutenant Governor,  
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor

Sd./-  
Deputy Secretary (Shipping)

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4. (i) The existing Column (4), of the Schedule VI appended to the Andaman & Nicobar Administration (Engine Room Rating) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900)
-------------------------	---------------------------

- (ii) The existing entries against Column (7) of the Schedule-VI shall be substituted as under :-

- (i) Must have passed Secondary School Examinations (X pass) from a recognized Board/Institute.  
 (ii) Possess CoC in Engine Room Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping).  
 (iii) Should qualify the trade test.

- (iii) The existing entries against Column (11) of the Schedule-VI shall be substituted under :-

**Promotions:**

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and possessing CoC in Engine Room Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping) and passing the trade test.

Admiral D.K. Joshi  
 PVSM, AVSM, YSM, NM, VSM (Retd.)  
 Lieutenant Governor,  
 Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor.

Sd. / -  
 Deputy Secretary (Shipping)

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अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

आदेशावली १७१ (अ) २०११ के अन्तर्गत  
Personal Section of USS  
प्राप्ती संख्या..... दिनांक.....  
R.D. No: 965 Dt: 17/2/16

Port Blair, dated the 12<sup>th</sup> February, 2016.

**NOTIFICATION**

No. /2016/F.No.42-517/2011-TR(I). In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11<sup>th</sup> April, 1960, and in partial modification of this Administration's Notifications No.122/F.No.42-34/(IV)/75-TR dated 01.08.1978 and No.354/2010/F.No.42-517/2010-TR & 15.11.2010, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the posts of Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services, Andaman and Nicobar Administration, namely:-

1. **SHORT TITLE AND COMMENCEMENT:**
  - (i) These Rules may be called the Andaman and Nicobar Administration (Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2016.
  - (ii) They shall come into force on the date of their publication in the Official Gazette

2. **NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:**

The number of post, their classification and scale of pay attached thereto shall be as specified in Columns 2 to 4 of the Schedules I to VI annexed hereto.

**METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Columns 5 to 14 of the said Schedules.

**DISQUALIFICATION:**

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Contd... 2..



5. **POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6 **SAVING:**

Nothing in these rules shall effect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

By order and in the name of Lieutenant Governor

*(Signature)*  
(Nasib Khan)  
12/7/16

Deputy Secretary (Shipping)

Copy to:

1. The Manager, Government Press, Port Blair with the request that the above Notification may please be published in the Official Gazette both in English and Hindi on receipt of Hindi version of the same from the Hindi Officer, Port Blair and 20 copies of the Gazette Notification forwarded to the Shipping Section.
  2. The Hindi Officer, Port Blair with the request to furnish the Hindi version of the Notification alongwith a copy of English version to the Manager, Government Press under intimation to the Shipping Section.
  3. The Directorate of Shipping Services, A&N Islands, Port Blair.
  4. The Deputy Secretary (Law), A&N Administration.
  5. The Deputy Secretary (Personnel), A&N Administration.
- Spare copies-2.

*(Signature)*  
12/7/16  
Deputy Secretary (Shipping)

(101)

**SCHEDULE-IV**

**RECRUITMENT RULES FOR THE POST OF DECK RATING IN THE ESTABLISHMENT OF  
DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION**

1	Name of Post	<b>Deck Rating</b>
2	No. of Posts	220 (Two hundred twenty)* 2016 *(Subject to variation dependent on work load)
3	Classification	General Central Civil Services Group "C" (Non-Gazetted) (Non-Ministerial)
4	Pay Band, Pay Scale & Grade Pay	PB - I ₹ 5200 - 20200 Grade Pay ₹ 1800
5	Whether Selection post or non-selection post	Not Applicable
6	Age limit for direct recruitment	18 - 33 years. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ order issued by the Central Govt. from time to time)  <b>NOTE :</b> The crucial date for determining the age limit shall be the closing date of receipt of names/applications from Employment Exchange/candidates.
7	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Secondary School Examination (X <sup>th</sup> Std) passed from a recognized Board/Institution. (ii) Should qualify Swimming and Trade Test.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age : No EQ : To the extend indicated under Para 11
9	Period of probation, if any	2 (Two) years for direct recruits.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods:	75% by direct recruitment and 25% by promotion.
11	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/deputation transfer to be made	<b>Promotion</b> From amongst regular Group 'C' employees viz. Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the pay PB - I ₹ 5200-20200 with Grade Pay of ₹ 1800 and qualify in the trade and swimming test.
12	If DPC exists, what is its composition	Group 'C' DPC for Considering Promotion/ Confirmation consisting of : 1. Director of Shipping Services - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member 4. Marine Engineer - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable
14	Job description	Annexed as Annexure to Schedule IV

(16)

Annexure

JOB DESCRIPTION TO THE POST OF DECK RATING

1. To carry out maintenance of the Vessel under supervision of Seacunny/Serang/Master of the Vessel.
2. To paint, Chip rig derrick and rooms.
3. To perform log out duties at Sea.
4. To be at station while berthing/un-berthing and while stevedoring/being towed.
5. To keep living accommodation clean and ship shape.
6. To maintain ropes, wire how sore and other stores.
7. Any other duties assigned by the Master/Serang of the Vessel.



**ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT  
NOTIFICATION**

Port Blair, dated 28<sup>th</sup> March, 2018.

No. 64/2018/F. No. 42-517/2018-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No. 14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following Amendments to the Andaman and Nicobar Administration (Seacunny, Deck Rating and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2016 published in the Andaman and Nicobar Extraordinary Gazette Notification No. 14/2016/F. No. 42-517/2011-TR(I) dated 12.02.2016 :-

**1. SHORT TITLE AND COMMENCEMENT :**

- (i) These Rules may be called the Andaman & Nicobar Administration (Seacunny, Deck Rating and Engine Room Rating in the Directorate of Shipping Services) Recruitment (Amendment) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule III** appended to the Andaman & Nicobar Administration (Seacunny) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-3 (₹ 21700 - 69100)
-------------------------	---------------------------

- (ii) The existing entries against Column (11) of the **Schedule-III** shall be substituted as under :-

**Promotion:**

From amongst the Deck Rating working in the department in Level-1 (₹ 18000 - 56900) of the Pay Matrix with two years regular service in the grade and possessing STCW 95, as amended from time to time and passing the trade test.

3. (i) The existing Column (4), of the **Schedule IV** appended to the Andaman & Nicobar Administration (Deck Rating) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900)
-------------------------	---------------------------

- (ii) The existing entries against Column (7) of the **Schedule-IV** shall be substituted as under :-

- (i) Must have passed Secondary School Examinations (X pass) from a recognized Board/Institute.
- (ii) Posses CoC in Deck Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping).
- (iii) Should qualify the trade test.

- (iii) The existing entries against Column (11) of the **Schedule-IV** shall be substituted as under :-

**Promotion:**

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and Possessing CoC in Deck Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG(Shipping) and passing the trade test.



4. (i) The existing Column (4), of the **Schedule VI** appended to the Andaman & Nicobar Administration (**Engine Room Rating**) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

<b>Level in the Pay Matrix</b>	<b>Level-1 (₹ 18000 - 56900)</b>
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- (ii) The existing entries against Column (7) of the **Schedule-VI** shall be substituted as under :-

- |   |
|---|
| <p>(i) Must have passed Secondary School Examinations (X pass) from a recognized Board/Institute.</p> <p>(ii) Possess CoC in Engine Room Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping).</p> <p>(iii) Should qualify the trade test.</p> |
|---|

- (iii) The existing entries against Column (11) of the **Schedule-VI** shall be substituted as under :-

**Promotion:**

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and possessing CoC in Engine Room Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping) and passing the trade test.

Admiral D.K. Joshi  
PVSM, AVSM, YSM, NM, VSM (Retd.)  
Lieutenant Governor,  
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor

Sd./-  
Deputy Secretary (Shipping)



असाधारण

EXTRAORDINARY

प्राधिकार से प्रकाशित

Published by Authority

सं. 09, पोर्ट ब्लेयर, शुक्रवार, 10 जनवरी, 2020  
No. 09, Port Blair, Friday, January 10, 2020

## अण्डमान तथा निकोबार प्रशासन सचिवालय अधिसूचना

पोर्ट ब्लेयर, दिनांक 10 जनवरी, 2020 ।

सं. 09/2020/ फा.सं. 42-517/2018-टी.आर.- भारत सरकार, गृह मंत्रालय, नई दिल्ली के दिनांक 11.04.1980 की अधिसूचना सं. 14-3-80- ए.एन.एल. के साथ पठित भारत के संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए उप राज्यपाल (प्रशासक), अण्डमान तथा निकोबार द्वीपसमूह एतद्वारा अण्डमान तथा निकोबार आसाधारण राजपत्र में दिनांक 28.03.2018 को प्रकाशित अधिसूचना सं. 64/2018/ फा.सं. 42-517/2018-टी.आर. में अण्डमान तथा निकोबार प्रशासन (जहाजरानी सेवा निदेशालय में डेक रेटिंग और इंजिन रूम रेटिंग) भर्ती नियमावली, 2018 में निम्नलिखित संशोधन करते हैं :-

### संशोधन

(i) उपर्युक्त अधिसूचना की अनुसूची IV (डेक रेटिंग) के कॉलम 7 में विद्यमान प्रविष्टि को इस प्रकार से प्रतिस्थापित किया जाएगा :-

(i)	किसी भी मान्यताप्राप्त बोर्ड/संस्थान से माध्यमिक विद्यालय परीक्षा (दसवीं कक्षा) उत्तीर्ण होनी चाहिए ।
(ii)	महानिदेशक (जहाजरानी) द्वारा अनुमोदित मान्यताप्राप्त संस्थान से समय-समय पर संशोधित एस. टी.सी. डब्ल्यू-2010 के साथ डेक रेटिंग/जी.पी. रेटिंग, सी.डी.सी. प्रमाणपत्र होनी चाहिए ।
(iii)	ट्रेड टेस्ट में अर्हता प्राप्त होनी चाहिए ।

(ii) अनुसूची IV के कॉलम 11 में विद्यमान प्रविष्टि को इस प्रकार से प्रतिस्थापित किया जाएगा :-

पदोन्नति : एफ्लोट स्थापना के वेतन मैट्रिक्स स्तर-1 रु. 18000-56900 के युक्त, यूटिलिटी हैंड, जनरल सर्वेंट, नियमित मजदूर और जेटीमैन में से तथा महानिदेशक (जहाजरानी) द्वारा अनुमोदित मान्यताप्राप्त संस्थान से समय-समय पर संशोधित एस.टी.सी. डब्ल्यू-2010 के साथ डेक रेटिंग/जी.पी. रेटिंग, सी.डी.सी. प्रमाणपत्र रखने वाले और ट्रेड टेस्ट में योग्य पाए जाने वालों में से है ।

2. (i) उपर्युक्त अधिसूचना की अनुसूची VI (इंजिन रूम रेटिंग) के कॉलम 7 में विद्यमान प्रविष्टि को इस प्रकार से प्रतिस्थापित किया जाएगा :-

(i)	किसी भी मान्यताप्राप्त बोर्ड/संस्थान से माध्यमिक विद्यालय परीक्षा (दसवीं कक्षा) उत्तीर्ण होनी चाहिए ।
(ii)	महानिदेशक (जहाजरानी) द्वारा अनुमोदित मान्यताप्राप्त संस्थान से समय-समय पर संशोधित एस.टी.सी. डब्ल्यू-2010 के साथ इंजिन रूम रेटिंग/जी.पी. रेटिंग, सी.डी.सी. प्रमाणपत्र होनी चाहिए ।



(iii) ट्रेड टेस्ट में अर्हता प्राप्त होनी चाहिए।

(ii) अनुसूची IV के कॉलम 11 में विद्यमान प्रविष्टि को इस प्रकार से प्रतिस्थापित किया जाएगा :-

**पदोन्नति :** एफ्लोट स्थापना के चेतन मैट्रिक्स स्तर-1 रु. 18000-56900 के कुक, यूटिलिटी हैंड, जनरल सर्वेंट, नियमित मजदूर और जेट्टीमैन में से तथा महानिदेशक (जहाजरानी) द्वारा अनुमोदित मान्यताप्राप्त संस्थान से समय-समय पर संशोधित एस.टी.सी. डब्ल्यू-2010 के साथ इंजिन रूम रेटिंग/जी.पी. रेटिंग, सी.डी.सी. प्रमाणपत्र रखने वाले और ट्रेड टेस्ट में योग्य पाए जाने वालों में से है।

एडमिरल डी.के. जोशी  
पीवीएसएम, एवीएसएम, वाईएसएम, एनएम, वीएसएम (अवकाश प्राप्त)  
उप राज्यपाल,  
अण्डमान तथा निकोबार द्वीपसमूह।

उप राज्यपाल के आदेश से और उनके नाम पर

ह./-  
उप सचिव (जहाजरानी)

## ANDAMAN AND NICOBAR ADMINISTRATION SECRETARIAT NOTIFICATION

Port Blair, dated the 10<sup>th</sup> January, 2020.

No.09/2020/F.No.42-517/2018-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is pleased to make the following Amendments to the Andaman & Nicobar Administration (Deck Rating and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2018 published in the Andaman & Nicobar Extraordinary Gazette Notification No. 64/2018/F.No. 42-517/2018-TR dated 28.03.2018, namely:—

### AMENDMENTS

1. (i) For the existing entries against Column 7 of the Schedule IV (Deck Rating) to the above notification, the following shall be substituted:—

(i)	Must have passed Secondary School Examination (X Pass) from a recognized Board/Institute.
(ii)	Possess Certificate in Deck Rating/GP Rating, CDC with STCW-2010, as amended from time to time from a recognized Institute approved by the DG (Shipping).
(iii)	Should qualify the trade test.

- (ii) For the existing entries against Column 11 of the Schedule IV, the following shall be substituted:—

#### **Promotion:**

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and possessing Certificate Deck Rating/GP Rating, CDC with STCW-2010, as amended from time to time from recognized Institute approved by the DG (Shipping) and passing the trade test.

2. (i) For the existing entries against Column 7 of the Schedule VI (Engine Room Rating) to the above notification, the following shall be substituted:—

(i)	Must have passed Secondary School Examination (X Pass) from a recognized Board/Institute.
(ii)	Possess Certificate in Engine Room Rating/GP Rating, CDC with STCW-2010, as amended from time to time from a recognized Institute approved by the DG (Shipping).
(iii)	Should qualify the trade test.

(ii) For the existing entries against Column 11 of the Schedule-VI, the following shall be substituted:—

**Promotion:**

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and possessing Certificate in Engine Room Rating/GP Rating, CDC with STCW-2010, as amended from time to time from a recognized Institute approved by the DG (Shipping) and passing the trade test.

Admiral D.K. Joshi  
PVSM, AVSM, YSM, NM, VSM (Retd.)  
Lieutenant Governor,  
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd./-  
Deputy Secretary (Shipping)



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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

\*\*\*\*

NOTIFICATION

Port Blair, dated the 08<sup>th</sup> November 2011



No. /F.No.42-517/2010-TR(I) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari borne in the Dockyard establishment of the Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POSTS, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of posts, their classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedules annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedules.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
  - (b) who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and

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there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(I) dated the 08<sup>th</sup> November'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)

  
18/11



SCHEDULE-V

RECRUITMENT RULES FOR THE POST OF GENERAL SERVANT IN THE AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES, A&N ADMINISTRATION

01	Name of post	General Servant
	No. of posts	02(Two) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04.	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 1800/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	18-33 years for male. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (ii) Secondary School Examination (Xth Std.) pass from a recognized Board/Institution. (ii) Should qualify the departmental test and the swimming test conducted by duly constituted selection <b>Desirable:</b> (i) Holding valid CDC under the category of Saloon rating. (ii) STCW/95 as amended from time to time.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable.
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation(ISTC) and percentage of the posts to be filled by various methods	100% by direct recruitment.
11	In case of recruitment by promotion/deputation(ISTC), grade from which promotion/deputation to be made.	Not applicable

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12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping Services - Chairman 2. Deputy Director(SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-V to the Schedule

#### Annexure-V

#### Job Description to the post of General Servant

1. Cleaning of Cabins.
2. To serve meals to all officers and crew.
3. To assist the cook in preparation of meals.
4. Cleaning and proper keeping of utensils.
5. Timely Changing of Bed Sheets, Towels etc. of all Cabins.
6. All other woks assigned by the Master.

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III

अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat  
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Port Blair, dated 7<sup>th</sup> June 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to Recruitment Rules to Group 'C' post of **(Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman)** in the Afloat establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 136/2011/F. No. 42-517/2010-TR dated 30.05.2011:-

1. **SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration (Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman) in the establishment of Directorate of Shipping Services) Recruitment **(Amendment)** Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-I** appended to the Andaman & Nicobar Administration **(Jettyman)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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3. (i) The existing Column (4), of the **Schedule-III** appended to the Andaman & Nicobar Administration **(Mazdoor)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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4. (i) The existing Column (4), of the **Schedule-IV** appended to the Andaman & Nicobar Administration **(Despatch Rider)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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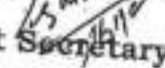
5. (i) The existing Column (4), of the **Schedule-V** appended to the Andaman & Nicobar Administration **(General Servant)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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6. (i) The existing Column (4), of the **Schedule-VI** appended to the Andaman & Nicobar Administration **(Watchman)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

  
Assistant Secretary (Shipping)

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NOTIFICATION

Port Blair, dated the 15<sup>th</sup> November 2010.

No. /F.No.42-517/2010-TR - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60-ANL dated 11.04.1960 issued by Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of the posts of Signalman, Lascar and Greaser, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes following rules regulating the method of recruitment to the post of Signalman, Lascar and Greaser borne in the establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Signalman, Lascar and Greaser in the establishment of Directorate of Shipping Services), Recruitment Rules, 2010.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 15 of the said Schedule.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that: Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands

By order and in the name of Lieutenant Governor

  
( K Appalaswamy )  
Assistant Secretary(Shipping)

No.42-517/2010-TR dated the 15<sup>th</sup> November'2010

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Hindi Officer, (OL Wing), Secretariat with the request to furnish Hindi Translation of the Notification directly to the Manager, Government Press, Port Blair for publication in the Gazette.
- 03) The Director of Shipping Services, A&N Islands Port Blair.
- 04) The Legal Section, Secretariat.
- 05) The Personnel Wing, Secretariat.

  
Assistant Secretary(Shipping)



SCHEDULE-I

RECRUITMENT RULES FOR THE POST OF SIGNALMAN IN THE  
ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, A&N  
ADMINISTRATION

01	Name of post	Signalman
02	No. of posts	18(Eighteen) * (2010) * (Subject to variation dependent on work load)
03	Classification	General-Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band Rs. 5,00-20200 plus Grade Pay Rs. 2400/-
05	Whether selection post or non-selection post	Not applicable
06	Whether benefits of added years of service admissible	Not applicable
07	Age limit for direct recruits	18-33 years for male. 18-38 years for female. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
08	Educational and other qualification required for direct recruits.	<b>Essential:</b> (a) 12 <sup>th</sup> Passed or equivalent. (b) Certificate of proficiency in GMDSS (GOC) issued by the Ministry of Communication and its equivalent. (c) Pass in trade test (d) Vision: Normal in both eyes, colour vision is essential and wearing of glass is not permitted upto the age of 40 years. (e) Pass in swimming test. <b>Desirable:</b> STCW/95 endorsement & 3 years of professional experience as Radio Operator on sea going vessel.
09	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable
10	Period of probation, if any.	2 (two) years
11	Method of recruitment whether by direct recruitment or by promotion or by deputation(ISTC) and percentage of the posts to be filled by various methods	100% by direct recruitment

(4) (A)

12	In case of recruitment by promotion/deputation(ISTC), grade from which promotion/deputation to be made.	Not applicable
13	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping Services - Chairman 2. Deputy Director(SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
14	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
15	Job Description	Attached as Annexure-I to the Schedule

### Job Description to the post of Signalman

1. To receive and transmit the message by VHF/HF Radio Telephone to and from shore station/vessels.
2. To maintain proper log of all day-to-day communication with shore station/vessels.
3. To change and maintain all batteries used for HF/VVHF communication and maintain the battery log every days.
4. To receive all distress messages transmitted on channel 16 and 2182 KHz and reply the same to the authorities concerned for necessary action.
5. Responsible to maintain Radio silence during silence period for the vessel on distress, urgency and safety.
6. While the vessel sail out at sea the operator to obtain channel clearance from the Port authorities on VHF and furnish the details of passenger/cargo, if any on board and communicate ETA/ETD etc.
7. To be able to receive weather bulletin being broadcasted from coast stations on International Morse Code.
8. Should have through knowledge in all methods of communication viz; Flashing signal by light signal, flag signaling / International Code Flag, Radio Telegraphy, Radio Telephony and Radio Telex etc.
9. Should maintain communication with shore stations as per the schedule hours.

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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

Port Blair, dated the 11<sup>th</sup> June'2013

आ.न.प.सं.: दिनांक: R.D. No. 2239 Date: 13/6

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NOTIFICATION

No..... 52-182/2006-TR: In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Government of India, Ministry of Home Affairs Notification No. 14-3/60-ANL dated 11.04.1960, the Lt. Governor (Administrator), A&N Islands hereby make the following amendment to the Andaman and Nicobar Administration (Signalman, Lascar and Greaser borne in the Afloat establishment of Directorate of Shipping Services) Recruitment Rules, 2010 published in the Gazette of Andaman and Nicobar vide Notification No.354/2010/F.No.42-517/2010-TR dated 15.11.2010.

AMENDMENT

The word "Signalman, Lascar and Greaser" wherever appearing in the Notification and the Schedule appended thereto shall be substituted to read as "Marine Radio Operator, Deck Rating and Engine Room Rating" respectively.

Lieutenant Governor  
Andaman & Nicobar Islands  
By orders and in the name of the Lt. Governor

( P Krishnan )  
Deputy Secretary(Shipping)

No. 52-182/2006-TR dated the 11<sup>th</sup> June'2013

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with request to get the Notification translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Legal Section, Secretariat.
- 04) The Personnel Wing, Secretariat.
- 05) F.No.42-517/2010-TR

Deputy Secretary(Shipping)



19/6/18

अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

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Port Blair, dated 7<sup>th</sup> June 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'C' post of **Marine Radio Operator** in the Afloat establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 354/2010/F.No.42-517/2010-TR dated 15.11.2010 and Amendment vide Gazette Notification No. 123/2013/52-182/2006-TR dated 11.06.2013:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration (Marine Radio Operator) in the establishment of Directorate of Shipping Services Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-I** appended to the Andaman & Nicobar Administration (Marine Radio Operator) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix .
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By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

  
Assistant Secretary (Shipping)

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जहाजगती सेवा विभाग का निजी अनुभाग  
Personal Section of DSS

प्राप्ती संख्या..... दिनांक.....  
R.D. No. 965 Dt. 17/2/16

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अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

Port Blair, dated the 12<sup>th</sup> February, 2016.

**NOTIFICATION**

No. /2016/F.No.42-517/2011-TR(I). In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11<sup>th</sup> April, 1960, and in partial modification of this Administration's Notifications No.122/F.No.42-34/(IV)/75-TR dated 01.08.1978 and No.354/2010/F.No.42-517/2010-TR & 15.11.2010, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the posts of Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, **Engine Driver 2<sup>nd</sup> Class** and Engine Room Rating in the Directorate of Shipping Services, Andaman and Nicobar Administration, namely:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman and Nicobar Administration (Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2016.
- (ii) They shall come into force on the date of their publication in the Official Gazette

**2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:**

The number of post, their classification and scale of pay attached thereto shall be as specified in Columns 2 to 4 of the Schedules I to VI annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Columns 5 to 14 of the said Schedules.

**4. DISQUALIFICATION:**

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Contd...2/-

3/1/16

Annexes  
attached to this notification  
17/2/16

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5. **POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6. **SAVING:**

Nothing in these rules shall effect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

By order and in the name of Lieutenant Governor

(Signature) 2/7/16  
(Nasib Khan)

Deputy Secretary (Shipping)

Copy to:

1. The Manager, Government Press, Port Blair with the request that the above Notification may please be published in the Official Gazette both in English and Hindi on receipt of Hindi version of the same from the Hindi Officer, Port Blair and 20 copies of the Gazette Notification forwarded to the Shipping Section.
  2. The Hindi Officer, Port Blair with the request to furnish the Hindi version of the Notification alongwith a copy of English version to the Manager, Government Press under intimation to the Shipping Section.
  3. The Directorate of Shipping Services, A&N Islands, Port Blair.
  4. The Deputy Secretary (Law), A&N Administration.
  5. The Deputy Secretary (Personnel), A&N Administration.
- Spare copies-2.

(Signature) 7/12/16  
Deputy Secretary (Shipping)

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**SCHEDULE -V**

RECRUITMENT RULES FOR THE POST OF ENGINE DRIVER 2<sup>nd</sup> CLASS IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION

1	Name of Post	<b>Engine Driver 2<sup>nd</sup> Class</b>
2	No. of Posts	39 (Thirty nine)* 2016 *(Subject to variation dependent on work load)
3	Classification	General Central Civil Services Group 'C' (Non-Gazetted) (Non-Ministerial)
4	Pay Band, Pay Scale & Grade Pay	PB - I ₹ 5200-20200 Grade Pay ₹ 2400
5	Whether Selection post or non-selection post	Selection
6	Age limit for direct recruitment	18 - 33 years for male (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ order issued by the Central Govt. from time to time) <b>NOTE :</b> The crucial date for determining the age limit shall be the closing date of receipt of names/applications from Employment Exchange/candidates.
7	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Secondary School Examination (X <sup>th</sup> Std.) pass from a recognized Board/Institution. (ii) Must possess Certificate of Competency of Engine Driver 2 <sup>nd</sup> Class under I.V.Act 1917 (1 of 1917) and having the STCW-95 endorsement amended from time to time from a recognized Institute.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age: No. EQ :To the extent indicated under coloum 11
9	Period of probation, if any	02 (Two) years for direct recruits.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods:	By promotion failing which by direct recruitment.
11	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/deputation transfer to be made	<b>Promotion:</b> From amongst the Engine Room Rating in the department in the Pay Band ₹ 5200-20200 with Grade Pay ₹ 1800 who has completed eleven years Regular Service in the grade and possessing the Certificate of Competency of Engine Driver 2 <sup>nd</sup> Class under I.V.Act 1917 (1 of 1917).
12	If DPC exists, what is its composition	Group 'C' DPC for considering Promotion/ Confirmation consisting of : 1. Director of Shipping Services - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member 4. Marine Engineer - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable
14	Job Description	Annexed as Annexure to Schedule V



AnnexureDUTIES AND RESPONSIBILITIES ATTACHED TO THE POST OF ENGINE  
DRIVER 2<sup>ND</sup> CLASS

1. He will be officer-In-charge of engine room Department and responsible for all machinery including electrical appliance, air conditioning, refrigerator and their fitting within engine room or on deck, in galleys, telegraphs on bridge and such other items is may be detailed to be under Chief Engine Driver/Chief Engineer.
2. He will be responsible for maintenance and efficiency of all derricks, winches, windlass, mooring winch, cargo winches and electrical hydraulic connections.
3. To ensure schedule of maintenance of all engine room machineries, electrical and hydraulic equipments.
4. Responsible to the master for discipline, welfare and co-operation of his staff.
5. He will be responsible for all engine room stores/spares, tools and instruments.
6. He will ensure that all proper records and accounts of all those items are kept as prescribed.
7. He will be responsible for submission reports to the Head of the Office of the following:-
  - a. Consumable stores, opening balance, quantities received, consumed and stock in balance.
  - b. Engine room permanent store, equipment and tools un-serviceable equipment is to be returned to the Marine store along with survey reports.
  - c. Spare gear list.
  - d. Fixture fans and lights.
8. On taking from well assess condition of the machinery and submitted report to the Head of the office within two months. During handing over will prepare the correct and up to-date inventory of all files, books, papers, stores, bunkers, Lub oil, equipments, tools, instruments manuals, drawing indents, defect list under his charge and handing over the same to on coming officer under copy to Head of Office.
9. He may issue written standing order to his staff for efficient running of the engine room department.
10. He will keep master frankly and full informed of any occurrence in the engine room which may affect the navigation or other essential utility services of the vessels.
11. He will aim at achieving the maximum economy in consumption of fuel lubricant oil and in the use of stores/spares.
12. Will be personally responsible for supervising bunkering of the ship and ensure the correct quantity and quality of bunkering is received.

13. He will keep/maintain records chronological order oil received on board and consumption of bunker in the same order as it is received on board.
14. He will be present in the engine room as during entering/leaving harbor and while operating through restricted waters.
15. He will pay regular visit to the engine room to inspect the machinery in operation and machinery spaces.
16. While the vessel is in port he will ensure that responsible engine room staff is available at all time and in the event of an emergency.
17. He will take the round of all machinery spaces at 1730 hrs daily and make the entry to this effect in the log book stating round corrects.
18. He will maintain a neat and up-to-date of all records like calibration chart, log books, engine room, notes, defect list and indent etc. and responsible for consumption of HSD/Lubricant Oil.
19. He will report any accident, incident or mishap in the engine room and concerning machinery to the master and submit a detailed report to the office through Master. He will ensure the best possible steps are taken to safeguard ships store equipments.
20. The Chief Engineer will arrange and assist exclusive on repairs, rectification of any mechanical defects.
21. Chief Engineer will maintain on board machinery history register with the following information.
  - a. Particulars of all machinery eg. Maker, when and where built and technical data.
  - b. Hours run, major overhauls, breakdowns, wear-downs, any specific peculiarities and performance curves.
  - c. Record of alteration, modification and additional/renewals.
22. To maintain the register FFA items and the fire drill to be conducted at least monthly ones. The same to be verified by OIC concerned.
23. To attend the all leakages and defects in pipeline valves, glands and changing of filters in time by your self with your staffs only.
24. To main always for safe lighting/ventilation etc. in engine room and steering gear compartment with hygiene condition.
25. Adhere wearing of safety shoes, uniform helmet etc. by self and staffs on board.



## ANDAMAN AND NICOBAR ADMINISTRATION

## SECRETARIAT

## NOTIFICATION

Port Blair, dated 28<sup>th</sup> March, 2018.

No. 64/2018/F. No. 42-517/2018-TR.— In exercise of the powers conferred by the proviso Article 309 of the Constitution of India, read with Government of India Ministry of Home Affairs, New Delhi Notification No. 14/3/60-ANL dated 11.04.1960 and in pursuance of OM AB.14017/13/2016-Ext (RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following Amendments to the Andaman and Nicobar Administration (Seacunny, Deck Rating and Engine Room Rating in the Directorate Shipping Services) Recruitment Rules, 2016 published in the Andaman and Nicobar Extraordinary Gazette Notification No. 14/2016/F. No. 42-517/2011-TR(I) dated 12.02.2016 :-

## SHORT TITLE AND COMMENCEMENT

- (i) These Rules may be called the Andaman & Nicobar Administration (Seacunny, Deck Rating and Engine Room Rating in the Directorate of Shipping Services) Recruitment (Amendment) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

## AMENDMENTS

- (i) The existing Column (4), of the Schedule III appended to the Andaman & Nicobar Administration (Seacunny) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix

Level-3 (₹ 21700 - 69100)

- (ii) The existing entries against Column (11) of the Schedule-III shall be substituted as under :-

## Promotion:

From amongst the Deck Rating working in the department in Level-1 (₹ 18000 - 56900) of the Pay Matrix with two years regular service in the grade and possessing STCW 95, as amended from time to time and passing the trade test.

- (i) The existing Column (4), of the Schedule IV appended to the Andaman & Nicobar Administration (Deck Rating) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix

Level-1 (₹ 18000 - 56900)

- (ii) The existing entries against Column (7) of the Schedule-IV shall be substituted as under :-

- (i) Must have passed Secondary School Examinations (X pass) from a recognized Board/Institute.
- (ii) Posses CoC in Deck Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping).
- (iii) Should qualify the Trade test.

- (iii) The existing entries against Column (11) of the Schedule-IV shall be substituted as under :-

## Promotion:

From amongst the Cook, Utility Hand, General Servant, Regular Maxdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and Possessing CoC in Deck Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG(Shipping) and passing the trade test.

सोचित  
होना

किया जाएगा

रत रसोइया,  
जिनके पास  
चित अनुसार  
रीक्षा उत्तीर्णलिए इसके बाद  
कॉलम (4) को

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संशोधित  
री प्राप्त

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रीइया,  
पास  
नुसार  
त्तीर्ण

गरी प्राप्त





CRF

वाहाजरागी सेवा निदेशक एवं निजी अनुमान  
Personal Section of USS  
प्राप्ती संख्या..... दिनांक.....  
R.D. No. 965 Dt. 17/2/16  
(12)

अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat  
\*\*\*

Port Blair, dated the 12<sup>th</sup> February, 2016.

**NOTIFICATION**

No. /2016/F.No.42-517/2011-TR(I). In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11<sup>th</sup> April, 1960, and in partial modification of this Administration's Notifications No.122/F.No.42-34/(IV)/75-TR dated 01.08.1978 and No.354/2010/F.No.42-517/2010-TR & 15.11.2010, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules, regulating the method of recruitment to the posts of Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and **Engine Room Rating** in the Directorate of Shipping Services, Andaman and Nicobar Administration, namely:-

1. **SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman and Nicobar Administration (Master 2<sup>nd</sup> Class, Serang, Seacunny, Deck Rating, Engine Driver 2<sup>nd</sup> Class and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2016.
- (ii) They shall come into force on the date of their publication in the Official Gazette

2. **NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:**

The number of post, their classification and scale of pay attached thereto shall be as specified in Columns 2 to 4 of the Schedules I to VI annexed hereto.

3. **METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Columns 5 to 14 of the said Schedules.

4. **DISQUALIFICATION:**

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. **POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6 **SAVING:**

Nothing in these rules shall effect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

By order and in the name of Lieutenant Governor

*(Signature)*  
(Nasib Khan)

Deputy Secretary (Shipping)

Copy to:

1. The Manager, Government Press, Port Blair with the request that the above Notification may please be published in the Official Gazette both in English and Hindi on receipt of Hindi version of the same from the Hindi Officer, Port Blair and 20 copies of the Gazette Notification forwarded to the Shipping Section.
  2. The Hindi Officer, Port Blair with the request to furnish the Hindi version of the Notification alongwith a copy of English version to the Manager, Government Press under intimation to the Shipping Section.
  3. The Directorate of Shipping Services, A&N Islands, Port Blair.
  4. The Deputy Secretary (Law), A&N Administration.
  5. The Deputy Secretary (Personnel), A&N Administration.
- Spare copies-2.

*(Signature)*  
Deputy Secretary (Shipping)



100

**SCHEDULE -VI**

**RECRUITMENT RULES FOR THE POST OF ENGINE ROOM RATING IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION**

1	Name of Post	<b>Engine Room Rating</b>
2	No. of Posts	135 (One hundred thirty five)* 2016 *(Subject to variation dependent on work load)
3	Classification	General Central Civil Services Group 'C' (Non-Gazetted) (Non-Ministerial)
4	Pay Band, Pay Scale & Grade Pay	PB - I ₹ 5200-20200 Grade Pay ₹ 1800
5	Whether Selection post or non-selection post	Not Applicable
6	Age limit for direct recruitment	18 - 33 years for male (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ order issued by the Central Govt. from time to time) <b>NOTE :</b> The crucial date for determining the age limit shall be the closing date of receipt of names/applications from Employment Exchange/candidates
7	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Secondary School Examination (X <sup>th</sup> Std.) passed from a recognized Board/Institution. (ii) Must qualify Swimming Test and Trade Test.
8	Whether age and educational qualifications prescribed for direct recruits will apply in, in the case of promotees ?	Age : No EQ : To the extend indicated under coloum 11
9	Period of probation, if any	2 (Two) years for direct recruits.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods:	75% by direct recruitment and 25% by promotion.
11	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/deputation transfer to be made	<b>Promotion</b> From amongst regular Group 'C' employees viz. Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the pay PB - I ₹ 5200-20200 with Grade Pay of ₹ 1800 and qualify in the trade and swimming test.
12	If DPC exists, what is its composition	Group 'C' DPC for considering Promotion/ Confirmation consisting of : 1. Director of Shipping Services - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member 4. Marine Engineer - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable
14	Job description	Annexed as Annexure to Schedule V



**JOB DESCRIPTION TO THE POST OF ENGINE ROOM RATING**

1. To perform work assigned by Chief Engineer/Chief Engine Driver/Engine Driver of the Vessel.
2. To carryout the scheduled maintenance of all machinery & appliances under the supervision of Chief Engineer/Chief Engine Driver/Engine Driver of the Vessel.
3. To refill/replenish fire fighting extinguishers, five buckets fire hoses and their maintenance under the supervision and guidance of Chief Engineer/Chief Engine Driver/Engine Driver of the Vessel.
4. To arrange bunkering fresh water and other lubricants for the Vessel under the supervision and guidance of Chief Engineer/Chief Engine Driver/Engine Driver of the Vessel.
5. To maintain and clean the living spaces of Engine Room Rating.
6. To attend all the machinery while on watch and brings any abnormal sound of defect to the notice of Chief Engineer/Chief Engine Driver/Engine Driver immediately.
7. To carryout complete check of the machinery under the guidance of Chief Engineer/Chief Engine Driver/Engine Driver before starting any machinery of the Vessel.
8. To bring any defect to the notice of Chief Engineer/Chief Engine Driver/Engine Driver while taking from engine room watch.

**ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT  
NOTIFICATION**

Port Blair, dated 28<sup>th</sup> March, 2018.

No. 64/2018/F. No. 42-517/2018-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No. 14/3/60-ANL, dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following Amendments to the Andaman and Nicobar Administration (Seacunny, Deck Rating and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2016 published in the Andaman and Nicobar Extraordinary Gazette Notification No. 14/2016/F. No. 42-517/2011-TR(I) dated 12.02.2016 :-

**1. SHORT TITLE AND COMMENCEMENT :**

- (i) These Rules may be called the Andaman & Nicobar Administration (Seacunny, Deck Rating and Engine Room Rating in the Directorate of Shipping Services) Recruitment (Amendment) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule III** appended to the Andaman & Nicobar Administration (Seacunny) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-3 (₹ 21700 - 69100)
-------------------------	---------------------------

- (ii) The existing entries against Column (11) of the **Schedule-III** shall be substituted as under :-

**Promotion:**

From amongst the Deck Rating working in the department in Level-1 (₹ 18000 - 56900) of the Pay Matrix with two years regular service in the grade and possessing STCW 95, as amended from time to time and passing the trade test.

3. (i) The existing Column (4), of the **Schedule IV** appended to the Andaman & Nicobar Administration (Deck Rating) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900)
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- (ii) The existing entries against Column (7) of the **Schedule-IV** shall be substituted as under :-

- (i) Must have passed Secondary School Examinations (X pass) from a recognized Board/Institute.
- (ii) Posses CoC in Deck Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping).
- (iii) Should qualify the trade test.

- (iii) The existing entries against Column (11) of the **Schedule-IV** shall be substituted as under :-

**Promotion:**

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and Possessing CoC in Deck Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG(Shipping) and passing the trade test.



4. (i) The existing Column (4), of the **Schedule VI** appended to the Andaman & Nicobar Administration (**Engine Room Rating**) Recruitment Rules, (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

<b>Level in the Pay Matrix</b>	<b>Level-1 (₹ 18000 - 56900)</b>
--------------------------------	----------------------------------

- (ii) The existing entries against Column (7) of the **Schedule-VI** shall be substituted as under :-

- |   |
|---|
| <p>(i) Must have passed Secondary School Examinations (X pass) from a recognized Board/Institute.</p> <p>(ii) Possess CoC in Engine Room Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping).</p> <p>(iii) Should qualify the trade test.</p> |
|---|

- (iii) The existing entries against Column (11) of the **Schedule-VI** shall be substituted as under :-

**Promotion:**

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and possessing CoC in Engine Room Rating/GP Rating with STCW 95, as amended from time to time from recognized Institute approved by the DG (Shipping) and passing the trade test.

Admiral D.K. Joshi  
PVSM, AVSM, YSM, NM, VSM (Retd.)  
Lieutenant Governor,  
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor

Sd./-  
Deputy Secretary (Shipping)





असाधारण

EXTRAORDINARY

प्राधिकार से प्रकाशित

Published by Authority

सं. 09, पोर्ट ब्लेयर, शुक्रवार, 10 जनवरी, 2020  
No. 09, Port Blair, Friday, January 10, 2020

## अण्डमान तथा निकोबार प्रशासन सचिवालय अधिसूचना

पोर्ट ब्लेयर, दिनांक 10 जनवरी, 2020 ।

सं. 09/2020/ फा.सं. 42-517/2018-टी.आर.- भारत सरकार, गृह मंत्रालय, नई दिल्ली के दिनांक 11.04.1960 की अधिसूचना सं. 14-3-60- ए.एन.एल. के साथ पठित भारत के संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए उप राज्यपाल (प्रशासक), अण्डमान तथा निकोबार द्वीपसमूह एतद्वारा अण्डमान तथा निकोबार आसाधारण राजपत्र में दिनांक 28.03.2018 को प्रकाशित अधिसूचना सं. 64/2018/ फा.सं. 42-517/2018-टी.आर. में अण्डमान तथा निकोबार प्रशासन (जहाजरानी सेवा निदेशालय में डेक रेटिंग और इंजिन रूम रेटिंग) भर्ती नियमावली, 2018 में निम्नलिखित संशोधन करते हैं :-

### संशोधन

(i) उपर्युक्त अधिसूचना की अनुसूची IV (डेक रेटिंग) के कॉलम 7 में विद्यमान प्रविष्टि को इस प्रकार से प्रतिस्थापित किया जाएगा :-

(i)	किसी भी मान्यताप्राप्त बोर्ड/संस्थान से माध्यमिक विद्यालय परीक्षा (दसवीं कक्षा) उत्तीर्ण होनी चाहिए ।
(ii)	महानिदेशक (जहाजरानी) द्वारा अनुमोदित मान्यताप्राप्त संस्थान से समय-समय पर संशोधित एस. टी.सी. डब्ल्यू-2010 के साथ डेक रेटिंग/जी.पी. रेटिंग, सी.डी.सी. प्रमाणपत्र होनी चाहिए ।
(iii)	ट्रेड टेस्ट में अर्हता प्राप्त होनी चाहिए ।

(ii) अनुसूची IV के कॉलम 11 में विद्यमान प्रविष्टि को इस प्रकार से प्रतिस्थापित किया जाएगा :-

पदोन्नति : एफ्लोट स्थापना के वेतन मैट्रिक्स स्तर-1 रु. 18000-56900 के कुक, यूटिलिटी हैंड, जनरल सर्वेंट, नियमित मजदूर और जेद्दीमैन में से तथा महानिदेशक (जहाजरानी) द्वारा अनुमोदित मान्यताप्राप्त संस्थान से समय-समय पर संशोधित एस.टी.सी. डब्ल्यू-2010 के साथ डेक रेटिंग/जी.पी. रेटिंग, सी.डी.सी. प्रमाणपत्र रखने वाले और ट्रेड टेस्ट में योग्य पाए जाने वालों में से है ।

2. (i) उपर्युक्त अधिसूचना की अनुसूची VI (इंजिन रूम रेटिंग) के कॉलम 7 में विद्यमान प्रविष्टि को इस प्रकार से प्रतिस्थापित किया जाएगा :-

(i)	किसी भी मान्यताप्राप्त बोर्ड/संस्थान से माध्यमिक विद्यालय परीक्षा (दसवीं कक्षा) उत्तीर्ण होनी चाहिए ।
(ii)	महानिदेशक (जहाजरानी) द्वारा अनुमोदित मान्यताप्राप्त संस्थान से समय-समय पर संशोधित एस.टी.सी. डब्ल्यू-2010 के साथ इंजिन रूम रेटिंग/जी.पी. रेटिंग, सी.डी.सी. प्रमाणपत्र होनी चाहिए ।

(iii) ट्रेड टेस्ट में अर्हता प्राप्त होनी चाहिए ।

(ii) अनुसूची IV के कॉलम 11 में विद्यमान प्रविष्टि को इस प्रकार से प्रतिस्थापित किया जाएगा :-

**पदोन्नति :** एफ्लोट स्थापना के येतन मैट्रिक्स स्तर-1 रु. 18000-56900 के कुक, यूटिलिटी, हैंड, जनरल सर्वेंट, नियमित मजदूर और जेट्टीमैन में से तथा महानिदेशक (जहाजरानी) द्वारा अनुमोदित मान्यताप्राप्त संस्थान से समय-समय पर संशोधित एस.टी.सी. डब्ल्यू-2010 के साथ इंजिन रूम रेटिंग/जी.पी. रेटिंग, सी.डी.सी. प्रमाणपत्र रखने वाले और ट्रेड टेस्ट में योग्य पाए जाने वालों में से है ।

एडमिरल डी.के. जोशी  
पीवीएसएम, एवीएसएम, वाईएसएम, एनएम, वीएसएम (अवकाश प्राप्त)  
उप राज्यपाल  
अण्डमान तथा निकोबार द्वीपसमूह  
उप राज्यपाल के आदेश से और उनके नाम पर

ह./-  
उप सचिव (जहाजरानी)

## ANDAMAN AND NICOBAR ADMINISTRATION SECRETARIAT NOTIFICATION

Port Blair, dated the 10<sup>th</sup> January, 2020.

No.09/2020/F.No.42-517/2018-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is pleased to make the following Amendments to the Andaman & Nicobar Administration (Deck Rating and Engine Room Rating in the Directorate of Shipping Services) Recruitment Rules, 2018 published in the Andaman & Nicobar Extraordinary Gazette Notification No. 64/2018/F.No. 42-517/2018-TR dated 28.03.2018, namely:—

### AMENDMENTS

1. (i) For the existing entries against Column 7 of the Schedule IV (Deck Rating) to the above notification, the following shall be substituted:—

(i)	Must have passed Secondary School Examination (X Pass) from a recognized Board/Institute.
(ii)	Possess Certificate in Deck Rating/GP Rating, CDC with STCW-2010, as amended from time to time from a recognized Institute approved by the DG (Shipping).
(iii)	Should qualify the trade test.

- (ii) For the existing entries against Column 11 of the Schedule IV, the following shall be substituted:—

#### **Promotion:**

From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and possessing Certificate Deck Rating/GP Rating, CDC with STCW-2010, as amended from time to time from recognized Institute approved by the DG (Shipping) and passing the trade test.



2. (i) For the existing entries against Column 7 of the Schedule VI (Engine Room Rating) to the above notification, the following shall be substituted:—

(i)	Must have passed Secondary School Examination (X Pass) from a recognized Board/Institute.
(ii)	Possess Certificate in Engine Room Rating/GP Rating, CDC with STCW-2010, as amended from time to time from a recognized Institute approved by the DG (Shipping).
(iii)	Should qualify the trade test.

(ii) For the existing entries against Column 11 of the Schedule-VI, the following shall be substituted:—

**Promotion:**  
From amongst the Cook, Utility Hand, General Servant, Regular Mazdoor and Jettyman of Afloat Establishment in the Pay Matrix Level-1 ₹18000-56900 and possessing Certificate in Engine Room Rating/GP Rating, CDC with STCW-2010, as amended from time to time from a recognized Institute approved by the DG (Shipping) and passing the trade test.

Admiral D.K. Joshi  
PVSM, AVSM, YSM, NM, VSM (Retd.)  
Lieutenant Governor,  
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd./-  
Deputy Secretary (Shipping)



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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

NOTIFICATION

Port Blair, dated the 08<sup>th</sup> November 2011

No. /F.No.42-517/2010-TR(I) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari borne in the Dockyard establishment of the Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POSTS, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of posts, their classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedules annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedules.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage;

there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(I) dated the 08<sup>th</sup> November'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)



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**SCHEDULE-II**

**RECRUITMENT RULES FOR THE POST OF COOK IN THE AFLOAT  
ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES,  
A&N ADMINISTRATION**

01	Name of post	Cook
	No. of posts	31(Thirty One) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 1800/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	18-33 years for male. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (iii) Secondary School Examination (Xth Std.) pass from a recognized Board/Institution. (iv) Able to cook variety of Indian food. (iii) Should qualify the proficiency test and the swimming test conducted by duly constituted selection committee. <b>Desirable:</b> (iv) Two (02) years experience in cooking different variety of food in a reputed Hotel/Restaurant. (v) Holding valid CDC in the category of Cook/Bhandary. (vi) STCW; 95 as amended from time to time.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable.
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation(ISTC) and percentage of the posts to be filled by various methods	100% by direct recruitment.



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11	In case of recruitment by promotion/deputation (ISTC), grade from which promotion/deputation to be made.	Not applicable
12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping Services - Chairman 2. Deputy Director (SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-II to the Schedule

#### Annexure-II

##### Job Description to the post of Cook

01. To prepare meals and served to the Master/Engineer and other ship's crews.
02. To maintain and keeping account of the galley's appliance.
03. To clean the cooking and serving dishes.
04. Any other duties as and when assigned by the Master of the vessel.

अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/SECRETARIAT

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दिनांक/dated the 17<sup>th</sup> January, 2024**NOTIFICATION**

No...../F.No.42-517/2020-TR. In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960, and in supersession of Schedule-II & VII of Administration's Notification No. 42-517/2010-TR(I) dated 08.11.2011, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the group 'C' Non-Gazetted posts of **Cook and Utility Hand (Erstwhile Safai Karmachari)** in the Directorate of Shipping Services, Andaman & Nicobar Administration published in the A&N Extra Ordinary Gazette Notification No. 316 dated 08.11.2011,

**1. SHORT TITLE AND COMMENCEMENT:**

(i) These Rules may be called the Andaman & Nicobar Administration (Cook and Utility Hand {Erstwhile Safai Karmachari}) in the Directorate of Shipping Services) Recruitment Rules, 2023.

(ii) They shall come into force on the date of their publication in the Official Gazette.

**2. NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY:**

The number of posts, their classification and scale of pay attached thereto shall be as specified in para 2 to 4 of the Schedule annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATION:**

The method of recruitment, age limit, qualifications and other matter relating to the said post shall be specified in para 5 to 13 of the said Schedule.

**4. DISQUALIFICATION:**

No Person-

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- a. Who has entered into a contracted marriage with a person having a spouse living, or
- b. Who, having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

#### **5. POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provision of these rules with respect of any class or category of persons.

#### **6. SAVINGS:**

Nothing in these rules shall effect reservation, relaxation of age limit any other concessions required to be provided for candidates belonging to Scheduled Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi)  
PVSM, AVSM, YSM, NM, VSM (Retd.)  
Lieutenant Governor  
Andaman and Nicobar Islands

By order and in the name of Lieutenant Governor

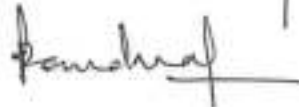
(S. Pandiammal)  
Deputy Secretary (Shipping)





**SCHEDULE-II****RECRUITMENT RULES FOR THE POST OF COOK IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION**

1.	Name of the post	<b>COOK</b>
2.	No. of Post	31 (thirty one)* (2023) *subject to variation dependent on work load
3.	Classification	General Central Service Group 'C', Non-Gazetted, Non-Ministerial
4.	Level in the Pay Matrix	Level-1 (₹ 18000-56900) in Pay Matrix
5.	Whether Selection post or Non-Selection post	Not Applicable
6.	Age limit for direct recruitment	<p>18-33 for male 18-38 for female</p> <p>(The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Government)</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladhak, Lahaul &amp; Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.</p>
7.	Educational and other qualifications required for direct recruit	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>Secondary School Examination (X<sup>th</sup> Std.) pass from a recognized Board or equivalent/ Institution.</li> <li>Holding valid CDC, Certificate of Competency as Cook and STCW' 2010 amended from time to time approved by MMD, DG (Shipping).</li> <li>Should qualify in written examination/ Screen Test</li> </ol>



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		conducted by A & N Administration or any authorized Agencies by A & N Administration.
8.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes?	No
9.	Period of Probation, if any	2 (two) years for direct recruitment. <b>Note:</b> Successful completion of the training of at least two weeks duration is a pre-requisite for completion of probation period.
10.	Method of recruitment whether by direct recruitment or by promotion and percentage of the vacancies to be filled by various methods.	100% by Direct recruitment.
11.	In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	Not Applicable.
12.	If a DPC exists, what is its composition	<b>Group 'C' DCC (for considering case of confirmation) consisting of:</b> 1. Director of Shipping Services-Chairman. 2. Harbour Master, PMB- Member 3. Deputy Director (Shipping Services) - Member 4. Assistant Director (Admn.), DSS-Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

### JOB DESCRIPTION FOR THE POST OF COOK

1. To prepare the meals and served to the Master/Engineer and ship's Crews.
2. To maintain and keeping account of the galley's appliances.
3. To clean the cooking and serving dishes.

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4. The account for complete cooking utensils supplied to the galley and clean and maintain the same.
5. He is to ensure that the cooking is done in clean utensils and clean surroundings.
6. Any other duties as and when assigned by the Master of vessel.
7. Hull maintenances.
8. To take part in emergency drill.
9. Follow IV Rules of ANI, 2016.

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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

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NOTIFICATION

Port Blair, dated the 08<sup>th</sup> November 2011

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No. /F.No.42-517/2010-TR(I) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and **Safai Karmachari** borne in the Dockyard establishment of the Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POSTS, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of posts, their classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedules annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedules.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
  - (b) who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and

there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(I) dated the 08<sup>th</sup> November'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)



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SCHEDULE-VII

RECRUITMENT RULES FOR THE POST OF SAFAI KARMACHARI IN  
THE AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING  
SERVICES, A&N ADMINISTRATION

01	Name of post	Safai Karmachari
	No. of posts	46(Forty Six) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 1800/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	18-33 years for male. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (i) Secondary School Examination (Xth Std.) pass from a recognized Board/Institution. (ii) Should qualify the swimming test conducted by duly constituted selection <b>Desirable:</b> (i) Holding valid CDC under the category of Deck rating. (ii) STCW,95 as amended from time to time.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable.
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation(ISTC) and percentage of the posts to be filled by various methods	100% by direct recruitment.
11	In case of recruitment by promotion/deputation(ISTC), grade from which promotion/deputation to be made.	Not applicable



12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping Services - Chairman 2. Deputy Director(SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-VII to the Schedule

#### Annexure-VII

#### Job Description to the post of Safai Karmachari

01. To remove the waste from the passenger area during voyage.
02. Responsible to maintain the Bathrooms, WCs, Commodes, Wash Basins using by the passengers and ship's crew in hygienic condition.
03. To attend any other work as assigned by the Master of the vessel.

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W. No. 2238 Date 13/6

ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

Port Blair, dated the 11<sup>th</sup> June'2013

NOTIFICATION

No..... 52-182/2006-TR. In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Government of India, Ministry of Home Affairs Notification No. 14-3/60-ANL dated 11.04.1960, the Lt. Governor (Administrator), A&N Islands hereby make the following amendment to the Andaman and Nicobar Administration (Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karamchhari borne in the Afloat establishment of Directorate of Shipping Services) Recruitment Rules, 2010 published in the Gazette of Andaman and Nicobar vide Notification No.305/2011/F.No.42-517/2010-TR(I) dated 08.11.2011.

AMENDMENT

The word "Safai Karamchhari" wherever appearing in the Notification and the Schedule-VII appended thereto shall be substituted to read as "Utility Hand".

Lieutenant Governor  
Andaman & Nicobar Islands  
By orders and in the name of the Lt. Governor

(P Krishnan)  
Deputy Secretary(Shipping)

No. 52-182/2006-TR dated the 11<sup>th</sup> June'2013

Copy forwarded to:-

01. The Manager, Government Press, Port Blair with the request to publish this Notification in an extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
02. The Director of Shipping Services, A&N Islands, and Port Blair with request to get the Notification translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
03. The Law Department, Secretariat.
04. The Personnel Department, Secretariat.
05. F.No.42-517/2010-TR(I).

(P Krishnan)  
Deputy Secretary(Shipping)



अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/SECRETARIAT

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दिनांक/dated the 17/15 January, 2024

**NOTIFICATION**

No...../F.No.42-517/2020-TR. In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960, and in supersession of Schedule-II & VII of Administration's Notification No. 42-517/2010-TR(I) dated 08.11.2011, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the group 'C' Non-Gazetted posts of **Cook and Utility Hand (Erstwhile Safai Karmachari)** in the Directorate of Shipping Services, Andaman & Nicobar Administration published in the A&N Extra Ordinary Gazette Notification No. 316 dated 08.11.2011,

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration (Cook and Utility Hand {Erstwhile Safai Karmachari}) in the Directorate of Shipping Services) Recruitment Rules, 2023.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**2. NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY:**

The number of posts, their classification and scale of pay attached thereto shall be as specified in para 2 to 4 of the Schedule annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATION:**

The method of recruitment, age limit, qualifications and other matter relating to the said post shall be specified in para 5 to 13 of the said Schedule.

**4. DISQUALIFICATION:**

No Person-



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- a. Who has entered into a contracted marriage with a person having a spouse living, or
- b. Who, having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

#### 5. POWERS TO RELAX:

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provision of these rules with respect of any class or category of persons.

#### 6. SAVINGS:

Nothing in these rules shall effect reservation, relaxation of age limit any other concessions required to be provided for candidates belonging to Scheduled Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi)  
PVSM, AVSM, YSM, NM, VSM (Retd.)

Lieutenant Governor  
Andaman and Nicobar Islands

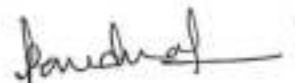
By order and in the name of Lieutenant Governor

(S. Pandiammal)  
Deputy Secretary (Shipping)



**SCHEDULE-VII****RECRUITMENT RULES FOR THE POST OF UTILITY HAND (Erstwhile Sarai Karmachari) IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION**

1.	Name of the post	<b>UTILITY HAND (Erstwhile Safai Karmachari)</b>
2.	No. of Post	46 (forty six)* (2023) *subject to variation dependent on work load
3.	Classification	General Central Service Group 'C', Non-Gazetted, Non-Ministerial
4.	Level in the Pay Matrix	Level-1 (₹. 18000-56900) in Pay Matrix
5.	Whether Selection post or Non-Selection post	Not Applicable
6.	Age limit for direct recruitment	<p>18-33 for male 18-38 for female</p> <p>(The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Government)</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladhak, Lahaul &amp; Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.</p>
7.	Educational and other qualifications required for direct recruit	<p><b>Essential:</b></p> <p>(i) Must have passed Secondary School</p>



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		3. Deputy Director (Shipping Services) - Member 4. Assistant Director (Admn.), DSS- Member.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

### **JOB DESCRIPTION FOR THE POST OF UTILITY HAND**

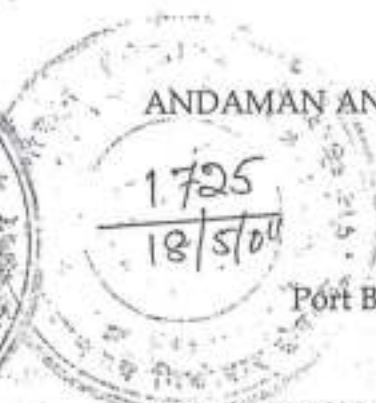
1. To remove the waste from the passenger area during voyage.
2. Responsible to maintain the bathrooms, WC's, commodes, wash basins used by the passengers and ship's crew in hygienic condition.
3. To account for cleaning material supplied.
4. To clean/maintain Master's Engineer's/ Engine Driver's accommodation.
5. To be responsible for bathroom, wash basins, commodes in WC's and other fittings in bathroom and WC's.
6. To clean and maintain crew's living spaces alongwith their staff.
7. To attend any other work assigned by the Master of the vessels.
8. Hull maintenance.
9. To take part in emergency drill.
10. Follow IV Rules of ANI, 2016.

*Pandurang*



		Examination (10 <sup>th</sup> Std.) from a recognized Board/Institution. (ii) Possess Certificate in Deck Rating/GP Rating, CDC with STCW, 2010 as amended from time to time from a recognized Institute approved by the DG (Shipping). (iii) Should qualify in the written examination/Screening test conducted by the A&N Administration or any other authorized agencies under A&N Administration.
8.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes?	No
9.	Period of Probation, if any	2 (two) years for direct recruitment. <b>Note:</b> Successful completion of the training of at least two weeks duration is a pre-requisite for completion of probation period.
10.	Method of recruitment whether by direct recruitment or by promotion and percentage of the vacancies to be filled by various methods.	100% by direct recruitment
11.	In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	Not Applicable.
12.	If a DPC exists, what is its composition	<b>Group 'C' DCC (for considering case of confirmation) consisting of:</b> 1. Director of Shipping Services- Chairman. 2. Harbour Master, PMB-Member

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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

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NOTIFICATION

Port Blair, dated the 12<sup>th</sup> May 2011

No. / F.No.42-517/2011-TR(III) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83-ANL dated 21.02.1985 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Chief Engine Driver(Seagoing), Foreman(Afloat) and **Junior Engineer (Electrical)** borne in the Afloat establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Chief Engine Driver(Seagoing), Foreman(Afloat) and Junior Engineer (Electrical) in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedule.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and

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there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(III) dated the 12<sup>th</sup> May'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with request to get the Notification and its schedule translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)



SCHEDULE-III

RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER (ELECTRICIAL) IN THE AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES, A&N ADMINISTRATION

01	Name of post	Junior Engineer(Electrical)
	No. of posts	01(One) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'B', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 9300-34800 plus Grade Pay ₹ 4200/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Maniour, Nagaland, Tripura, Sikkim, Ladak Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands or Lakshadweep).
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (i) Degree in Electrical Engineering from a recognized University. <b>OR</b> (i) Diploma in Electrical Engineering from a recognized University with two (02) years experience in the field.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	No
09	Period of probation, if any.	2 (two) years(for direct recruits)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by direct recruitment
11	In case of recruitment by	<b>Promotion:</b> From amongst the

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	promotion/deputation/absorption grade from which promotion/deputation/absorption to be made.	Electrician(Afloat) of the department who are in pay scale of PB-1 with Grade Pay of ₹ 2400 with 10 years of regular service in the grade.
12	If a DPC exists. What is its composition	Group 'B' DPC (for considering cases of confirmation/promotion) consisting of: 1. Director of Shipping - Chairman Services 2. Deputy Director(SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-III to the Schedule

#### Annexure-III

#### Duties and responsibilities attached to the post of Junior Engineer (Electrical)

1. Work under the supervision of AME concern.
2. know the correct specifications of electrical items while executing Electrical repairs/ works.
3. Have the capability to fault finding, report defect in detail, repair the fault on board himself, maintain inventory of repairs required with record.
4. Ensure proper maintenance of history book of all major machinery (Electrical) and record the activity.
5. While posting on board of Vessel he should report the Chief Engineer of the Vessel and work under his supervision.
6. To prepare analysis report in case of any major failure and submit to superiors as and when basis.
7. Responsible for proper maintenance of records of inventories (tools and plants).
8. Responsible for proper repairs and maintenance of Electrical appliance of Vessels.
9. Responsible for taking all precautionary safety measures concerning with the Electric supply of Vessel,
10. Responsible for smooth functioning of Internal / External Electric supply and Electrical appliances of Vessel.
11. Responsible for maintenance of dead stock register of spares(Electrical items).
12. Have the knowledge of providing all type of domestic /Industrial Electrical connections of all types of vessels.
13. Since the service of the department is an essential service as such do urgent nature of work as and when required even beyond normal duty hours and Holidays in the interest of public service.

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अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

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Port Blair, dated 28<sup>th</sup> May 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No. U-14939/2/83-ANL dated 21.02.1985 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'B' Non Gazetted post of **(Foreman(Afloat) and Junior Engineer(Electrical))** in the establishment of Directorate of Shipping Services) Recruitment Rules 2011 Notification published in the Andaman and Nicobar Extraordinary Gazette Notification No. 130/2011/F.No.42-517/2011-TR(III) dated 12.05.2011:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration (Foreman (Afloat) and Junior Engineer (Electrical) in the establishment of Directorate of Shipping Services) Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-II** appended to the Andaman & Nicobar Administration [**Foreman(Afloat)**] Recruitment Rules (herein after called for brevity as the " said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-6 (₹ 35400 - 112400) in Pay Matrix
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- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under:-

**Composite Method (Deputation(ISTC) plus Promotion:**

1. Officers of the Central/State Govt. /UTs.

(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or

(ii) with 06 years regular service in the grade rendered after appointment thereto on regular basis in level-5 ₹ 29200-92300 in the Pay matrix or equivalent in parent cadre/department; or

(b) Possessing educational qualification prescribed for direct recruitment under Column-7

(The departmental Chargeman(Afloat) in the Level-5 ₹ 29200-92300 in the Pay Matrix with 06 years regular service in the grade will also be considered alongwith the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion)

**Note:** For the purpose of computing minimum qualifying service for promotion, the service rendered on regular basis by an officer prior to 01.01.2016/the date from which the revised pay structure based on the 7<sup>th</sup> CPC recommendations have been extended, shall be deemed to be service rendered in the corresponding pay/pay scale extended based on the recommendation of the Pay Commission.

(The departmental officials in the feeder category who is in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputations shall not be eligible for consideration for appointment by promotion).

(Period of deputation/Contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed four years. The maximum age limit for appointment by deputation(ISTC) shall be, not exceeding 56 years, as on the closing date of receipt of application)

**Note:** For the purpose of appointment on deputation basis, the service rendered on regular basis by an officer prior to 01.01.2016 (the date from which the revised pay structure based on the 7<sup>th</sup> CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade/pay/pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one grade with a common grade pay/pay scale, and where this benefit will extend only of the post(s) for which that grade pay/pay scale is the normal replacement grade without any up-gradation.

3. (i) The existing Column (4), of the **Schedule-III** appended to the Andaman & Nicobar Administration [Junior Engineer(Electrical)] Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Pay Matrix Level-6 (₹ 35400 - 112400)
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- (ii) The existing entries against Column-(11) of the **Schedule-III** shall be substituted as under:-

**Promotion:**

From amongst the Electrician Afloat of the department in Level-4 (₹ 25500-81100) in the pay matrix and who have completed 10 years of regular service in the grade.

By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

*S. Kumar*  
28/11/16  
Assistant Secretary (Shipping)





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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

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NOTIFICATION

Port Blair, dated the 12<sup>th</sup> May'2011

No. /F.No.42-517/2011-TR(III) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician (Afloat) borne in the Afloat establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician (Afloat) in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedule.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and



207 (56)

there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(III) dated the 12<sup>th</sup> May'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.
- 05) The Shipping Section, Secretariat.

Assistant Secretary(Shipping)

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SCHEDULE-V

RECRUITMENT RULES FOR THE POST OF ELECTRICIAN(AFLOAT) IN  
THE AFLOAT ESTABLISHMENT OF DIRECTORATE OF SHIPPING  
SERVICES, A&N ADMINISTRATION

01	Name of post	Electrician(Afloat)
	No. of posts	04(Four) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04.	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 2400/-
05	Whether selection post or non-selection post	Selection
06	Age limit for direct recruits	18-33 years for male. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (i) Secondary school (Xth Std.) Examination passed from a recognized Board/Institution. (ii) Diploma in Electrical Engineering from a recognized University. <b>OR</b> Trade Certificate in Electrical of 02 years duration from a recognized Industrial Training Institute (ITI) with 03 years practical experience in an organization of repute. (iii) Should qualify in the swimming test. <b>Desirable:</b> One (01) year professional experience in workshop having repairs/operation of Electrical equipments fitted on board vessel.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion	100% by direct recruitment



277 (68)

	or by deputation/absorption and percentage of the vacancies to be filled by various methods	
11	In case of recruitment by promotion/deputation/absorption grade from which promotion/deputation/absorption to be made.	Not applicable
12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping - Chairman Services 2. Deputy Director(SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-V to the Schedule

#### Annexure-V

#### Duties and responsibilities attached to the post of Electrician (Afloat).

01. He shall work under the supervision of Junior Engineer (Electrical).
02. He should work as per the direction and instruction of his superiors.
03. Is responsible to keep Electrician kit and proper maintenance of accounts of tools issued to him.
04. He should do repair works and maintenance of Electrical supply of all departmental Vessels.
05. He shall take precautionary safety measures while doing repair works of all Departmental Vessel.
06. Is responsible for smooth functioning of Internal / External Electric supply and Electrical appliances of Departmental Vessel.
07. Is responsible for Electrical repairs works carried out on the Departmental Vessels.
08. He should know the correct specifications of electrical items while executing Electrical repairs/ works.
09. He should have knowledge of providing all type of domestic / Industrial Electrical connections of all types of vessels.
10. Since the service of the department is an essential service as such do urgent nature of work as and when required even beyond normal duty hours and Holidays in the interest of public service.



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अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

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Port Blair, dated 7<sup>th</sup> May 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'C' post of **[Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)]** in the Afloat establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 129/2011/F. No.42-517/2011-TR(III) dated 12.05.2011:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration [Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)] in the establishment of Directorate of Shipping Services Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-I** appended to the Andaman & Nicobar Administration (**Checking Inspector**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
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- (ii) The existing entries against Column (11) of the **Schedule-I** shall be substituted as under :-

**Promotion:**

From amongst the Tally Clerk in the department in Level-4 (₹ 23500-81100) of the Pay matrix with 05 years regular service in the grade.

3. (i) The existing Column (4), of the **Schedule II** appended to the Andaman & Nicobar Administration (**Tally Clerk**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
-------------------------	---

- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under:-

**Promotion:**

From amongst the Conductors working in level-1 (₹ 18000-56900) of the Pay Matrix with 11 years Regular service in the grade.

4. (i) The existing Column (4) of the **Schedule III** appended to the Andaman & Nicobar Administration (**Conductor**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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4. (i) The existing Column (4) of the **Schedule IV** appended to the Andaman & Nicobar Administration (**Chargeman[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
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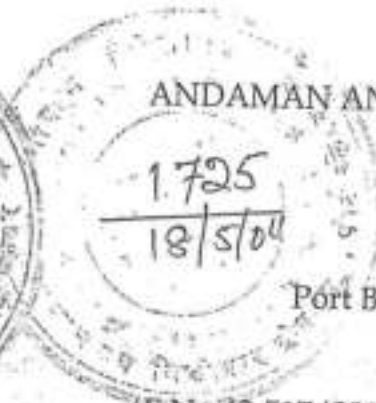
4. (i) The existing Column (4) of the **Schedule V** appended to the Andaman & Nicobar Administration (**Electrician[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
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By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

*[Signature]*  
Assistant Secretary (Shipping)





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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

NOTIFICATION

Port Blair, dated the 12<sup>th</sup> May 2011

No. /F.No.42-517/2011-TR(III) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83-ANL dated 21.02.1985 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Chief Engine Driver(Seagoing), Foreman(Afloat) and Junior Engineer (Electrical) borne in the Afloat establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Chief Engine Driver(Seagoing), Foreman(Afloat) and Junior Engineer (Electrical) in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedule.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and

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there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(III) dated the 12<sup>th</sup> May'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with request to get the Notification and its schedule translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)

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SCHEDULE-II

RECRUITMENT RULES FOR THE POST OF FOREMAN (AFLOAT) IN THE  
AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING  
SERVICES, A&N ADMINISTRATION

01	Name of post	Foreman(Afloat)
	No. of posts	01(One) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'B', Non-Gazetted, Non Ministerial
04.	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 9300-34800 plus Grade Pay ₹ 4200/-
05	Whether selection post or non-selection post	Selection
06	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Maniour, Nagaland, Tripura, Sikkim, Ladak Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands or Lakshadweep).
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (i) Degree in Mechanical Engineering from a recognized University/Institution. <b>OR</b> (ii) Diploma in Mechanical Engineering from a recognized University/Institution with three (03) years experience in the field.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Age: No. EQs: Yes
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and	By Composite Method: Deputation(ISTC) Plus Promotion, failing which by direct recruitment



	percentage of the vacancies to be filled by various methods	
11	In case of recruitment by promotion/deputation/absorption grade from which promotion/deputation/absorption to be made.	<p><b>Composite Method (Deputation (ISTC) plus Promotion:-</b></p> <p>1. Officers of the Central/State Govts./UTs</p> <p>(a)(i) Holding analogous posts on regular basis in the parent cadre/department; or.</p> <p>(ii) with 06 years regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of ₹ 5200-20200 with Grade Pay of ₹ 2800/- in PB-2 or equivalent in parent cadre/department; or</p> <p>(b) Possessing educational qualification prescribed for direct recruitment under Column - 7.</p> <p>(The departmental Chargeman (Afloat) in the pay scale of pay of ₹ 5200-20200 with Grade Pay of ₹ 2800 in PB-1 with 06 years regular service in the grade will also be considered alongwith the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion).</p> <p><b>Note:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01.01.2006/ the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding pay/pay scale extended based on the recommendation of the Pay Commission.</p> <p>(The departmental officials in the feeder category who is in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion).</p>



		<p>(Period of deputation/Contract including the period of Deputation/Contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed four years. The maximum age limit for appointment by Deputation(ISTC) shall be, not exceeding 56 years, as on the closing date of receipt of applications).</p> <p><b>Note:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006 (the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade/pay/pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any up-gradation.</p>
12	If a DPC exists. What is its composition	<p>Group 'B' DPC (for considering cases of confirmation) consisting of:</p> <ol style="list-style-type: none"> <li>1. Director of Shipping - Chairman Services</li> <li>2. Deputy Director(SS) - Member</li> <li>3. Executive Engineer, Workshop Division, APWD - Member</li> <li>4. Assistant Marine Engineer - Member</li> </ol>
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-II to the Schedule

Duties and responsibilities attached to the post of Foreman(Afloat)

1. Coordinate management of repairs of all operational vessels.
2. Carry out periodical fuel consumption trials.
3. Carry out periodical verification of fuel log books.
4. Prepare daily status report of vessels.
5. Monitor availability and accounting of onboard. Spares.
6. Supervise on board technical maintenance in operational vessels.

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अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

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Port Blair, dated 28<sup>th</sup> May 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No. U-14939/2/83-ANL dated 21.02.1985 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'B' Non Gazetted post of **(Foreman(Afloat) and Junior Engineer(Electrical))** in the establishment of Directorate of Shipping Services) Recruitment Rules 2011 Notification published in the Andaman and Nicobar Extraordinary Gazette Notification No. 130/2011/F.No.42-517/2011-TR(III) dated 12.05.2011:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration (Foreman (Afloat) and Junior Engineer (Electrical)) in the establishment of Directorate of Shipping Services) Recruitment **(Amendment)** Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-II** appended to the Andaman & Nicobar Administration **[Foreman(Afloat)]** Recruitment Rules (herein after called for brevity as the " said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-6 (₹ 35400 - 112400) in Pay Matrix
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- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under:-

**Composite Method (Deputation(ISTC) plus Promotion:**

1. Officers of the Central/State Govt. /UTs.

- (a) (i) Holding analogous posts on regular basis in the pay-cadre/department; or  
(ii) with 06 years regular service in the grade rendered after appointment thereto on regular basis in level-5 ₹ 29200-92300 in the Pay matrix or equivalent in parent cadre/department; or  
(b) Possessing educational qualification prescribed for direct recruitment under Column-7

(The departmental Chargeman(Afloat) in the Level-5 ₹ 29200-92300 in the Pay Matrix with 06 years regular service in the grade will also be considered, alongwith the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion)

**Note:** For the purpose of computing minimum qualifying service for promotion, the service rendered on regular basis by an officer prior to 01.01.2016/the date from which the revised pay structure based on the 7<sup>th</sup> CPC recommendations have been extended, shall be deemed to be service rendered in the corresponding pay/pay scale extended based on the recommendation of the Pay Commission.

(The departmental officials in the feeder category who is in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputations shall not be eligible for consideration for appointment by promotion).

(Period of deputation/Contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed four years. The maximum age limit for appointment by deputation(ISTC) shall be, not exceeding 56 years, as on the closing date of receipt of application)

**Note:** For the purpose of appointment on deputation basis, the service rendered on regular basis by an officer prior to 01.01.2016 (the date from which the revised pay structure based on the 7<sup>th</sup> CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade/pay/pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one grade with a common grade pay/pay scale, and where this benefit will extend only of the post(s) for which that grade pay/pay scale is the normal replacement grade without any up-gradation.

3. (i) The existing Column (4), of the **Schedule-III** appended to the Andaman & Nicobar Administration [Junior Engineer(Electrical)] Recruitment Rules (herein after called for brevity as the " said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Pay Matrix Level-6 (₹ 35400 - 112400)
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- (ii) The existing entries against Column-(11) of the **Schedule-III** shall be substituted as under:-

**Promotion:**

From amongst the Electrician Afloat of the department in Level-4 (₹ 25500-81100) in the pay matrix and who have completed 10 years of regular service in the grade.

By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

*[Signature]*  
Assistant Secretary (Shipping)





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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

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NOTIFICATION

Port Blair, dated the 12<sup>th</sup> May 2011

No. /F.No.42-517/2011-TR(III) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Checking Inspector, Tally Clerk, Conductor, **Chargeman(Afloat)** and Electrician (Afloat) borne in the Afloat establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician (Afloat) in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedule.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and



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there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor.  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(III) dated the 12<sup>th</sup> May'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.
- ADIA  
S. (m)

Assistant Secretary(Shipping)

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SCHEDULE-IV

RECRUITMENT RULES FOR THE POST OF CHARGEMAN (AFLOAT) IN THE AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES, A&N ADMINISTRATION

01	Name of post	Chargeman(Afloat)
	No. of posts	01(One) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 2800/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	18-33 years for male. 18-38 years for female. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> Diploma in Mechanical Engineering from a recognized University. <b>Desirable:</b> One (01) year professional experience in workshop having repairs/operation of diesel engines.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By direct recruitment
11	In case of recruitment by promotion/deputation/absorption grade from which promotion/deputation/absorption to be made.	Not applicable
12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping - Chairman Services 2. Deputy Director(SS) - Member 3. Executive Engineer, - Member



		Workshop Division, APWD 4. Assistant Marine Engineer - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-IV to the Schedule

Annexure-IV

Duties and responsibilities attached to the post of Chargeman(Afloat)

01. He shall assist the Foreman(Afloat).
02. Raising Indents for POL of departmental vessels and maintenance of proper account.
03. Carry out periodical verification of log books of departmental vessels, Stock Ledger and Indent Register.
04. To take initiative for repairs/ maintenance of all operational vessels.
05. Carry out periodical fuel consumption on vessels.
06. Preparation of status report of the vessels.
07. Monitor of tools and spares on board vessels.
08. Attend work on board vessels as and when required.
09. All other duties assigned by his superiors.

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IV

अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

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Port Blair, dated 7<sup>th</sup> May 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'C' post of **[Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)]** in the Afloat establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 129/2011/F. No.42-517/2011-TR(III) dated 12.05.2011:-

1. **SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration [Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)] in the establishment of Directorate of Shipping Services Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-I** appended to the Andaman & Nicobar Administration (**Checking Inspector**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
-------------------------	---

- (ii) The existing entries against Column (11) of the **Schedule-I** shall be substituted as under :-

**Promotion:**

From amongst the Tally Clerk in the department in Level-4 (₹ 35500-81100) of the Pay matrix with 05 years regular service in the grade.

3. (i) The existing Column (4), of the **Schedule II** appended to the Andaman & Nicobar Administration (**Tally Clerk**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
-------------------------	---

- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under:-

**Promotion:**

From amongst the Conductors working in level-1 (₹ 18000-56900) of the Pay Matrix with 11 years Regular service in the grade.

4. (i) The existing Column (4) of the **Schedule III** appended to the Andaman & Nicobar Administration (**Conductor**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

4. (i) The existing Column (4) of the **Schedule IV** appended to the Andaman & Nicobar Administration (**Chargeman[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
-------------------------	---

4. (i) The existing Column (4) of the **Schedule V** appended to the Andaman & Nicobar Administration (**Electrician[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
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By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

*[Signature]*  
Assistant Secretary (Shipping)



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NICOBAR GAZETTE

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Published by Authority



६० 100, पोर्ट ब्लेयर, बुधवार, 23 मई, 1990.  
No. 100, Port Blair, Wednesday, 23 May, 1990.

ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT

NOTIFICATION

Port Blair, dated the 23rd May, 1990.

No. 98/90/F. No. 42-276/89-TR.—In exercise of the powers conferred by the proviso to article 19 of the Constitution of India, read with Government of India, Ministry of Home Affairs Notification No. 1/3/60-ANL dated 11th April, 1960, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to group 'C' and 'D' posts borne on the establishment of Marine Department of the Andaman and Nicobar Administration (Charge man) (mooring) Tindal (Se-rang) Lascar (mooring) and Boat Builder (mooring) in the Marine Department—Recruitment Rules 1990. (ii). They shall come into force on the date of their publication in the Official Gazette.

1. Short title and commencement :—(i). These rules may be called the Andaman and Nicobar Administration (Charge man) (mooring) Tindal (Se-rang) Lascar (mooring) and Boat Builder (mooring) in the Marine Department—Recruitment Rules 1990. (ii). They shall come into force on the date of their publication in the Official Gazette.

2. Number, Classification and scale of pay :— The number of posts, their classification and scale of pay attached thereto shall be as specified in columns 2 to 4 of the Schedules I to III annexed hereto.

3. Method of recruitment, age limit and other qualifications :—The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in Columns 5 to 14 of the said Schedules.

4. Disqualifications :—(a). No person who was entered into or contracted a marriage with a person having a spouse living, or (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other ground/grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax :—Where the Lt Governor (Administrator) Andaman and Nicobar Islands is of opinion that it is necessary or expedient to do so, by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving :—Nothing in these rules shall affect reservation relaxation of age limit and other concession required to be provided for the candidates belonging to the Scheduled Casts, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Sd/-  
Assistant Secretary (S&T)

SCHEDULE—I

RECRUITMENT RULES FOR THE POST OF CHARGEMAN (MOORING), AFLOAT  
ESTABLISHMENT, MARINE DEPARTMENT

1. Name of Post :—Charge man (Mooring)
2. No. of posts :—1 (One)
3. Classification :—Group 'C' (Non-Gazetted) (Non-Ministerial).
4. Scale of pay :—Rs 1400-40-1800-EB-50-2300.
5. Whether selection post or non-selection post—Selection post.
6. Whether benefit of added years of service admissible under rule 30 of the CCS (Pension) Rules 1972 :—Not applicable.
7. Age limit for direct recruit :—18 to 30 years.
8. Educational and other qualifications required for direct recruit :—1. Matriculation or its equivalent.  
2. Diploma in Trade from a Recognised Institute.

Price: Rupee One and Twenty-five Paise Only.



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7. Five years experience in dealing with mooring & unmooring of vessels.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees:—No.
9. Period of probation, if any:—Two years
11. Method of recruitment whether by direct recruitment or by deputation/transfer and percentage of the vacancies to be filled by various methods:—5% by promotion failing which by direct recruitment. And 10% by direct recruitment failing which by promotion.
12. In case of recruitment promotion/deputation/transfer grades from which promotion/deputation/transfer to be made:—Promotion from amongst Tindal (Serang) of Mooring File who have put in 5 (five) years service in the grade.
13. If a DPC exists, what is its composition:—DPC for Group 'C' posts.
14. Circumstances in which UPSC is to be consulted in making recruitment:—Not applicable.

#### SCHEDULE—II

##### Recruitment Rules For The Post Of Tindal (Serang), Afloat Establishment, Marine Department

- |   |  |
|---|--|
| 1. Name of Post   | : Tindal (Serang)  |
| 2. No. of Posts   | : 2 (Two) subject to variation   |
| 3. Classification   | : Group 'C' (Non Gazetted, Non-Ministerial).   |
| 4. Scale of Pay   | : Rs. 1200-30-1560-EB-40-2040.   |
| 5. Whether selection post or non-selection post:  | Selection.   |
| 6. Whether benefit of added years of service  | : Not applicable.  |
| 7. Admissible under rule 30 of the CCS (Pension) Rules, 1972  |  |
| 8. Age limit for direct recruit   | : 18 to 30 years.  |
| 9. Educational and other qualifications required for direct recruit   | : (i) Matriculation or equivalent qualification.<br>(ii) 2 years experience in Mooring/Un-Mooring of Vessel in any of organisation.<br>(iii) Pass in Trade Test and Swimming Test. |
| 10. Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.                                 | : No.  |
| 11. Period of probation, if any   | : 2 years.   |
| 12. Method of recruitment whether by direct recruitment or by deputation/transfer and percentage of the vacancies to be filled by various methods | : (i) 75% by promotion failing which by direct recruitment.<br>(ii) 25% by direct recruitment failing which by promotion.  |
| 13. In case of recruitment promotion/deputation/transfer grades from which promotion/deputation/transfer to be made.                              | : From among Boat Builders Lascar of Afloat Establishment (Mooring) with 5 years service.  |
| 14. If a DPC exists, what is its composition  | : DPC for Group 'C' posts.   |
| 15. Circumstances in which UPSC is to be consulted in making recruitment  | : Not applicable.  |

#### SCHEDULE—III

##### Recruitment Rules For The Post Of Lascar (Mooring), Afloat Establishment, Marine Department

1. Name of post:—Lascar (Mooring).
2. No. of post:—4 (Four).
3. Classification:—Group 'D' (Non-Gazetted).
4. Scale of pay.—Rs. 800-15-1010 EB-20-1150.
5. Whether selection post or non-selection post.—Non-Selection.
6. Whether benefit of added years of service admissible under rule 30 of the CCS (Pension) Rules, 1972:—Not applicable.
7. Age limit for direct recruit:—18 to 30 years.
8. Educational and other qualifications required for direct recruit:—1. 8th Standard pass. 2. Pass in Trade Test and Swimming Test.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees: No.
10. Period of probation, if any:—2 years
11. Method of recruitment whether by direct recruitment or by deputation/transfer and percentage of the vacancies to be filled by various methods:—50% by Promotion and 50% by direct recruitment
12. In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made:—Mazdoors of Afloat Establishment with 3 years service who qualify in Trade and Swimming Test
13. If a DPC exists, what is its composition:—Group 'D' DPC.
14. Circumstances in which UPSC is to be consulted in making recruitment:—Not applicable.

SCHEDULE IV

Post: Boat Builder, Afloat Establishment, Marine Department.

Grade: Boat Builder (Modeling)

Number of posts: 4 (Four).

Classification: Group 'D' (Non-Gazetted Non-Ministerial).

Scale of pay: Rs. 800-15-1010-EB-20-1150.

Selection post or non-selection Post: Non-Selection.

Benefit of added years of service admissible under rule 30 of the CCS (Pension) 1972: Not applicable.

Age limit for direct recruit: 18 to 30 years.

Functional and other qualifications required for direct recruit: 1. Pass 8th Standard.  
2. Pass in Trade Test and Swimming Test.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees: No.

Period of probation, if any: Two years.

Method of recruitment whether by direct recruitment or by deputation/transfer and percentage of vacancies to be filled by various methods: 100% by promotion falling which by direct recruitment.

Case of recruitment by promotion/deputation/transfer grade from which promotion/deputation/transfer to be made: From Mazdoors of Afloat Establishment with 3 years experience.

If a DFC exists, what is its composition: Group 'D' DFC.

Circumstances in which UPSC is to be consulted in making recruitment: Not applicable.



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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

NOTIFICATION

Port Blair, dated the 08<sup>th</sup> November 2011

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No. /F.No.42-517/2010-TR(I) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari borne in the Dockyard establishment of the Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

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- (i) These Rules may be called the Andaman and Nicobar Administration (Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
  - (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POSTS, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of posts, their classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedules annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedules.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
  - (b) who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage.



there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(I) dated the 08<sup>th</sup> November 2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)

  
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**SCHEDULE-I**

**RECRUITMENT RULES FOR THE POST OF JETTYMAN IN THE AFLOAT  
ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES,  
A&N ADMINISTRATION**

01	Name of post	Jettyman
	No. of posts	19(Nineteen) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 1800/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	18-33 years for male. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (iii) Secondary School Examination (Xth Std.) pass from a recognized Board/Institution. (iv) Good Physique (iii) Should qualify the swimming test conducted by duly constituted selection committee.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable.
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation(ISTC) and percentage of the posts to be filled by various methods	100% by direct recruitment.
11	In case of recruitment by promotion/deputation(ISTC), grade from which promotion/deputation to be made.	Not applicable
12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping - Chairman Services 2. Deputy Director(SS) - Member

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		3. Executive Engineer, Workshop Division, APWD 4. Assistant Marine Engineer	- Member - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable	
14	Job Description	Attached as Annexure-I to the Schedule	

#### Annexure-I

#### Job Description to the post of Jettyman

1. Responsible for smooth berthing/un-berthing of all vessels from the jetty.
2. Responsible to keep the berthing/un-berthing area of the jetty neat & clean.
3. To maintain diary about the movement of vessels from jetty.
4. Report to the higher authorities any untoward incident occurred at the jetty.

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**ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT  
NOTIFICATION**

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Port Blair, dated 07<sup>th</sup> June, 2018.

No. 157/2018/F.No.42-517/2018-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB. 14017/13/2016-Estt. (RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to Recruitment Rules to Group 'C' post of **(Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman)** in the Afloat Establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 136/2011/F. No. 42-517/2010-TR dated 30.05.2011:-

**1. SHORT TITLE AND COMMENCEMENT :**

- (i) These Rules may be called the Andaman & Nicobar Administration (Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman) in the establishment of Directorate of Shipping Services) Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing **Column (4)** of the **Schedule-I** appended to the Andaman & Nicobar Administration (**Jettyman**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

3. (i) The existing **Column (4)** of the **Schedule-III** appended to the Andaman & Nicobar Administration (**Mazdoor**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

4. (i) The existing **Column (4)** of the **Schedule-IV** appended to the Andaman & Nicobar Administration (**Despatch Rider**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

5. (i) The existing **Column (4)** of the **Schedule-V** appended to the Andaman & Nicobar Administration (**General Servant**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

6. (i) The existing **Column (4)** of the **Schedule-VI** appended to the Andaman & Nicobar Administration (**Watchman**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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By order and in the name of the Lieutenant Governor,  
Andaman and Nicobar Islands,

Sd./-  
Assistant Secretary (Shipping)

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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

NOTIFICATION

Port Blair, dated the 08<sup>th</sup> November 2011

No. /F.No.42-517/2010-TR(I) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari borne in the Dockyard establishment of the Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POSTS, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of posts, their classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedules annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedules.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and



there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(I) dated the 08<sup>th</sup> November'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)



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**SCHEDULE-VI**

**RECRUITMENT RULES FOR THE POST OF WATCHMAN IN THE  
AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING  
SERVICES, A&N ADMINISTRATION**

01	Name of post	Watchman
	No. of posts	13(Thirteen) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 1800/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	18-33 years for male. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (ii) Secondary School Examination (Xth Std.) pass from a recognized Board/Institution. (ii) Good Physique
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable.
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation(ISTC) and percentage of the posts to be filled by various methods	100% by direct recruitment.
11	In case of recruitment by promotion/deputation(ISTC), grade from which promotion/deputation to be made.	Not applicable
12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping - Chairman Services 2. Deputy Director(SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member

2/5

		4. Assistant Marine Engineer - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-VI to the Schedule

**Job Description to the post of Watchman**

**Annexure-VI**

1. Responsible to keep watch of the materials/equipments etc. of a specific area/ place as assigned by the incharge/superior officers and ensure that no such materials/equipments etc, are missing.
2. To report to incharge/higher authority immediately on noticing of any extraordinary incident.
3. Must remain on duty till relieved.

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**ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT  
NOTIFICATION**

136

Port Blair, dated 07<sup>th</sup> June, 2018.

No. 157/2018/F.No.42-517/2018-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB. 14017/13/2016-Estt. (RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to Recruitment Rules to Group 'C' post of **(Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman)** in the Afloat Establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 136/2011/F. No. 42-517/2010-TR dated 30.05.2011:-

**1. SHORT TITLE AND COMMENCEMENT :**

- (i) These Rules may be called the Andaman & Nicobar Administration (Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman) in the establishment of Directorate of Shipping Services) Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing **Column (4)** of the **Schedule-I** appended to the Andaman & Nicobar Administration (**Jettyman**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

3. (i) The existing **Column (4)** of the **Schedule-III** appended to the Andaman & Nicobar Administration (**Mazdoor**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

4. (i) The existing **Column (4)** of the **Schedule-IV** appended to the Andaman & Nicobar Administration (**Despatch Rider**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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5. (i) The existing **Column (4)** of the **Schedule-V** appended to the Andaman & Nicobar Administration (**General Servant**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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6. (i) The existing **Column (4)** of the **Schedule-VI** appended to the Andaman & Nicobar Administration (**Watchman**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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By order and in the name of the Lieutenant Governor,  
Andaman and Nicobar Islands,

Sd./-  
Assistant Secretary (Shipping)



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9/11/11

ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

NOTIFICATION

Port Blair, dated the 08<sup>th</sup> November 2011

No. /F.No.42-517/2010-TR(I) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari borne in the Dockyard establishment of the Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POSTS, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of posts, their classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedules annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT, & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedules.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and

there are other grounds for so doing, exempt any person from the operation of these rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

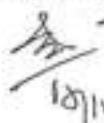
( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(I) dated the 08<sup>th</sup> November'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)

  
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SCHEDULE-III

RECRUITMENT RULES FOR THE POST OF MAZDOOR IN THE AFLOAT  
ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES,  
A&N ADMINISTRATION

01	Name of post	Mazdoor
	No. of posts	18( Eighteen ) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 1800/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	18-33 years for male. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (i) Secondary School Examination (Xth Std.) pass from a recognized Board/Institution. (ii) Good Physique (iii) Should qualify the departmental test conducted by duly constituted selection committee.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable.
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation(ISTC) and percentage of the posts to be filled by various methods	100% by direct recruitment.
11	In case of recruitment by promotion/deputation(ISTC), grade from which promotion/deputation to be made.	Not applicable
12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping Services - Chairman 2. Deputy Director(SS) - Member



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		3. Executive Engineer, Workshop Division, APWD	- Member
		4. Assistant Marine Engineer	- Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable	
14	Job Description	Attached as Annexure-III to the Schedule	

### Annexure-III

#### Job Description to the post of Mazdoor

01. To engage in chipping, painting and clearing of the departmental vessels.
02. To assist in works relating to the docking of the vessel for repair/maintenance.
03. Stocking and shifting of stores/equipments for repair/maintenance of vessels.
04. Attend any other works as and when assigned by the MJO or any other higher authority.

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(136)

**ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT  
NOTIFICATION**

Port Blair, dated 07<sup>th</sup> June, 2018.

No. 157/2018/F.No.42-517/2018-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB. 14017/13/2016-Estt. (RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to Recruitment Rules to Group 'C' post of **(Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman)** in the Afloat Establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 136/2011/F. No. 42-517/2010-TR dated 30.05.2011:-

**1. SHORT TITLE AND COMMENCEMENT :**

- (i) These Rules may be called the Andaman & Nicobar Administration (Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman) in the establishment of Directorate of Shipping Services) Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing **Column (4)** of the **Schedule-I** appended to the Andaman & Nicobar Administration (**Jettyman**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

3. (i) The existing **Column (4)** of the **Schedule-III** appended to the Andaman & Nicobar Administration (**Mazdoor**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

4. (i) The existing **Column (4)** of the **Schedule-IV** appended to the Andaman & Nicobar Administration (**Despatch Rider**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

5. (i) The existing **Column (4)** of the **Schedule-V** appended to the Andaman & Nicobar Administration (**General Servant**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

6. (i) The existing **Column (4)** of the **Schedule-VI** appended to the Andaman & Nicobar Administration (**Watchman**) Recruitment Rules (hereinafter called for brevity as the "said Recruitment Rules") shall be substituted as under :-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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By order and in the name of the Lieutenant Governor,  
Andaman and Nicobar Islands,

Sd./-

Assistant Secretary (Shipping)



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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

NOTIFICATION

Port Blair, dated the 08<sup>th</sup> November 2011



No. /F.No.42-517/2010-TR(I) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari borne in the Dockyard establishment of the Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Jettyman, Cook, Mazdoor, Despatch Rider, General Servant, Watchman and Safai Karmachari in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POSTS, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of posts, their classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedules annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedules.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
  - (b) who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and



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there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(I) dated the 08<sup>th</sup> November'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)

18/11

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SCHEDULE-IV

RECRUITMENT RULES FOR THE POST OF DESPATCH RIDER IN THE  
AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING  
SERVICES, A&N ADMINISTRATION

01	Name of post	Despatch Rider
	No. of posts	02(Two) * (2011) * (Subject to variation dependent on work load)
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 1800/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	18-33 years for male. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (ii) Secondary School Examination (Xth Std.) pass from a recognized Board/Institution. (ii) Should possess two wheeler driving license
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable.
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation(ISTC) and percentage of the posts to be filled by various methods	100% by direct recruitment.
11	In case of recruitment by promotion/deputation(ISTC), grade from which promotion/deputation to be made.	Not applicable
12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping Services - Chairman 2. Deputy Director(SS) - Member 3. Executive Engineer, Workshop Division, - Member



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		APWD 4. Assistant Marine Engineer	- Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable	
14	Job Description	Attached as Annexure-IV to the Schedule	

Annexure-IV

Job Description to the post of Despatch Rider

1. Should have a general idea about the arrangement for outgoing of local and postal dak ;
2. Should know the priority involved in the movement of papers marked 'Immediate', 'urgent' etc.
3. To distribute the official documents being handed over by the Despatcher or any other officers/officials of the department to the addressee and keep the records of the delivery of documents.
4. To attend any other work which may be assigned by the Section Officer, Diarist / Despatch Clerk of the Section / Office.

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III

अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat  
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Port Blair, dated 7<sup>th</sup> June 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to Recruitment Rules to Group 'C' post of **(Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman)** in the Afloat establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 136/2011/F. No. 42-517/2010-TR dated 30.05.2011:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration (Jettyman, Mazdoor, Despatch Rider, General Servant and Watchman) in the establishment of Directorate of Shipping Services) Recruitment **(Amendment)** Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-I** appended to the Andaman & Nicobar Administration **(Jettyman)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

3. (i) The existing Column (4), of the **Schedule-III** appended to the Andaman & Nicobar Administration **(Mazdoor)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

4. (i) The existing Column (4), of the **Schedule-IV** appended to the Andaman & Nicobar Administration **(Despatch Rider)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---


5. (i) The existing Column (4), of the **Schedule-V** appended to the Andaman & Nicobar Administration **(General Servant)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

6. (i) The existing Column (4), of the **Schedule-VI** appended to the Andaman & Nicobar Administration **(Watchman)** Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

  
Assistant Secretary (Shipping)

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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

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NOTIFICATION

Port Blair, dated the 12<sup>th</sup> May'2011

No. /F.No.42-517/2011-TR(III) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician (Afloat) borne in the Afloat establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician (Afloat) in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedule.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and



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there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor.  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(III) dated the 12<sup>th</sup> May'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.
- S. (m)

Assistant Secretary(Shipping)

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SCHEDULE-IRECRUITMENT RULES FOR THE POST OF CHECKING INSPECTOR IN THE AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES, A&N ADMINISTRATION

01	Name of post	Checking Inspector
	No. of posts	09(Nine) * (2011) * (Subject to variation dependent on work load).
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 2800/-
05	Whether selection post or non-selection post	Selection
06	Age limit for direct recruits	18-33 years for male. 18-38 years for female. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (i) Senior Secondary School Examination (12 <sup>th</sup> Std.) pass from a recognized Board/Institution. (ii) Should qualify in the written test.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	No.
09	Period of probation, if any.	2 (two) years (for direct recruits)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100% by promotion, failing which by direct recruitment
11	In case of recruitment by promotion/deputation/absorption grade from which promotion/deputation/absorption to be made.	<b>Promotion:</b> From amongst the Tally Clerks working in the department in the PB-1 with Grade Pay of ₹ 2400 with 05 years regular service in the grade.
12	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation/promotion), consisting of: 1. Director of Shipping - Chairman Services



		2. Deputy Director(SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-I to the Schedule

Annexure-IDuties and responsibilities attached to the post of Checking Inspector

1. Periodical Checking of revenue collection at all ticketing counters and on board of ferry vessels and cargo vessels and report to DDSS about the result of the check.
2. Checking Inspectors are present while loading and unloading of cargo on all the Inter Islands vessels.
3. Ensure Checking Inspector are present on the vessels half an hour before the scheduled embarkation of passengers till completion of embarkation on all the inter-island/mainland island vessels.
4. Ensure checking of tickets of passengers/cargo while embarkation/disembarkation and loading/unloading.
5. Ensure verification of counter-foils of tickets issued by the Tally Clerks/Conductors from time to time and report anomaly observed to the DSS and DDSS for instructions.
6. Depute teams to out-stations to carry out surprise checks of tickets and cargo to ensure proper revenue collection.
7. In case of any discrepancy or foul play, undertake detailed investigation to ensure disciplinary action taken against the erring officials.
8. Bring to the notice of the DSS and DDSS any undesirable activities on-board vessels.

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अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat

\*\*\*

Port Blair, dated 7<sup>th</sup> May 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'C' post of **[Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)]** in the Afloat establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 129/2011/F. No.42-517/2011-TR(III) dated 12.05.2011:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration [Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)] in the establishment of Directorate of Shipping Services Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-I** appended to the Andaman & Nicobar Administration (**Checking Inspector**) Recruitment Rules (herein after called for brevity as the " said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
-------------------------	---

- (ii) The existing entries against Column (11) of the **Schedule-I** shall be substituted as under :-

<b>Promotion:</b> From amongst the Tally Clerk in the department in Level-4 (₹ 25500-81100) of the Pay matrix with 05 years regular service in the grade.
--

3. (i) The existing Column (4), of the **Schedule II** appended to the Andaman & Nicobar Administration (**Tally Clerk**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
-------------------------	---

- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under:-

**Promotion:**

From amongst the Conductors working in level-1 (₹ 18000-56900) of the Pay Matrix with 11 years Regular service in the grade.

4. (i) The existing Column (4) of the **Schedule III** appended to the Andaman & Nicobar Administration (**Conductor**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

4. (i) The existing Column (4) of the **Schedule IV** appended to the Andaman & Nicobar Administration(**Chargeman[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
-------------------------	---

4. (i) The existing Column (4) of the **Schedule V** appended to the Andaman & Nicobar Administration(**Electrician[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
-------------------------	---

By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

*Sharma*  
Assistant Secretary (Shipping)





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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

NOTIFICATION

Port Blair, dated the 12<sup>th</sup> May'2011

No. /F.No.42-517/2011-TR(III) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician (Afloat) borne in the Afloat establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician (Afloat) in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedule.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and



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there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor.  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(III) dated the 12<sup>th</sup> May'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.
- S. (cm)

Assistant Secretary(Shipping)

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SCHEDULE-IIRECRUITMENT RULES FOR THE POST OF TALLY CLERK IN THE AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES, A&N ADMINISTRATION

01	Name of post	Tally Clerk
	No. of posts	22(Twenty Two) * (2011) * (Subject to variation dependent on work load).
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04.	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 2400/-
05	Whether selection post or non-selection post	Non Selection
06	Age limit for direct recruits	18-33 years for male. 18-38 years for female. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (ii) Senior Secondary School Examination (12 <sup>th</sup> Std.) pass from a recognized Board/Institution. (iii) Should qualify in the swimming test and written test.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	No.
09	Period of probation, if any.	2 (two) years (for direct recruits).
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100% by promotion, failing which by direct recruitment
11	In case of recruitment by promotion/deputation/absorption grade from which promotion/deputation/absorption to be made.	<b>Promotion:</b> From amongst the Conductors working in the department in the pay in PB-1 with Grade Pay of ₹ 1800 with 11 years of regular service in the grade.
13	If a DPC exists. What is its composition	Group 'C' DPC (for considering cases of confirmation/promotion) consisting of: 1. Director of Shipping - Chairman Services



		2. Deputy Director(SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
14	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
15	Job Description	Attached as Annexure-II to the Schedule

Annexure-II

Duties and responsibilities attached to the post of Tally Clerk

- a. After departure of the vessel from any Port, they should check properly whether all the passenger embarked on board are in possession of valid tickets. If any passenger/Cargo travels without valid tickets they should be issued tickets with penalty at the rate laid down in current orders.
- b. The Tally Clerks posted on each vessel are to sell the tickets at the stations if required out side the main gate/entrance to the jetty and restrict entry to the jetty only for them who are issued valid tickets.
- c. Passengers/Cargo tickets are to be checked:
  - i. At the entrance to the Gang way by the Tally Clerks/Conductors where the sales of tickets are done as hereby the authorised person.
  - ii. At sea whilst the ship is on passenger
  - iii. At the Gang way during disembarkation.
- d. They are to co-operate with the Deputy Commissioner, Car Nicobar. The Assistant Commissioners and Station House Officers at out stations ports who have been empowered to carry out " Surprise Check" that proper passengers and cargo tickets are issued as per regulations.
- e. They are to evaluate credit notes and handover the same to the billing clerks after making necessary entries in the register maintained for the purpose. No credit note is to be pending on completion of each sailing.
- f. They are to be present on board the vessel while loading/unloading of cargo and embarkation/disembarkation passenger. They should also be present on board the sailing vessel one hour before the scheduled embarkation till disembarkation is completed.
- g. Trip sheets and revenue collections figures for each Inward sailings are to be prepared and handover to the dealing Clerk of Revenue Section of office on arrival. They are to handover the counterfoils and completed collection register to the Dealing Assistants. They are to obtain a receipts for each handing over/taking over.
- h. They are to attend to any other duties entrusted to them by the DDSS/AD(Commercial) or Head Clerk(Afloat) during the vessels stay in the Harbour, including attendance at the office for checking, etc are required.



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अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat  
\*\*\*

Port Blair, dated 7<sup>th</sup> May 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'C' post of **[Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)]** in the Afloat establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 129/2011/F. No.42-517/2011-TR(III) dated 12.05.2011:-

1. **SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration [Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)] in the establishment of Directorate of Shipping Services Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

- 2. (i) The existing Column (4), of the **Schedule-I** appended to the Andaman & Nicobar Administration (**Checking Inspector**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
-------------------------	---

- (ii) The existing entries against Column (11) of the **Schedule-I** shall be substituted as under :-

**Promotion:**  
From amongst the Tally Clerk in the department in Level-4 (₹ 25500-81100) of the Pay matrix with 05 years regular service in the grade.

3. (i) The existing Column (4), of the **Schedule II** appended to the Andaman & Nicobar Administration (**Tally Clerk**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
-------------------------	---

- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under:-

**Promotion:**

From amongst the Conductors working in level-1 (₹ 18000-56900) of the Pay Matrix with 11 years Regular service in the grade.

4. (i) The existing Column (4) of the **Schedule III** appended to the Andaman & Nicobar Administration (**Conductor**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
-------------------------	---

4. (i) The existing Column (4) of the **Schedule IV** appended to the Andaman & Nicobar Administration(**Chargeman[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
-------------------------	---

4. (i) The existing Column (4) of the **Schedule V** appended to the Andaman & Nicobar Administration(**Electrician[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
-------------------------	---

By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

*[Signature]*  
Assistant Secretary (Shipping)





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ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

NOTIFICATION

Port Blair, dated the 12<sup>th</sup> May'2011

No. /F.No.42-517/2011-TR(III) - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14/3/60- ANL dated 11.04.1960 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician (Afloat) borne in the Afloat establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician (Afloat) in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedule.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and



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there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor.  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-517/2011-TR(III) dated the 12<sup>th</sup> May'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.
- ADIA  
S. Cm

Assistant Secretary(Shipping)

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SCHEDULE-III

RECRUITMENT RULES FOR THE POST OF CONDUCTOR IN THE AFLOAT ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, A&N ADMINISTRATION

01	Name of post	Conductor
	No. of posts	23(Twenty Three) * (2011) * (Subject to variation dependent on work load).
03	Classification	General Central Services Group 'C', Non-Gazetted, Non Ministerial
04	Pay Band and Grade Pay/Pay scale	Pay Band ₹ 5200-20200 plus Grade Pay ₹ 1800/-
05	Whether selection post or non-selection post	Not applicable
06	Age limit for direct recruits	18-33 years for male. 18-38 years for female. (Relaxable for Govt. Servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time). <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from Employment Exchange/Candidates.
07	Educational and other qualification required for direct recruits.	<b>Essential:</b> (i) Secondary School Examination (10 <sup>th</sup> Std.) pass from a recognized Board/Institution. (ii) Should qualify in the swimming test.
08	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not applicable
09	Period of probation, if any.	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion/deputation/absorption grade from which promotion/deputation/absorption to be made.	Not applicable
12	If a DPC exists, What is its composition	Group 'C' DPC (for considering cases of confirmation) consisting of: 1. Director of Shipping - Chairman Services 2. Deputy Director(SS) - Member 3. Executive Engineer, - Member Workshop Division,



		APWD 4. Assistant Marine Engineer - Member
13	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
14	Job Description	Attached as Annexure-III to the Schedule

**Annexure-III**

**Duties and responsibilities attached to the post of Conductor**

- (a) After departure of the vessel from any Port, they should check properly whether all the passenger embarked on board are in possession of valid tickets. If any passenger/Cargo travels without valid tickets they should be issued tickets with penalty at the rate laid down in current orders.
- (b) The Tally Clerks posted on each vessel are to sell the tickets at the stations if required out side the main gate/entrance to the jetty and restrict entry to the jetty only for them who are issued valid tickets.
- (c) Passengers/Cargo tickets are to be checked:
  - (i) At the entrance to the Gang way by the Tally Clerks/Conductors where the sales of tickets are done as hereby the authroised person.
  - (ii) At sea whilst the ship is on passenger.
  - (iii) At the Gang way during disembarkation.
- (d) They are to co-operate with the Deputy Commissioner, Car Nicobar. The Assistant Commissioners and Station House Officers at out stations ports who have been empowered to carry out " Surprise Check" that proper passengers and cargo tickets are issued as per regulations.
- (e) They are to evaluate credit notes and handover the same to the billing clerks after making necessary entries in the register maintained for the purpose. No credit note is to be pending on completed of each sailing.
- (f) They are to be present on board the vessel while loading/unloading of cargo and embarkation/disembarkation passenger. They should also be present on board the sailing vessel one hour before the scheduled embarkation till disembarkation is completed.
- (g) Trip sheets and revenue collections figures for each Inward sailings are to be prepared and handover to the dealing Clerk of Revenue Section of office on arrival. They are to handover the counterfoils and completed collection register to the Dealing Assistants. They are to obtain a receipts for each handing over/taking over.
- (h) They are to attend to any other duties entrusted to them by the DDSS/ AD(Commercial) or Head Clerk(Afloat) during the vessels stay in the Harbour, including attendance at the office for checking, etc are required.



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अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/Secretariat  
\*\*\*

Port Blair, dated 7<sup>th</sup> May 2018

**NOTIFICATION**

No...../F.No.42-517/2018-TR, In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960 and in pursuance of OM No. AB.14017/13/2016-Estt.(RR) dated 09.08.2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendments to the Recruitment Rules to Group 'C' post of **[Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)]** in the Afloat establishment of Directorate of Shipping Services, Andaman and Nicobar Administration published in the Andaman and Nicobar Extraordinary Gazette Notification No. 129/2011/F. No.42-517/2011-TR(III) dated 12.05.2011:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration [Checking Inspector, Tally Clerk, Conductor, Chargeman(Afloat) and Electrician(Afloat)] in the establishment of Directorate of Shipping Services Recruitment (**Amendment**) Rules, 2018.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing Column (4), of the **Schedule-I** appended to the Andaman & Nicobar Administration (**Checking Inspector**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
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- (ii) The existing entries against Column (11) of the **Schedule-I** shall be substituted as under :-

**Promotion:**  
From amongst the Tally Clerk in the department in Level-4 (₹ 25500-81100) of the Pay matrix with 05 years regular service in the grade.

3. (i) The existing Column (4), of the **Schedule II** appended to the Andaman & Nicobar Administration (**Tally Clerk**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
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- (ii) The existing entries against Column (11) of the **Schedule-II** shall be substituted as under:-

**Promotion:**

From amongst the Conductors working in level-1 (₹ 18000-56900) of the Pay Matrix with 11 years Regular service in the grade.

4. (i) The existing Column (4) of the **Schedule III** appended to the Andaman & Nicobar Administration (**Conductor**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-1 (₹ 18000 - 56900) in Pay Matrix
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4. (i) The existing Column (4) of the **Schedule IV** appended to the Andaman & Nicobar Administration(**Chargeman[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-5 (₹ 29200 - 92300) in Pay Matrix
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4. (i) The existing Column (4) of the **Schedule V** appended to the Andaman & Nicobar Administration(**Electrician[Afloat]**) Recruitment Rules (herein after called for brevity as the "said Recruitment Rules") shall be substituted as under:-

Level in the Pay Matrix	Level-4 (₹ 25500 - 81100) in Pay Matrix
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By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands

*Sharma*  
Assistant Secretary (Shipping)



अंडमान तथा निकोबार प्रशासन  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
 सचिवालय/Secretariat

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Port Blair, dated 11<sup>th</sup> June 2021**NOTIFICATION**

No...../F.No.42-517/2017-TR. In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11.04.1960, and in supersession of Schedule-III of this Administration's Notification No. 129/2011/F.No. 42-517/2011-TR(III) dated 12.05.2011 and No. 156/2018/F.No. 42-517/2013-TR dated 07.06.2018, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the group 'C' (Non-Gazetted) post of **Conductor** in the Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

**1. SHORT TITLE AND COMMENCEMENT:**

- (i) These Rules may be called the Andaman & Nicobar Administration (Conductor in the Directorate of Shipping Services) Recruitment Rules, 2021.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**2. NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY:**

The number of posts, their classification and scale of pay attached thereto shall be as specified in para 2 to 4 of the Schedule annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATION:**

The method of recruitment, age limit, qualifications and other matter relating to the said post shall be specified in para 5 to 13 of the said Schedule.

**4. DISQUALIFICATION:**

No Person-

- (a) Who has entered into a contracted marriage with a person having a spouse living, or



(b) Who, having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

**5. POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provision of these rules with respect of any class or category of persons.

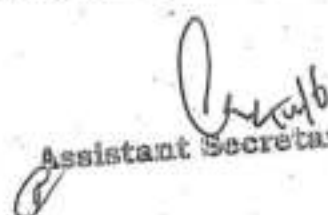
**6. SAVINGS:**

Nothing in these rules shall effect reservation, relaxation of age limit any other concessions required to be provided for candidates belonging to Scheduled Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

[Admiral D.K. Joshi]  
PVSM, AVSM, VSM, NM, VSM (Retd.)

Lieutenant Governor  
Andaman and Nicobar Islands

By order and in the name of Lieutenant Governor

  
Assistant Secretary (Shipping)

**SCHEDULE:****RECRUITMENT RULES FOR THE POST OF CONDUCTOR IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION**

1.	Name of the post	<b>Conductor</b>
2.	No. of Post	23 (twenty three)* (2021) * (subject to variation dependent on work load).
3.	Classification	General Central Services Group 'C' Non-Gazetted, Non-Ministerial
4.	Level in the Pay Matrix	Level-1 (₹. 18000-56900) in Pay Matrix
5.	Whether Selection post or Non-Selection post	Not Applicable
6.	Age limit for direct recruitment	<p>18-33 for male 18-38 for female</p> <p>(The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Government)</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladhak, Lahaul &amp; Spiti District and Pangri Sub-division of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.</p>
7.	Educational and other qualifications required for direct recruit	<p><b>Essential:</b></p> <p>(i) Secondary School Examination (10<sup>th</sup> Std.) pass from a recognized Board/Institution.</p> <p>(ii) Certificate in Computer Applications.</p> <p>(iii) Should qualify in the written examination/Screening Test conducted by A&amp;N Administration or any authorized agencies by the A&amp;N Administration.</p> <p>(iv) Should qualify in the swimming test of a distance of 100 mtrs. within 3.00 minutes.</p>

8.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes?	Not Applicable
9.	Period of Probation, if any	2 (two) years <b>Note:</b> Successful completion of the training of at least two weeks duration is a pre-requisite for completion of probation period.
10.	Method of recruitment whether by direct recruitment or by promotion and percentage of the vacancies to be filled by various methods.	100% by direct recruitment
11.	In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	Not Applicable
12.	If a DPC exists, what is its composition	Group 'C' DCC (for considering case of confirmation) consisting of: 1. Director of Shipping Services- Chairman. 2. Harbour Master, Port Management Board- Member 3. Deputy Director (Shipping Services) - Member 4. Assistant Marine Engineer, DSS- Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable.